



TIMMINS POLICE SERVICE FINGERPRINTING CHECKLIST

Civilian fingerprinting services are available at the Timmins Police Service for many reasons such as employment, vulnerable sector record check, immigration and more. Please take note of the following requirements before using this service:

You will need:

- To know what you need. The officer cannot provide advice or recommendations on what you require nor on the process for which you require prints. You are responsible for making the correct request.
- Two pieces of valid, government-issued identification ready to present at the time your prints are taken. At least one of these must contain your photo. **Photos of identification on cell phones will not be accepted.**
- To review, complete and sign the correct RCMP consent form. Available on the website at www.timminspolice.ca or at our front counter.
- To advise the officer where you want the prints sent. I.e – to Pardons Canada, to your residence, etc. Be sure to check with the organization requiring the fingerprints where they should be sent. Again, the officer cannot provide advice or recommendations.
- Payment for the fingerprints. \$45.00 plus \$25.00 RCMP fee. For confirmed volunteers, the cost is \$45.00 and the RCMP fee is waived. We accept cash or debit only.

***Payment will be made upon check-in. You must have everything ready to present to the officer at the time your prints are taken.