



TIMMINS POLICE SERVICE BOARD Regular Meeting Agenda

*Thursday, January 23, 2025 at 11:00 AM
Timmins Police Service Community Boardroom*

Members:

Kraymr Grenke, Chair
Kristin Murray, Vice-Chair
Steve Black, Member
Jamie Clarke, Member
Cheryl St-Amour, Member
Dave Landers, Board Secretary
Tina Perreault, Administrative Assistant

Police Services Advisor:

Tom Gervais

Timmins Police Service:

Sydney Lecky, Chief of Police
Darren Dinel, Deputy Chief of Police
Paula Del Guidice, Chief Human Resources Executive

Page

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. APPROVAL OF AGENDA

a) **Approval of Agenda (R)**

BE IT RESOLVED THAT the agenda for the January 23, 2024 meeting of the Timmins Police Services Board be approved.

4. DECLARATION OF PECUNIARY INTEREST
5. APPROVAL OF PREVIOUS MINUTES

a) **Approval of Previous Minutes (R)**

BE IT RESOLVED THAT the minutes of the December 12, 2024 meeting be approved.

6. BUSINESS ARISING FROM THE MINUTES

4 - 12

7. NEW BUSINESS

- a) **Update on Activities - Chief Lecky**
- b) **Indigenous Advisory Committee Update - Chief Lecky**
- c) **Statistical Report - Chief Lecky/Deputy Chief Dinel**
- 13 - 14 d) **Correspondence from Municipality - Chair Grenke**
- e) **RIDE Statistics Holiday 2024 - Deputy Chief Dinel**
- 15 f) **New Hire - Clerk/Steno Position - Deputy Chief Dinel (R)**

BE IT RESOLVED THAT the Timmins Police Service Board approves the hiring of Jennifer Massie for the position of Clerk/Steno effective February 3, 2025.

- 16 g) **Resignation - Deputy Chief Dinel (R)**
- BE IT RESOLVED THAT the Timmins Police Service Board approves the resignation of Amel Alicehajic to take effect on December 13, 2024, and Mahan Singh to take effect on January 10, 2025.
- h) **Amend Resolution 2024-106 - Fee Schedule - Deputy Chief Dinel (R)**

BE IT RESOLVED THAT the Timmins Police Service Board amend resolution 2024-106 to include rescinding By-Law #B-2014-85.

BE IT RESOLVED THAT the Timmins Police Service Board rescind By-Law #B-2014-85 and issue a new By-Law respecting the scheduling of fees in accordance with the 2025 Schedule of Fees.

- i) **2025 Chair Election - Secretary Landers (R)**
- BE IT RESOLVED THAT the Timmins Police Service Board appoint xxx as Chair for the 2025 year.
- j) **2025 Vice-Chair Election - Secretary Landers (R)**
- BE IT RESOLVED THAT the Timmins Police Service Board appoint XXX as Vice-Chair for the 2025 year.

- 17 - 54 k) **Correspondence - Dave Landers**

8. CLOSED MEETING

- a) **Closed Meeting (R)**
- BE IT RESOLVED THAT the Timmins Police Service Board does hereby proceed into a closed meeting for consideration of confidential matters pursuant to Section 44 of the Community Safety and Policing Act Section:
- (b) personal matters about an identifiable individual,

including members of the police service or any other employees of the board;
(d) labour relations or employee negotiations;
(e) litigation or potential litigation affecting the board, including matters before administrative tribunals;
(l) and ongoing investigation respecting the police service board.

9. OTHER MATTERS

10. NEXT MEETING

Next meeting takes place February 12, 2024.

11. ADJOURNMENT



**TIMMINS POLICE SERVICES BOARD
Regular Meeting Minutes**

**Thursday, December 12, 2024 at 11:00 AM
Timmins Police Service Community Boardroom**

Present:

Steve Black
Jamie Clarke
Kraymr Grenke
Dave Landers
Tina Perreault

Absent:

Kristin Murray
Cheryl St-Amour

Police Services Advisor:

Timmins Police Service:

Sydney Lecky, Chief of Police
Darren Dinel, Deputy Chief of Police
Paula Del Guidice, Chief Human Resources Executive

Guest:

1. **CALL TO ORDER**
This meeting was called to order at 11:12 am.

2. **LAND ACKNOWLEDGEMENT**
Land acknowledgment completed.

3. **APPROVAL OF AGENDA**
a) **Approval of Agenda (R)**

2024-100
Moved by Jamie Clarke
Seconded by Steve Black

BE IT RESOLVED THAT the agenda for the December 12, 2024 meeting of the Timmins Police Service Board be amended to include the Hire of a Clerk/Steno, the Capital Budget

2025, Janitorial Service Vendor, and the motion to enter into a Closed Meeting.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

5. APPROVAL OF PREVIOUS MINUTES

a) Approval of Previous Minutes (R)

2024-101

Moved by Steve Black

Seconded by Jamie Clarke

BE IT RESOLVED THAT the minutes of the December 4 and December 9, 2024 meetings be approved.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. NEW BUSINESS

a) Update on Activities - Chief Lecky

Chief Lecky shared that he met with the Mayor and co-presented the Timmins Police Budget at council.

b) Indigenous Advisory Committee Update - Chief Lecky

There has been no Indigenous Advisory Committee meeting.

c) Correspondence - Dave Landers

d) Amendment to motion 2024-51 - Chair Grenke (R)

2024-102

Moved by Jamie Clarke

Seconded by Steve Black

BE IT RESOLVED THAT the Timmins Police Service Board amend resolution 2024-51 to include language required under the Community Safety and Policing Act.

BE IT RESOLVED THAT the Timmins Police Service Board hire Kyle Levis as Cadet Recruit in Training effective August 26, 2024, and appointing them as Police Officers pursuant to s.37 of the Community Safety and Policing Act and issuing them Certificates of Appointment upon their successful completion of the prescribed training.

CARRIED

e) Amendment to motion 2024-52 - Chair Grenke (R)

2024-103

**Moved by Steve Black
Seconded by Jamie Clarke**

BE IT RESOLVED THAT the Timmins Police Service Board amend resolution 2024-52 to include language required under the Community Safety and Policing Act .

BE IT RESOLVED THAT the Timmins Police Service Board hire Joel Lachance as Cadet Recruit in Training effective August 26, 2024, and appointing them as Police Officers pursuant to s.37 of the Community Safety and Policing Act and issuing them Certificates of Appointment upon their successful completion of the prescribed training.

CARRIED

f) Amendment to motion 2024-53 - Chair Grenke (R)

2024-104

**Moved by Jamie Clarke
Seconded by Steve Black**

BE IT RESOLVED THAT the Timmins Police Service Board amend resolution 2024-53 to include language required under the Community Safety and Policing Act.

BE IT RESOLVED THAT the Timmins Police Service Board hire Oneich Samuels as Cadet Recruit in Training effective August 26, 2024 and appointing them as Police Officers pursuant to s.37 of the Community Safety and Policing Act and issuing them Certificates of Appointment upon their successful completion of the prescribed training.

CARRIED

g) Animal Control Contract - Chair Grenke (R)

2024-105

**Moved by Steve Black
Seconded by Jamie Clarke**

BE IT RESOLVED THAT The Timmins Police Service Board agrees to section 3.04 of the By-Law 2024-8953 presented by the Corporation of the City of Timmins and authorizes the Chair and the Chief to execute the agreement.

CARRIED

h) 2025 Fee Schedule - Chair Grenke (R)

Deputy Chief Dinel discussed the updated fee schedule and asked for Board approval so that the Timmins Police Service would be consistent with other services.

2024-106

**Moved by Steve Black
Seconded by Jamie Clarke**

BE IT RESOLVED THAT the Timmins Police Service Board approves the 2025 Fee Schedule for the Timmins Police Service.

CARRIED

PROPOSED NEW FEE SCHEDULE DRAFT

i) 2025 Meeting Dates - Chair Grenke (R)

2024-107
Moved by Jamie Clarke
Seconded by Steve Black

BE IT RESOLVED THAT the Timmins Police Service Board approve the following meeting schedule for 2025.

Timmins Police Service Board – 2025 Meeting Schedule	
11:00 am at the Timmins Police Service Community Boardroom	
January 23, 2025	
February 13, 2025	February 27, 2025
March 13, 2025	March 27, 2025
April 10, 2025	April 24, 2025
May 8, 2025	May 22, 2025
June 12, 2025	
July 10, 2025	
August 14, 2025	
September 11, 2025	September 25, 2025
October 9, 2025	October 23, 2025
November 13, 2025	November 27, 2025
December 11, 2025	

CARRIED

j) Updated Organizational Chart - Chair Grenke

Chair Grenke spoke to the shared Organizational chart, and there was general discussion regarding various positions.

2024-108
Moved by Steve Black
Seconded by Jamie Clarke

BE IT RESOLVED THAT the Timmins Police Service Board receive the Timmins Police Service Organizational chart as presented.

CARRIED

k) Board Approval to Hire Clerk/Steno - Chief Lecky / Deputy Chief Dinell (K)

2024-109

**Moved by Jamie Clarke
Seconded by Steve Black**

BE IT RESOLVED THAT the Timmins Police Service Board approves the hiring of Sheri Sanford for the position of Clerk/Steno effective January 20, 2025.

CARRIED

l) Capital Budget 2025 - Chair Grenke (K)

The Board had a general conversation about the expenditures.

2024-110

**Moved by Jamie Clarke
Seconded by Steve Black**

BE IT RESOLVED THAT the Timmins Police Service Board approve the capital budget up to 85% of priority expenditures be authorized for purchases beginning January 1st, 2025.

CARRIED

m) Janitorial Services Vendor - Deputy Chief Dinel (R)

Deputy Chief Dinel provided an overview of the agreement. There was general discussion regarding staff details.

2024-111

**Moved by Steve Black
Seconded by Jamie Clarke**

BE IT RESOLVED THAT the Timmins Police Service Board approve the recommendation to contract Corporate Mirror Inc - Cleaning Maters Canada for the police station janitorial services.

CARRIED

Janitorial Services - Vendor Selection

8. CLOSED MEETING

a) Closed Meeting - Chair Grenke (R)

2024-112

**Moved by Jamie Clarke
Seconded by Steve Black**

BE IT RESOLVED THAT the Timmins Police Service Board does hereby proceed into a closed meeting for consideration of confidential matters pursuant to Section 44 of the Community Safety and Policing Act section:(d) labour relations or employee negotiations.

CARRIED

9. OTHER MATTERS

10. NEXT MEETING
To be determined.

11. ADJOURNMENT

2024-113
Moved by Steve Black
Seconded by Jamie Clarke

BE IT RESOLVED THAT the meeting be adjourned at 1:13 pm.

CARRIED

CHAIR

SECRETARY

MINUTES ITEM #h)

PROPOSED NEW FEE SCHEDULE

TIMMINS POLICE SERVICE

By-law hearings	\$128.76 + HST = \$145.50
Criminal Record Check	\$40.00
Volunteer Record Check Level 1 and 2	Free
Volunteer Record Check Level 3 VS Check	\$10.00
*Student Criminal Record Check	\$10.00
Civilian Fingerprints for Employment/ Visa/Record Check Confirmation	\$39.82+HST= \$45.00
Destruction of Photographs and/or	\$30.09+HST = \$34.00
Record Suspension Application/ Local records check/*Broad Record Check (CYFSA and IAA only)	\$88.50+HST = \$101.00
Driving Instructor License	\$150.00
Police Incident Report/MVC Report/ Police Information Report/* Letters	\$39.82+HST = \$45.00
Officer Notes	\$39.82+HST = \$45.00
Statements	\$39.82+HST = \$45.00
*Court Order and Subpoena	\$50.00 Administrative Fee + \$0.20/page
*Audio Recordings	\$88.50+HST = \$100.00/recording
*Video Recordings	\$88.50+HST = \$100.00/recording
*Photographs	\$26.55+HST = \$30.00/photo
Escort/Traffic Control Requests for non-profit Community Groups or Agencies (or similar)	Less than 4 hours Free; More than 4 hours – 2 times hourly rate for First Class Constable per member + HST Police vehicle - \$60.00 + HST per vehicle
Police Vehicle	\$60.00 per vehicle

MINUTES ITEM #h)

Police Wide Load Escorts or Similar Duty
Guarding of In-Custody Persons for other
Agencies

2 times current hourly rate for First Class
Constable per member + HST

Police vehicle - \$60.00 + HST per vehicle (min 4
hours)

Special Occasion Permit Letter

\$22.12+HST = \$25.00

Traffic Re-construction Reports and Field Notes

\$2000.00+HST = \$2260.00

Firearms Storage

\$10.00 per month or \$2.50 per week, per
firearm or 50 round box of ammunition+ HST

“*” indicates a change or addition

Timmins Police Service Board



TELEPHONE (705) 360-2601- FAX (705) 360-2674
220 ALGONQUIN BLVD. EAST
TIMMINS, ONTARIO
P4N1B3

TO: Timmins Police Service Board
FROM: Deputy Chief Dinel
CC: Chief Lecky
DATE: December 12th, 2024
RE: Janitorial Services

The janitorial services for the police building are contracted to a third-party vendor. Recently, these services went under review and we sought a new vendor to provide the necessary services. A tender process was posted on October 22nd, 2024 with the assistance of the City of Timmins Purchasing department. The posting closed on November 25th, 2024. A total of 12 bids were submitted. The bids were evaluated and a vendor was selected.

Corporate Mirror Inc – Cleaning Matters Canada was the recommended vendor for a three-year term. The second and third year of the term are contingent on our satisfaction with the services provided.

I am seeking Board approval for this agreement to contract the services of Corporate Mirror Inc.

Darren Dinel
Deputy Chief of Police



220 Algonquin Boulevard East, Timmins, ON P4N 1B3
www.timmins.ca

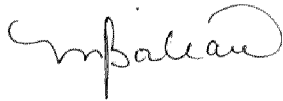
January 6, 2025
By Email: Premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Re: Encampment Sites

Attached please find a resolution from the City of Timmins with respect to encampment sites, dated December 23, 2024.

Sincerely,

A handwritten signature in cursive script, appearing to read "mboileau".

Michelle Boileau
Mayor

cc: The Honourable Michael Kerzner, Solicitor General
The Honourable George Pirie, MPP Timmins
FONOM
Timmins Police Services Board



TIMMINS

TIMMINS | J'Y TIENS. | TJJU

Office of the Mayor Michelle Boileau
Telephone: (705) 360-2611
E-mail: mayor@timmins.ca

The Corporation of the City of Timmins

RESOLUTION

Moved by Councillor Curley

24-416

Seconded by Councillor Marks

WHEREAS the City of Timmins has experienced a rise in homeless encampment sites in public places;

AND WHEREAS the use of illicit drugs in parks and in public is grave concern for our community;


AND WHEREAS the government of Ontario has introduced legislation to protect community safety by providing municipalities and police with new resources and enforcement tools to address the growing problem of homeless encampments and take strict action on illegal drug use in parks and public spaces;

THEREFORE BE IT RESOLVED THAT the City of Timmins does hereby support the government in giving police the necessary tools to deal with homeless encampments and take strict action on illegal drug usage;

AND FURTHER THAT this resolution be shared with Premier of Ontario, the MPP Honourable George Pirie, the Solicitor General, FONOM and the Timmins Police Services Board.

CARRIED

CERTIFIED TRUE COPY
OF RESOLUTION 24-416



Steph Palmateer, City Clerk

Date: December 23, 2024

Timmins Police Service Board



TELEPHONE (705) 360-2601- FAX (705) 360-2674
220 ALGONQUIN BLVD. EAST
TIMMINS, ONTARIO
P4N1B3

TO: Timmins Police Service Board
FROM: Chief Sydney Lecky
CC:
DATE: January 23rd, 2025
RE: Recommendation to Hire – Clerk Steno

The Timmins Police Service advertised external postings for full-time Records Clerks to fulfill current vacancies. Selection processes were completed and one applicant was recommended for a full-time Records Clerk position.

Jennifer Massie has been provided a conditional offer to hire pending Board approval and other standard conditions. A schedule has been developed, so she can commence employment on February 3rd, 2025. She is a graduate of Northern College and has previously been working in the mining industry.

Sydney Lecky
Chief of Police

Timmins Police Service Board



TELEPHONE (705) 360-2601- FAX (705) 360-2674
220 ALGONQUIN BLVD. EAST
TIMMINS, ONTARIO
P4N1B3

TO: Timmins Police Service Board
FROM: Chief Sydney Lecky
CC:
DATE: January 23rd, 2025
RE: Resignations

Amel Alicehajic was hired by the Board as a Cadet-in-Training and commenced employment on December 2nd, 2024. He completed two weeks of initial training, but then decided to withdraw his name and submitted a letter of resignation to take effect on December 13th, 2024.

Mahan Singh was hired by the Board in July 2023 as a part-Time Special Constable and has been employed in that capacity for approximately a year and a half. He submitted a letter of resignation to take effect on January 10th, 2025. The Chief and Deputy met with him prior to his resignation.

Recommend approving both resignations.

Sydney Lecky
Chief of Police

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
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MEMORANDUM TO:

All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM:

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT:

**Nishnawbe Aski Police Service Board Opt-in to the
*Community Safety and Policing Act, 2019***

DATE OF ISSUE:	December 13, 2024
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	24-0078
PRIORITY:	Normal

I am writing to advise that, as of December 10, 2024, the Solicitor General has constituted the Nishnawbe Aski Police Service Board (NAPSB) through a Minister's regulation under the *Community Safety and Policing Act, 2019* (CSPA). This regulation (O. Reg. 515/24), and a supporting transitional regulation (O. Reg. 516/24), was filed on December 10, 2024, and came into force immediately upon filing.

Section 32 of the CSPA provides that a band council or councils of a First Nation may request that the Minister constitute a First Nation board to ensure that adequate and effective policing is provided in a First Nation reserve or any other specified area. The Ministry of the Solicitor General (SOLGEN) has been working closely with Nishnawbe Aski Nation (NAN), on behalf of the 34 First Nations served by Nishnawbe Aski Police Service (NAPS), to make this possible.

The option to opt-into the CSPA is a key change from the former provincial policing legislation and NAPS will be the first ever First Nations police service to opt in and fall under provincial policing legislation in Ontario. This is a strong example of the provincial government working in partnership with First Nations to implement and provide critical and equitable policing services to First Nations and an important step for the safety and security of the people in the communities served by NAPS.

The NAPSB is now a police service board for the purposes of the CSPA and its officers are now police officers for the purpose of the CSPA. As such, the board and its officers

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-2-

now fall within the mandates of policing oversight entities as established under the CSPA and the *Special Investigations Unit Act, 2019*.

If you have any further questions about these regulations, please contact Jonathan Zissakos, Manager of the Indigenous Policing Unit, External Relations Branch, Public Safety Division, SOLGEN at jonathan.zissakos@ontario.ca.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Ministry of the Solicitor General

Public Safety Division

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MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Release of Use of Force Report Version 2.1

DATE OF ISSUE:	December 16, 2024
CLASSIFICATION:	For Action
RETENTION:	Indefinite
INDEX NO.:	24-0079
PRIORITY:	Normal

I am sharing this communication to advise that the attached version of the Use of Force Report (Version 2.1) is the form approved by the Minister pursuant to subsection 13 (10) of O. Reg. 391/23 Use of Force and Weapons under the *Community Safety and Policing Act, 2019*.

Members of your police service may begin using Version 2.1 immediately, but please ensure your service has fully transitioned to Version 2.1 beginning on January 1, 2025. The current report will be decommissioned as of March 1, 2025, and will not be submittable to the ministry.

The report has been revised to reflect provisions of the Regulation and enhance quality of use of force data to inform use of force policies and training and contribute to the goals of the *Anti-Racism Act, 2017*.

Changes to the report only reflect updates or revisions that are administrative in nature and include:

- Updating the name of the legislation on the report from *Police Services Act* to *Community Safety and Policing Act, 2019*;
- minor language and content updates to the Introduction section of the report to reflect current regulatory requirements; and
- re-formatting, minor wording adjustments, and inclusion of additional tooltips for clarity.

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There are no major revisions as part of this update that would require officer training or significant change management. Additionally, no changes have been made to the data schema associated with the PDF report that require alignment by custom police service applications.

I would also like to take this opportunity to ensure awareness of subsection 7 (2) of O. Reg. 90/24: General Matters under the Authority of the Minister, and the requirement for chiefs of police to provide a copy of a Use of Force Report to the ministry within 60 days of an incident that requires the submission of a report by a member of the police service under section 13 of O. Reg. 391/23.

Finally, a revised version of the Use of Force Report - Instruction Guide will be available by January 1, 2025 through the Ontario Police College Virtual Academy at OPCVA which can be accessed using police service members' student credentials.

If you experience technical challenges in submitting electronic reports or have other technical questions regarding the report, please contact Jeanette Gorzkowski, Senior Manager of the Analytics Unit, by email at Jeanette.Gorzowski@ontario.ca.

If you have any questions regarding use of force reporting requirements, please contact Lisa Sabourin, Team Lead, Policing Standards Section, at Lisa.Sabourin@ontario.ca.

Thank you for your attention to this matter.



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

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Ministry of the Solicitor General Ministère du Solliciteur général

Public Safety Division

Division de la sécurité publique



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MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **2025-26 to 2026-27 Mobile Crisis Response Team
Enhancement Grant - Call for Applications**

DATE OF ISSUE:	December 24, 2024
CLASSIFICATION:	For Action
RETENTION:	January 21, 2025
INDEX NO.:	24-0080
PRIORITY:	Normal

The Ministry of the Solicitor General will be accepting applications under the **Mobile Crisis Response Team (MCRT) Enhancement Grant for the 2025-26 to 2026-27 grant cycle** beginning December 24, 2024. The new cycle will operate on a two-year period and be available to municipal and First Nation police services, as well as municipalities that are policed by Ontario Provincial Police (OPP) **with an existing MCRT** through a competitive grant application process.

The grant intends to enhance existing MCRTs as part of the government's plan to build a more comprehensive and connected mental health and addictions system. Under this cycle, \$4.5 million per fiscal year will be available to police services through a competitive application process to support or increase the full-time equivalent count of crisis workers for existing MCRTs. This will help meet the need for more mental health assistance on calls for service by leveraging local mental health expertise.

Municipal and First Nations police services may submit one application per police service. Similarly, municipalities policed by the OPP may submit one application per OPP detachment. Municipalities and OPP detachments are encouraged to work together to determine which application to put forward. **The maximum funding request for each MCRT project is \$120,000 per fiscal year for a total of \$240,000 over two years.**

Please note that grant funding is subject to the ministry receiving the necessary appropriation from the Ontario Legislature.

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The application forms will be accessible on Transfer Payment Ontario (TPON) beginning **December 24, 2024**. **All applications must be submitted through TPON by 4:00 p.m. Eastern Standard Time on January 21, 2025**. Late submissions will not be considered for funding. More details on the application process, including accessing the application and applying through TPON, are outlined in the attached Grant Application Instructions and Guidelines.

Please direct any questions regarding the MCRT Enhancement Grant or application process to Shamitha Devakandan, Community Safety Analyst, Program Development Section, at Shamitha.Devakandan@ontario.ca and Steffie Anastasopoulos, Community Safety Analyst, Program Development Section, at Steffie.Anastasopoulos@ontario.ca.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety



Ministry of the Solicitor General

2025-26 – 2026-27

**Mobile Crisis Response
Team Enhancement Grant**

Application Instructions and Guidelines

INTRODUCTION

The Ministry of the Solicitor General (ministry) is pleased to present the 2025-26 – 2026-27 cycle of the Mobile Crisis Response Team (MCRT) Enhancement Grant. This document includes important information on the eligibility criteria, assessment criteria, as well as the grant process.

MCRTs involve police officers and mental health and addictions service providers (crisis workers) responding together to mental health, addictions, and neurodevelopmental calls for service, as well as other crises where police are called and obligated to attend.

Policing services continue to experience increased calls for service to respond to complex situations involving individuals experiencing a mental health and/or addiction related crisis. Through MCRTs, police services and crisis workers partner to support the de-escalation and stabilization of these situations.

Expanding these teams will help those in crisis get the local support they need in their community, while diverting away from unnecessary emergency department visits and the criminal justice system, whenever appropriate.

Through the MCRT Enhancement Grant, funding will be provided through a competitive application process to police services to support or increase the Full Time Equivalent (FTE) count of crisis workers on their existing MCRTs. This will support the ongoing need for more mental health assistance on police calls for service, and better leverage local mental health expertise.

For reference, in January 2023, the Provincial Human Services and Justice Coordinating Committee's (P-HSJCC) released the *Developing Mobile Crisis Response Teams: A Framework and Toolkit for Ontario*, which was developed to serve as guidance to police services and health partners wishing to further advance MCRTs in Ontario. The framework and toolkit present current best practices and offer recommendations on planning and implementing police mobile crisis services. The framework is a guidance document (i.e., not legally binding), and remains flexible to the needs of local communities, various types of mobile crisis response models, and service providers. The accompanying toolkit provides templates and resources, which communities can use to enhance their own MCRTs. We encourage you to review and share these documents with your local community partners.

*Note: While there may be a variance in naming conventions across the province, typically, MCRT involves police officers and crisis workers responding together to a mental health, addiction, neurodevelopmental, and/or other crisis situation where police have been called and obligated to respond. Please refer to the *Developing Mobile Crisis Response Teams: A Framework and Toolkit for Ontario*, for examples of models implemented in the province.*

ELIGIBILITY CRITERIA

Who is Eligible?

- Municipalities that are policed by the Ontario Provincial Police (OPP) as well as municipal and First Nation police services with an existing MCRT.

Number of Application Submissions and Funding Amounts:

- Municipal and First Nations police services can submit a maximum of one application per police service. Similarly, municipalities policed by the OPP can submit a maximum of one application per OPP detachment.
 - Police services and municipalities have the flexibility to submit a joint application and must identify a lead police service/municipality who will be responsible for submitting the application on TPN.
- Maximum funding for MCRT projects is \$120,000 per fiscal year for a total of \$240,000 over two years.
 - Consideration for additional funding may be given depending on geography and local service system features that impact service delivery costs.

Application Preferences

- **To provide the highest possible impact and to respond to current trends, preference will be given to projects that service areas that have experienced a demonstrable increase in mental health related occurrences (i.e., large percentage of calls attended by MCRT leading to *Mental Health Act* apprehensions).**
- Additional preference may also be given to projects that demonstrate strong police-hospital partnerships (i.e., successfully implemented police-hospital transition protocols), face challenging geographic barriers, and demonstrate project components specifically towards underrepresented groups.

What is Eligible?

- Funding can be used for costs associated with the FTE counts of a crisis worker(s).
 - Crisis worker(s) can include but is not limited to, social workers, registered nurses, child and youth workers, addictions workers, and Indigenous Elders.
- Funding can be used for an existing or additional FTE worker on MCRTs; however, must be used towards an enhancement or new component, which could include an additional worker, expanding the hours of an existing worker or team, new target group for the team, etc.
- Existing police-led crisis response teams and/or police models involving civilian-led crisis response teams are eligible for funding.

*Note: Police call centres supporting crisis call diversion programs and costs associated with police FTEs are **not** eligible for this grant. There may be additional funding opportunities to support these initiatives in the future.*

Eligible Budget Items:

- Salaries and Benefits
 - *Note: Funding can only be used for costs associated with the FTE counts of crisis workers. It will not cover expenses for police FTEs of the MCRT.*
- Orientation and Training
- Equipment (e.g., cell phone, laptop, printer, software)
- Other (e.g., recruitment, office supplies, cell phone usage, travel expenses)

Ineligible Budget Items:

- Expenses for police FTEs of MCRT
- Vehicle retro fitting
- HealthIM software
- Communities with civilian-led response teams funded by the Ministry of Health's Addictions Recovery Fund
- Community non-police MCRT models

Project Timeline:

- Funding provided is time limited. If successful for funding, recipients will have until March 31, 2027 to complete their project. It is anticipated that the ministry will notify applicants of its funding decision and issue payments in Spring 2025. Please take this into consideration when undertaking the implementation planning for your project.

OUTCOMES & PERFORMANCE INDICATORS

All successful applicants will be required to report to the ministry on both provincial and local outcomes in addition to determining baselines for all metrics (please see page 7 for more information on establishing baselines).

Provincial Outcomes:

To consistently demonstrate provincial outcomes, the ministry will require funding recipients to report back on provincially identified outcomes and performance indicators annually.

Specifically, the ministry has identified the following provincial outcomes, as well as a list of associated performance indicators for each outcome for this grant program. It is mandatory for recipients to report on all below-noted outcomes.

- 1. Outcome: Project/Program Coverage - # of services/activities delivered**
 - a. % of live mental health calls attended by MCRT
 - b. # of FTEs dedicated to MCRT

- 2. Outcome: Project/Program Administration Costs**
 - a. Total amount spent on administration (\$)
 - b. Total initiative allocation (\$)

3. Outcome: Project/Program Impact – Increase in support provided during calls involving individuals in crisis.

- a. % of MCRT encounters resolved on scene (no additional actions required, including follow up)

4. Outcome: Increased capacity to respond to mental health and addictions crisis calls.

Associated Indicators:

- a. # of mental health related occurrences
- b. % of live mental health related calls attended by MCRT (Note: this indicator is a duplicate of “Project/Program Coverage”)
- c. # of mobile crisis response teams
- d. # of FTE dedicated to MCRT (Note: this indicator is a duplicate of “Project/Program Coverage”)
- e. % of MCRT FTEs who are crisis workers (i.e., not police officers)
- f. Average # of hours that the MCRT operate **per week**

5. Outcome: Improved response to mental health and addictions crises.

Associated Indicators:

- a. Total # of mental health related calls attended by MCRT
- b. % of mental health related calls attended by MCRT that resulted in transfers being made on behalf of the person in crisis
- c. # of unique follow-up visits/wellness checks conducted by MCRT
- d. # of proactive activities (i.e., education, committees, situation table meetings) conducted by MCRT
- e. Of the total MCRT engagements, provide breakdown: % attending live calls, % follow-up visits/wellness checks and % proactive activities

6. Outcome: Increased diversion from hospitals.

Associated Indicators:

- a. % of mental health related occurrences attended by MCRT that led to apprehensions under the *Mental Health Act*
- b. % of mental health related calls attended by MCRT that resulted in hospital admissions
- c. % of mental health apprehensions where MCRT accompanied individual to Emergency Department (individual was taken to the hospital but was not admitted)
- d. Average amount of time spent by MCRT in the Emergency Department
- e. % of mental health related calls attended by MCRT that resulted in connections/referrals to community services

- f. % of referrals to a pre-charge diversion program (formal or informal) (Note: Individual is referred to a restorative justice program via MCRT where there were grounds for criminal charges)
- g. % of MCRT encounters resolved on scene (no additional actions required, including follow up)
- h. For civilian-led police models: % of instances where police and/or Emergency Medical Services were needed to assist on crisis calls

Please note that **local data** should be used to demonstrate performance on provincially identified outcomes.

Local Outcomes:

In addition to the provincially identified outcomes, applicants will be required to identify local outcomes and a minimum of two local performance indicators that reflect your specific project.



TIP: *Expected **Outcomes** are the positive impacts or changes your activities are expected to make in your community.*

Additional Information:

- A performance **indicator** is an observable, measurable piece of information (i.e., numeric result) about a particular outcome, which shows to what extent the outcome has been achieved.
- **Quantitative** indicators are numeric or statistical measures that are often expressed in terms of unit of analysis (e.g., frequency of, percentage of, ratio of, variance with).
- **Qualitative** information is non-measurable information that describes attributes, characteristics, properties, etc. It can include descriptive judgments or perceptions (e.g., program participants' verbal or written feedback) measured through an open-ended questionnaire or an interview.
- **Baseline** data is information captured initially to establish the starting point against which to measure the achievement of outcomes.
- **Target** is the planned result to be achieved within a particular time frame. Along with the baseline, this provides an anchor against which current performance results can be compared. Reasonable targets are challenging but achievable.

APPLICATION REVIEW

The MCRT Enhancement Grant Review Committee, comprised of representatives from within and outside the ministry, will review all eligible proposals and make funding recommendations to the Solicitor General for approval. Should the application meet the eligibility criteria, your proposal will be assessed based on the following criteria:

1. Demonstrated Need
2. Project Workplan/Activities
3. Partnerships
4. Performance Measures
5. Budget

Note: Applicants applying for funding towards police models involving a civilian-led crisis response team will be required to provide additional information around risk mitigation and processes in place to support this type of model within the Project Workplan/Activities section of the application.

ASSESSMENT CRITERIA

Please review the following Assessment Criteria carefully. It outlines important information that must be addressed for each question and must be followed when completing your application. Please ensure you answer each component of every question and leave no sections blank, as well as ensure all components are answered in the correct/associated areas.

1. Demonstrated Need (9 Points)

How did you determine that there is a need for the proposed enhancements in your community?

- ✓ Describe the type of MCRT model in your community. Include data on your existing MCRT, current funding structure, related staffing complement, and highlight the positive outcomes/results of the team.
- ✓ Provide current and reliable statistics and evidence to demonstrate the need to enhance your current MCRT and how the proposal is responsive to any unique community needs. Statistics/evidence may originate from Juristat Canada, local police, schools, etc. or through local findings (e.g., community safety and well-being plans, community consultations, conducting a gap analysis, or equivalent).
- ✓ Identify factors limiting your police service's ability to implement the enhancement including information on current gaps in service. Explain why additional funding is beyond your current local capability.

2. Project Workplan/Activities (6 points)

Provide a comprehensive outline of the activities that will be implemented as part of the proposed enhancements.

- ✓ Indicate the key milestones for your enhancement(s).
- ✓ Describe in detail all the activities that are associated with achieving the key milestones.
- ✓ Clearly indicate the approximate timelines for your activities within each fiscal year and who will be responsible for completing these activities.
- ✓ For civilian-led police models, outline the activities/process for determining the type of model that is deployed to the call (i.e., triaging within the call centre), policing

components involved with this model (i.e., agreements with police services, oaths to secrecy), and risk mitigation protocols, procedures, and processes.

3. Partnerships (4 points)

Provide an overview of the partnerships that will be utilized for the proposed enhancements by completing the chart outlined in the application.

- ✓ **Name:** Indicate the name of the agency/organization(s) that will be involved in the delivery of the MCRT enhancements.
- ✓ **Contact Information:** The name, position, phone number, and email of the primary contact(s) within the agency/organization(s).
- ✓ **Role:** Describe each partner's role and how they will contribute to the success of the MCRT enhancements. Please also comment on how this service will integrate/interact with other crisis services in the area, (i.e., with other health service providers or hospitals).
- ✓ **Description:** Provide a brief description of the agency/organization(s), including the sector that it belongs to.

Note: Preference may be given to applications that include strong multi-sectoral partnerships.

4. Budget (2 points)

Provide total costs associated with the proposed enhancements under each heading including funding from other funding sources. Itemize all expenditures associated with the project within the "Description" column for the fiscal year of this grant cycle.

- ✓ Provide total expenditures under the appropriate category.
- ✓ Include a description for each budget item in the corresponding column, ensuring they align with the design and delivery of the specific enhancements.
 - Identify whether training, equipment, supplies, etc. are one-time expenses or if they will be ongoing.
- ✓ Provide information on other funding sources in the appropriate category.

5. Performance Measures (6 points)

Indicate the expected outcomes and associated performance metrics for your enhancement(s).

Reminder: Successful recipients will be required to report on ***all*** performance indicators associated with provincial outcomes. Recipients will also be required to report on local outcomes and performance indicators that reflect your specific initiative.

- ✓ Complete the chart outlined in the application form for both the provincially identified and locally identified outcomes.
- ✓ For provincially identified outcomes, please indicate:

- **Baselines:** Baseline data and date from which you will be able to assess change (*Note: Data from the year prior (i.e., 2024 calendar year or 2024-25 fiscal year) can be used as baseline data*).
 - **Targets:** Targets you will use to assess the achievement of the indicator.
 - **Responsibility:** Identify which partner will collect data for each indicator.
 - **Frequency:** Provide information on timelines associated with how often data will be collected.
- ✓ For locally identified outcomes, please indicate:
- **Outcomes:** The local outcome(s) your team will be striving to achieve.
 - **Indicators:** Performance indicators that you will be measuring to achieve your outcome(s).
 - **Baselines:** Baseline data and date from which you will be able to assess change (*Note: Data from the year prior (i.e., 2024 calendar year or 2024-25 fiscal year) can be used as baseline data*).
 - **Targets:** Targets you will use to assess achievement of the indicator.
 - **Responsibility:** Identify which partner will collect data for each indicator.
 - **Frequency:** Provide information on timelines associated with how often data will be collected.

Note: Please refer to the Outcomes and Performance Indicators section on pages 3-5 of this document for a list of provincially identified outcomes and associated performance indicators and for helpful tips on developing appropriate performance measures.

CONTRACTUAL AGREEMENT

As part of the terms of funding, the ministry will enter into a contractual agreement with successful applicants, including police service boards and municipalities. Funds will only be released to the organization after the contractual agreement is signed by all parties. The grant must be used in Ontario for the purposes described in the approved application and according to the terms of the contractual agreement.

As part of the contractual agreement, recipients will be required to complete and submit yearly Interim and Final reports to the ministry. The release of funding instalments for each year of the grant cycle are dependent on submission/approval of these yearly Interim and Final reports.

Standard government procedures regarding grants will be followed. The contractual agreement will outline:

- purposes for which the grant funding will be used;
- commitments to be undertaken or specific activities to support the application;
- interim and final reporting dates, including performance measures; and
- funding disbursement schedule.

LENGTH OF APPLICATION FORM

Application forms have character limits in each section. Please adhere to these limits.

Please do not include any attachments or website addresses as part of your response. They will **not** be reviewed.

APPLICATION SUBMISSION

All applications **must be submitted through Transfer Payment Ontario (TPON)**. Ministry staff will not accept applications submitted by email.

Applications submitted jointly between municipalities and/or police services should identify a lead municipality/police service to submit through TPON of whom the ministry will enter into a Transfer Payment Agreement with.

Note: OPP-policed municipalities submitting applications per OPP detachment must do so through the municipality's account on TPON.

For all OPP-policed municipalities, applications must be reviewed by the OPP's Grant Support Team at OPP.Grant.Support.Team@OPP.ca prior to submission in TPON.

More details on the application process, including accessing the application and applying through TPON, are outlined in Appendix A.

APPLICATION DEADLINE

Your completed application must be submitted through TPON by **4:00PM EST on January 21, 2025**.

Ministry staff will acknowledge the receipt of your submission, either through an email response or an automatic reply message within five business days of the deadline. Please follow up if you do not receive the confirmation.

Out of fairness to all applicants, submissions that are late will not be considered for funding. No exceptions will be permitted.

If possible, applicants are recommended not to wait until the last day to submit their application and/or request support from ministry staff. As the volume of emails and phone calls tend to be very high on the application due date, there may be a delay in receiving a response.

ASSISTANCE

For questions related to the MCRT Enhancement Grant, please contact Shamitha Devakandan at Shamitha.Devakandan@ontario.ca and Steffie Anastasopoulos at Steffie.Anastasopoulos@ontario.ca. Please note that ministry staff will not be reviewing applications prior to their formal submission.

APPENDIX A: REGISTERING YOUR ORGANIZATION IN TRANSFER PAYMENT ONTARIO

Transfer Payment Ontario (TPON) is the Government of Ontario's online transfer payment management system. It provides one window access to information about available funding, how to submit for Transfer Payment (TP) funding and how to track the TP status of your submission.

Getting Started

- **NOTE:**
 - Effective April 17, 2023: TPON changed the way you access Transfer Payment Ontario. You will need to Create a My Ontario Account for the first time if you have not done so already.
 - For more information: See the Creating a My Ontario Account [guide](#) and [video](#).
- All organizations must be registered with Transfer Payment Ontario to submit the intake form to request funding for this TP program.
 - The form must be submitted online through Transfer Payment Ontario.
- **For both existing and new users to TPON:** please use the link below to gain access to the Government of Ontario's online transfer payment management system.
 - [Transfer Payment Ontario](#)

NOTE: Google Chrome web browser and Adobe Acrobat Reader DC are required to access funding opportunities and download required forms from TP Ontario. For more information and resources visit the [Get Help](#) section of our website.

Technical Support

Transfer Payment Ontario Client Care support for external users is available from Monday to Friday 8:30 a.m. to 5:00 p.m., except for government and statutory holidays, at:

- Toll-free: 1-855-216-3090
- TTY: 416-325-3408
- Toll-free TTY: 1-800-268-7095
- Email: TPONCC@ontario.ca

Ministry of the Solicitor General

Public Safety Division

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MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Prohibition of Cannabis Cultivation for Non-Medical
Purposes in Home Child Care Settings in Force
January 1, 2025**

DATE OF ISSUE:	December 27, 2024
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	24-0081
PRIORITY:	Normal

At the request of the Ministry of the Attorney General's Policy Division, I am sharing a communication to provide information about a new prohibition on cannabis cultivation for non-medical purposes in licensed and unlicensed home child care settings that will come into force on January 1, 2025.

For further information, please review the attached memo from Assistant Deputy Attorney General Jane Mallen, Policy Division, Ministry of Attorney General. If you have any questions, please contact Julie Lessard, Manager, Regulatory Agency Oversight Policy Unit, MAG at Julie.Lessard@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill", written over a light blue horizontal line.

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

**Ministry of the
Attorney General**

Office of the Assistant Deputy
Attorney General

Policy Division

McMurtry-Scott Building
720 Bay Street, 3rd Floor
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Tel: 416 212-5365
Fax: 416 326-2699

**Ministère du
Procureur général**

Bureau du sous-procureur
général adjoint

Division des politiques

Édifice McMurtry-Scott
720, rue Bay, 3^{ème} étage
Toronto ON M7A 2S9

Tél. : 416 212-5365
Télééc. : 416 326-2699



MEMORANDUM TO: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division
Ministry of the Solicitor General

DATE: December 18, 2024

FROM: Jane Mallen,
Assistant Deputy Attorney General

RE: Prohibition of Cannabis Cultivation for Non-Medical
Purposes in Home Child Care Settings in Force January 1,
2025

This memorandum is to provide information about a new prohibition on cannabis cultivation for non-medical purposes in licensed and unlicensed home child care settings that will come into force on January 1, 2025.

Ontario made an amendment to the Cannabis Control Act, 2017 (CCA) through the Enhancing Access to Justice Act, 2024, with the goal of limiting child and youth exposure and accessibility to cannabis plants in home child care settings.

Specifically, as of January 1, 2025, a new section 13.1 of the CCA will provide as follows:

13.1 (1) No person shall cultivate, propagate or harvest cannabis in a dwelling in which child care, as defined in the Child Care and Early Years Act, 2014, is provided. 2024, c. 2, Sched. 2, s. 1.

(2) Subsection (1) does not apply to in-home services as defined in the Child Care and Early Years Act, 2014. 2024, c. 2, Sched. 2, s. 1.

Contravention of the new prohibition constitutes an offence, punishable by a maximum fine of up to \$1,000 on the first conviction and up to \$5,000 on subsequent convictions.

.../2

The changes coming into force on January 1, 2025 also include an amendment to regulations under the *Provincial Offences Act* (POA) to establish a short form wording for the offence. The Chief Justice of Ontario has approved an order establishing a set fine of \$175 for the offence.

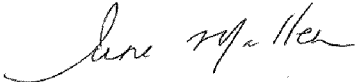
The short-form wordings set out in Schedule 0.3 of Regulation 950 for the new prohibition under the CCA are as follows:

26.	Cultivate cannabis in dwelling where child care other than in-home services is provided	subsection 13.1 (1)
27.	Propagate cannabis in dwelling where child care other than in-home services is provided	subsection 13.1 (1)
28.	Harvest cannabis in dwelling where child care other than in-home services is provided	subsection 13.1 (1)

I would ask that you please bring this memorandum to the attention of the policing community. For more information, or if you have any questions, you may contact Julie Lessard, Manager, Regulatory Agency Oversight Policy Unit, Ministry of the Attorney General at Julie.Lessard@ontario.ca.

Thank you for your assistance in communicating these changes.

Sincerely,



Jane Mallen
Assistant Deputy Attorney General

Ministry of the Solicitor General

Public Safety Division

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MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Amendments to the *Cannabis Control Act, 2017*
through the *Safer Streets, Stronger Communities Act,*
*2024***

DATE OF ISSUE:	January 2, 2025
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	25-0001
PRIORITY:	Normal

At the request of the Ministry of the Attorney General's Policy Division, I am sharing a communication to advise that on December 4, 2024, the *Safer Streets, Stronger Communities Act, 2024* received Royal Assent and enacted amendments to the *Cannabis Control Act, 2017*, which created a new prohibition on advertising or promoting the sale of illegal cannabis.

For further information, please review the attached memo from Assistant Deputy Attorney General Jane Mallen, Policy Division, Ministry of Attorney General. If you have any questions, please contact Julie Lessard, Manager, Regulatory Agency Oversight Policy Unit, MAG at Julie.Lessard@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

**Ministry of the
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Télééc. : 416 326-2699



MEMORANDUM TO: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division
Ministry of the Solicitor General

DATE: December 30, 2024

FROM: Jane Mallen,
Assistant Deputy Attorney General

RE: Prohibition on advertising or promoting of cannabis sold
unlawfully in Force December 4, 2024.

This memorandum is to provide information about a new prohibition on advertising or promoting the sale of illegal cannabis. The changes came into force on December 4, 2024.

The *Safer Streets, Stronger Communities Act, 2024* received Royal Assent on December 4, 2024. Schedule 1 of the Act made amendments to the *Cannabis Control Act, 2017* (CCA) to enact a new section 8.2 with the goal of combatting the illegal cannabis market, including illegal online and in-person sales.

On December 4, 2024, section 8.2 of the CCA came into force:

8.2 No person shall knowingly advertise or promote the sale of cannabis by a person or entity that is not authorized to produce, sell or distribute cannabis under this Act or the *Cannabis Act* (Canada).

Contravention of the new prohibition constitutes a provincial offence under section 22 of the CCA. Section 23 of the CCA establishes the following penalties an individual or corporation may be subject to on conviction:

For an individual (s. 23(2) CCA):

- on a first conviction, a fine between \$10,000 and \$250,000, a term of imprisonment of up to two years less a day, or both.

.../2

- 2 -

- on a subsequent conviction, a fine between \$5,000 and \$100,000 for each day or part of a day on which the offence occurs or continues, a term of imprisonment of up to two years less a day, or both.

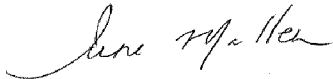
For a corporation (s. 23(3) CCA):

- on a first conviction, a fine between \$25,000 and \$1,000,000.
- on a subsequent conviction, a fine between \$10,000 and \$500,000 for each day or part of a day on which the offence occurs or continues.

I would ask that you please bring this memorandum to the attention of the policing community. For more information, or if you have any questions, you may contact Julie Lessard, Manager, Regulatory Agency Oversight Policy Unit, Ministry of the Attorney General at Julie.Lessard@ontario.ca .

Thank you for your assistance in communicating these changes.

Sincerely,



Jane Mallen
Assistant Deputy Attorney General

Ministry of the Solicitor General

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MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Reduce Impaired Driving Everywhere (RIDE) Grant
Call for Applications (2024-25)**

DATE OF ISSUE:	January 10, 2025
CLASSIFICATION:	For Action
RETENTION:	February 7, 2025
INDEX NO.:	25-0002
PRIORITY:	Normal

I am pleased to advise that the Ministry of the Solicitor General is now accepting applications for the **Reduce Impaired Driving Everywhere (RIDE) Grant for 2024-25**.

The RIDE Grant is available to police services in Ontario, including municipal and First Nations police services, as well as municipalities policed by the Ontario Provincial Police (OPP). It is expected that, in addition to this RIDE Grant funding, successful applicants will also engage in their own routine spot checks. This funding must be used exclusively for sworn officers' overtime or paid duty assignments.

For the current call for applications, the ministry is launching a one-year grant cycle for 2024-25.

All applications will be reviewed against the number of applicants and the funding grid outlined in the Grant Guidelines.

In accordance with the terms of funding, a transfer payment agreement must be executed between the ministry and the recipient (Police Service Board, First Nation Band Council or Municipality), as applicable, and must be signed before reimbursement is received. All reporting requirements must be submitted to the ministry within the established timeframes to reimburse the recipient. Financial reimbursement to the recipient only occurs after the end of the program year, following the submission of the RIDE Grant final reports.

.../2

-2-

Eligible applicants may submit one application per police service (Municipal and First Nations police services). Similarly, municipalities policed by the OPP may submit one joint application per OPP detachment.

The application form is accessible on Transfer Payment Ontario (TPON). **All applications must be submitted through TPON by 4:00 p.m. Eastern Standard Time on February 7, 2025.**

NEW: For all OPP-policed municipalities, applications must be reviewed by the OPP's Grant Support Team at OPP.Grant.Support.Team@OPP.ca prior to submission in Transfer Payment Ontario (TPON). Applications must be submitted through the municipality's TPON account.

Late submissions will not be considered for funding. More details on the application process, including accessing the application and applying through TPON, are outlined in the attached Grant Application Instructions & Guidelines.

Please direct all inquiries regarding the RIDE Grant and/or application process to Yoko Iwasaki at Yoko.Iwasaki@ontario.ca and Amanda Scrivo at Amanda.Scrivo@ontario.ca.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety



Ministry of the Solicitor General

Application Instructions & Guidelines

**Grant Program: Reduce Impaired Driving Everywhere
(RIDE) Grant**

Grant Term: 2024-25 (one year)

Table of Contents

INTRODUCTION3
ELIGIBILITY CRITERIA3
FUNDING4
APPLICATION REVIEW & ASSESSMENT4
CONTRACTUAL AGREEMENT5
APPLICATION SUBMISSION5
MINISTRY CONTACT5
TPON INSTRUCTIONS FOR APPLICATION SUBMISSION.....6

INTRODUCTION

The Ministry of the Solicitor General (ministry) is pleased to present the 2024-25 RIDE Grant.

The Government of Ontario established the RIDE Grant to provide funding to police services/boards to enhance local enforcement capabilities and to ensure a year-round provincial program to conduct RIDE spot check activities. The RIDE Grant assists police services/boards in offsetting their staff costs for implementing RIDE programs of sobriety checks in their jurisdictions.

For the current call for applications, the ministry will offer the RIDE Grant as a one-year program.

This document outlines the grant process and contains important information on the eligibility criteria and application review process to assist applicants to complete and submit the RIDE Grant application.

ELIGIBILITY CRITERIA

Who is Eligible

Funding is available to:

- Municipal and First Nations Police Services;
- Municipalities policed by the Ontario Provincial Police (OPP).

NEW: For all OPP-policed municipalities, applications must be reviewed by the OPP's Grant Support Team at OPP.Grant.Support.Team@OPP.ca prior to submission in Transfer Payment Ontario (TPON). In addition, applications must be submitted through the municipality's TPON account.

- Municipalities that receive policing from the same OPP detachment that wish to apply for grant funding will be required to submit **one joint application** (per detachment) and must identify a lead municipality who will be responsible for submitting the application on TPON.

What is Eligible

- Grant funding must be used exclusively for sworn officers' **overtime or paid duty** assignments for street-level enforcement activities in relation to the RIDE Grant (e.g., RIDE check stops).
- Sworn officers may include but are not limited to Approved Screening Device (ASD), Standardized Field Sobriety Testing (SFST), and/or Drug Recognition Expert (DRE) trained officers.

What is NOT Eligible

- Overtime, paid duty assignments and other RIDE activities by civilian or auxiliary officers is not eligible for funding.

FUNDING

Funding under the RIDE Grant will be available for a one-year period (2024-25). Eligible police services/boards and OPP-policed municipalities can submit applications for funding which must be used exclusively for sworn officers' overtime or paid duty assignments for street-level enforcement activities in relation to the RIDE Grant (e.g., RIDE check stops)

Approved applicants will be provided with a funding allocation (maximum funds) for fiscal year 2024-25, ending March 31, 2025.

Please note that the funding allocation for the fiscal year must be spent within the period (e.g., spent on activities taking place between April 1, 2024, and March 31, 2025). Unspent allocations will not be paid.

Financial reimbursement only occurs after the end of the program year, following the submission of the RIDE Grant final reports. All reporting requirements must be submitted to the ministry within the established timeframes in order to be reimbursed.

APPLICATION REVIEW & ASSESSMENT

All applications submitted by the deadline that meet the eligibility criteria will be reviewed by the ministry. Funding allocations will be determined based on the number of applications and the RIDE funding outlined below. Successful projects are subject to the Solicitor General's approval.

RIDE Funding Grid

Sworn Officers Range*	Maximum Allocation**
1-10	\$7,200.00
11-25	\$9,400.00
26-50	\$13,800.00
51-100	\$16,000.00
101-200	\$25,000.00
201-500	\$38,000.00
501-999	\$45,000.00
1,000+	Allocation to be determined on an individual basis.

**Based on the total sworn officers/FTE at the OPP detachment level, municipal, or First Nation police service.
**Allocations may increase/decrease depending on the number of applicants.*

CONTRACTUAL AGREEMENT

As a requirement of providing funding, the ministry will enter into a Transfer Payment Agreement (TPA) with the respective police service board or municipality. Once the TPA is signed, the funds will be disbursed based on the reporting/payment schedule outlined in the TPA. The project funds must be used for the purposes described in the application and according to the terms of the TPA.

Standard government procedures regarding grants (as outlined in the Treasury Board Transfer Payment Accountability Directive) will be followed. The TPA will outline:

- Purpose for which the grant will be used;
- Commitments to be undertaken or specific activities to support the application;
- Final reporting dates and requirements; and,
- Funding disbursement schedule.

APPLICATION SUBMISSION

All applications **must be submitted through Transfer Payment Ontario (TPON) by 4:00 p.m. EST on February 7, 2025**. Submissions that are late or incomplete will not be considered for funding. No exceptions will be permitted.

For OPP-policed municipalities:

- Municipalities that receive policing from the same OPP detachment that wish to apply for RIDE Grant funding will be required to submit a joint application per OPP Detachment, identifying a lead municipality to submit through TPON.
 - **Note:** OPP-policed municipalities submitting applications per OPP Detachment must do so through the lead municipality's account on TPON.
 - **Reminder:** For all OPP-policed municipalities, applications must be reviewed by the OPP's Grant Support Team (GST) via OPP.Grant.Support.Team@OPP.ca prior to submission in TPON.

More details on the application process, including accessing the application and applying through TPON, are outlined in "[TPON Instructions for Application Submission](#)".

MINISTRY CONTACT

If you have any questions regarding the RIDE Grant, please contact Yoko Iwasaki at Yoko.Iwasaki@ontario.ca and Amanda Scrivo at Amanda.Scrivo@ontario.ca

For questions related to Transfer Payment Ontario (TPON), including assistance with registration and the intake form, please contact [Transfer Payment Ontario Client Care](#) (see [below](#))

TPON INSTRUCTIONS FOR APPLICATION SUBMISSION

Transfer Payment Ontario (<https://www.tpon.gov.on.ca/tpon/psLogin>) is the Government of Ontario's online transfer payment management system. It provides one window access to information about available funding, how to submit for Transfer Payment (TP) funding, and how to track the TP status of your submission.

Getting Started

- **NOTE:**
 - **Effective December 16, 2024:** TPON has moved to the cloud. Applicants will have access to TPON using a new website address (<https://www.tpon.gov.on.ca/tpon/psLogin>). To minimize disruptions, the old URL will redirect you to the new website. Other than the new URL, there are no other changes to the TPON system.
 - Effective April 17, 2023, TPON changed the way you access Transfer Payment Ontario. You will need to Create a My Ontario Account for the first time if you have not done so already.
 - For more information: See the Creating a My Ontario Account [guide](#) and [video](#).
- All organizations must be registered with Transfer Payment Ontario in order to submit the intake form to request funding for this TP program.
 - The form must be submitted online through Transfer Payment Ontario.
- **For both existing and new users to TPON:** please use the link below to gain access to the Government of Ontario's online transfer payment management system.
 - [Transfer Payment Ontario](#)

NOTE: Google Chrome web browser and Adobe Acrobat Reader DC are required to access funding opportunities and download required forms from TP Ontario. For more information and resources visit the [Get Help](#) section of our website.

Technical Support

Transfer Payment Ontario Client Care support for external users is available from Monday to Friday 8:30 a.m. to 5:00 p.m., except for government and statutory holidays, at:

- Toll-free: 1-855-216-3090
- TTY: 416-325-3408
- Toll-free TTY: 1-800-268-7095
- Email: TPONCC@ontario.ca

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Division de la sécurité publique

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12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



MEMORANDUM TO:

All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM:

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT:

**Proposed Regulation Description under the
*Accommodation Sector Registration of Guests Act,
2021***

DATE OF ISSUE:	January 17, 2025
CLASSIFICATION:	For Action
RETENTION:	February 12, 2025
INDEX NO.:	25-0003
PRIORITY:	Normal

I am sharing this communication to advise that a description of a proposed regulation under the *Accommodation Sector Registration of Guests Act, 2021* is available on the Ontario Regulatory Registry for public and stakeholder input and feedback. The posting will be available until February 12, 2025.

For further information, please review the attached memo from Sarah Caldwell, Assistant Deputy Minister, Strategic Policy Division (SPD), Ministry of the Solicitor General (SOLGEN). If you have any questions, please contact Nicole Rogers, Manager, Community Safety Policy Unit, SPD, SOLGEN at Nicole.Rogers@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Ministry of the Solicitor General

Strategic Policy Division

25 Grosvenor Street
9th Floor
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Ministère du Solliciteur général

Division de la politiques stratégiques

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Tél. : 416 212-4221
Télééc. : 416 212-4020



MEMORANDUM TO: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

FROM: Sarah Caldwell
Assistant Deputy Minister
Strategic Policy Division

DATE: January 15, 2025

**SUBJECT: Ontario Regulatory Registry (ORR) Posting regarding the
*Accommodation Sector Registration of Guests Act, 2021***

This memorandum is to advise the policing community that there is a regulatory posting available for public and stakeholder input on the Ontario Regulatory Registry (ORR), concerning the *Accommodation Sector Registration of Guests Act, 2021* (ASRGA).

The ASRGA was passed in 2021 as part of Ontario's Anti-Human Trafficking Strategy and is intended to replace the *Hotel Registration of Guests Act*. The ASRGA seeks to combat human trafficking in the accommodation sector, which is a commonly used source for traffickers. Once in force, the ASRGA would require accommodation providers to keep specified guest information in a register, as well as clarify police powers to access that register (e.g., production order and urgent demand powers).

The proposed regulation, if made, would provide police services with operational clarity in relation to urgent demands for records in the accommodation sector and the related reporting requirements. Additionally, the proposed regulation would define the businesses that must maintain a register, what information must be recorded in the register, and how long the information must be retained.

Your feedback will be invaluable to the regulatory development process. We encourage police services to learn more about the proposal at [Proposed New Regulation under the Accommodation Sector Registration of Guests Act, 2021](#). The posting will be available for comment until February 12, 2025. It should be noted that draft regulations are subject to change based on consultation and final approval.

Thank you, as always, for your continued support.

Sincerely,

A handwritten signature in cursive script, appearing to read "A Caldwell".

Sarah Caldwell
Assistant Deputy Minister
Strategic Policy Division
Ministry of the Solicitor General

CC:
Sheela Subramanian, Director, Community Safety and Intergovernmental Policy
Branch Nicole Rogers, Manager, Community Safety Policy Unit, Community Safety
and Intergovernmental Policy Branch

Ministry of the Solicitor General

External Relations Branch

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Ministère du Solliciteur général

Direction des relations extérieures

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January 20, 2025

Roland James Clarke
1386 Dalton Road
Timmins, ON P4N 7C2
jamie.clarke@tisdalemechanical.ca

Dear Roland James Clarke:

I am pleased to enclose a copy of Order in Council 61/25 further reappointing you as a member of the City of Timmins Police Service Board for a period of two (2) years, effective February 14, 2025.

Should you have any questions now or in the future, please do not hesitate to contact me. Once again, thank you for your continued support and commitment to policing in Ontario.

Sincerely,

A handwritten signature in cursive script, appearing to read "G.R.", positioned above the typed name of the sender.

Gita Ramburuth
Appointments Officer
gita.ramburuth@ontario.ca
(437) 245-3666

c: George Pirie, Mayor
Tom Gervais
Inspectorate of Policing



Ontario

**Executive Council of Ontario
Order in Council**

**Conseil exécutif de l'Ontario
Décret**

On the recommendation of the undersigned, the Lieutenant Governor of Ontario, by and with the advice and concurrence of the Executive Council of Ontario, orders that:

Sur la recommandation de la personne soussignée, le lieutenant-gouverneur de l'Ontario, sur l'avis et avec le consentement du Conseil exécutif de l'Ontario, décrète ce qui suit :

WHEREAS the City of Timmins Police Services Board was continued as a police service board under the *Community Safety and Policing Act, 2019* on April 1, 2024,

THEREFORE, pursuant to section 31 of the *Community Safety and Policing Act, 2019*,

Roland James Clarke of Timmins


be further reappointed as a part-time member of the City of Timmins Police Service Board to serve at the pleasure of the Lieutenant Governor in Council for a period not to exceed two years, effective from the later of February 14, 2025, and the date this Order in Council is made.

ATTENDU QUE la Commission des services policiers de la cité de Timmins a été prorogée comme une commission de service de police en vertu de la *Loi de 2019 sur la sécurité communautaire et les services policiers* le 1^{er} avril 2024,

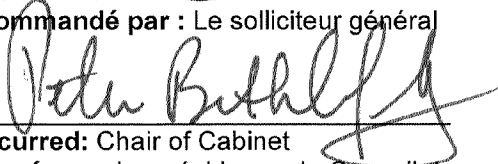
EN CONSÉQUENCE, en vertu de l'article 31 de la *Loi de 2019 sur la sécurité communautaire et les services policiers*,

Roland James Clarke, de Timmins,

est reconduit dans ses fonctions de membre de la Commission de service de police de la cité de Timmins pour exercer son mandat à titre amovible pour une période maximale de deux ans, à compter du dernier en date du 14 février 2025 et du jour de la prise du présent décret.



**Recommended: Solicitor General
Recommandé par : Le solliciteur général**



**Concurred: Chair of Cabinet
Appuyé par : La présidence du Conseil des ministres**



**Approved and Ordered: JAN 16 2025
Approuvé et décrété le :**

**Lieutenant Governor
La lieutenante-gouverneure**

O.C. | Décret : 61 / 2025