



TIMMINS POLICE SERVICE BOARD Regular Meeting Agenda

*Thursday, February 13, 2025 at 11:00 AM
Timmins Police Service Community Boardroom*

Members:

Kraymr Grenke, Chair
Kristin Murray, Vice-Chair
Steve Black, Member
Jamie Clarke, Member
Cheryl St-Amour, Member
Dave Landers, Board Secretary
Tina Perreault, Administrative Assistant

Police Services Advisor:

Tom Gervais

Timmins Police Service:

Sydney Lecky, Chief of Police
Darren Dinel, Deputy Chief of Police
Paula Del Guidice, Chief Human Resources Executive

Page

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. APPROVAL OF AGENDA

a) Approval of Agenda (R)

BE IT RESOLVED THAT the agenda for the February 13, 2025 meeting of the Timmins Police Service Board be approved.

4. DECLARATION OF PECUNIARY INTEREST
5. APPROVAL OF PREVIOUS MINUTES

a) Approval of Previous Minutes (R)

BE IT RESOLVED THAT the minutes of the January 23, 2025 meeting be approved.

6. BUSINESS ARISING FROM THE MINUTES

3 - 15

7. NEW BUSINESS

- a) **Update on Activities - Chief Lecky**
- b) **Indigenous Advisory Committee Update - Chief Lecky**

16 - 23

- c) **Statistical Report - Chief Lecky/Deputy Chief Dinel**

24 - 25

- d) **Chiefs Report on Concluded SIU Investigation - Chief Lecky (R)**

BE IT RESOLVED THAT the Timmins Police Service Board approves the report by the Chief and approves its publication on the Timmins Police Service website.

26

- e) **Resignation - Chief Lecky**

BE IT RESOLVED THAT the Timmins Police Service Board approves the resignation of Shelley Robinson to take effect on February 14, 2025.

27 - 96

- f) **Correspondence - Dave Landers**

8. CLOSED MEETING

- a) **Closed Meeting**

BE IT RESOLVED THAT the Timmins Police Service Board does hereby proceed into a closed meeting for consideration of confidential matters pursuant to Section 44 of the Community Safety and Policing Act Section:

44(2)

- (a) the security of the property of the board;
- (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board;
- (d) labour relations or employee negotiations;
- (g) information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation;

9. OTHER MATTERS

10. NEXT MEETING

Next meeting is February 27, 2025.

11. ADJOURNMENT



**TIMMINS POLICE SERVICES BOARD
Regular Meeting Minutes**

**Thursday, January 23, 2025 at 11:00 AM
Timmins Police Service Community Boardroom**

Present:

Steve Black
Jamie Clarke
Kraymr Grenke
Dave Landers
Cheryl St-Amour
Tina Perreault

Absent:

Kristin Murray

Police Services Advisor:

Tom Gervais

Timmins Police Service:

Sydney Lecky, Chief of Police
Paula Del Guidice, Chief Human Resources Executive

Guest:

1. CALL TO ORDER

The meeting was called to order at 11:07 am.

2. LAND ACKNOWLEDGEMENT

Land acknowledgment completed.

3. APPROVAL OF AGENDA

a) Approval of Agenda (R)

2025-1

Moved by Jamie Clarke

Seconded by Cheryl St-Amour

BE IT RESOLVED THAT the agenda for the January 23, 2024, meeting of the Timmins Police Service Board be amended, removing item New Hire - Clerk/Steno Position and section I in item 8A.

CARRIED

4. **DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.
Councillor Black joined the meeting at 11:15 am.

5. **APPROVAL OF PREVIOUS MINUTES**

a) **Approval of Previous Minutes (R)**

2025-2

Moved by Steve Black

Seconded by Cheryl St-Amour

BE IT RESOLVED THAT the minutes of the December 12, 2024 meeting be approved.

CARRIED

[Timmins Police Service Board - 12 Dec 2024 - Regular - Minutes - Pdf](#)

6. **BUSINESS ARISING FROM THE MINUTES**

7. **NEW BUSINESS**

a) **2025 Chair Election - Secretary Landers (R)**

2025-3

Moved by Jamie Clarke

Seconded by Cheryl St-Amour

BE IT RESOLVED THAT the Timmins Police Service Board appoint Kraymr Grenke as Chair for the 2025 year.

CARRIED

b) **2025 Vice-Chair Election - Secretary Landers (R)**

2025-4

Moved by Jamie Clarke

Seconded by Cheryl St-Amour

BE IT RESOLVED THAT the Timmins Police Service Board appoint Kristin Murray as Vice-Chair for the 2025 year.

CARRIED

c) **Update on Activities - Chief Lecky**

Chief Lecky provided an overview of activities, which included budget discussions, bargaining, platoon meetings, OPC graduations, participation in the Fort Albany Christmas Dinner, and the Community Safety and Well-Being Leadership Committee meeting,

amongst other events.

d) Indigenous Advisory Committee Update - Chief Lecky

There has been no Indigenous Advisory Committee meeting.

e) Statistical Report - Chief Lecky/Deputy Chief Dinel

Deferred.

f) Correspondence from Municipality - Chair Grenke

Chair Grenke discussed the resolution provided by the City of Timmins.

g) RIDE Statistics Holiday 2024 - Deputy Chief Dinel

Deferred.

h) Resignation - Deputy Chief Dinel (R)

Chief Lecky spoke to the resignation. Great feedback was provided during the exit interviews.

2025-5

Moved by Jamie Clarke

Seconded by Cheryl St-Amour

BE IT RESOLVED THAT the Timmins Police Service Board approves the resignation of Amel Alicehajic to take effect on December 13, 2024, and Mahan Singh to take effect on January 10, 2025.

CARRIED

i) Amend Resolution 2024-106 - Fee Schedule - Deputy Chief Dinel (R)

2025-6

Moved by Steve Black

Seconded by Jamie Clarke

BE IT RESOLVED THAT the Timmins Police Service Board amend resolution 2024-106 to include rescinding By-Law #B-2014-85.

BE IT RESOLVED THAT the Timmins Police Service Board rescind By-Law #B-2014-85 and issue a new By-Law respecting the scheduling of fees in accordance with the 2025 Schedule of Fees.

CARRIED

j) Correspondence - Dave Landers

8. CLOSED MEETING

a) Closed Meeting (R)

2025-7
Moved by Cheryl St-Amour
Seconded by Jamie Clarke

BE IT RESOLVED THAT the Timmins Police Service Board does hereby proceed into a closed meeting for consideration of confidential matters pursuant to Section 44 of the Community Safety and Policing Act Section:

- (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation affecting the board, including matters before administrative tribunals;

CARRIED

9. OTHER MATTERS

10. NEXT MEETING
Next meeting takes place February 12, 2024.

11. ADJOURNMENT

2025-8
Moved by Kristin Murray
Seconded by Cheryl St-Amour

BE IT RESOLVED THAT the meeting be adjourned at 1:06 pm.

CARRIED

CHAIR

SECRETARY

MINUTES ITEM #a)



**TIMMINS POLICE SERVICES BOARD
Regular Meeting Minutes**
Thursday, December 12, 2024 at 11:00 AM
Timmins Police Service Community Boardroom

Present:

Steve Black
Jamie Clarke
Kraymr Grenke
Dave Landers
Tina Perreault

Absent:

Kristin Murray
Cheryl St-Amour

Police Services Advisor:

Timmins Police Service:

Sydney Lecky, Chief of Police
Darren Dinel, Deputy Chief of Police
Paula Del Guidice, Chief Human Resources Executive

Guest:

1. CALL TO ORDER

This meeting was called to order at 11:12 am.

2. LAND ACKNOWLEDGEMENT

Land acknowledgment completed.

3. APPROVAL OF AGENDA

a) **Approval of Agenda (R)**

2024-100

Moved by Jamie Clarke

Seconded by Steve Black

BE IT RESOLVED THAT the agenda for the December 12, 2024 meeting of the Timmins Police Service Board be amended to include the Hire of a Clerk/Steno, the Capital Budget

MINUTES ITEM #a)

2025, Janitorial Service Vendor, and the motion to enter into a Closed Meeting.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

5. APPROVAL OF PREVIOUS MINUTES

a) Approval of Previous Minutes (R)

2024-101

Moved by Steve Black

Seconded by Jamie Clarke

BE IT RESOLVED THAT the minutes of the December 4 and December 9, 2024 meetings be approved.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. NEW BUSINESS

a) Update on Activities - Chief Lecky

Chief Lecky shared that he met with the Mayor and co-presented the Timmins Police Budget at council.

b) Indigenous Advisory Committee Update - Chief Lecky

There has been no Indigenous Advisory Committee meeting.

c) Correspondence - Dave Landers

d) Amendment to motion 2024-51 - Chair Grenke (R)

2024-102

Moved by Jamie Clarke

Seconded by Steve Black

BE IT RESOLVED THAT the Timmins Police Service Board amend resolution 2024-51 to include language required under the Community Safety and Policing Act.

BE IT RESOLVED THAT the Timmins Police Service Board hire Kyle Levis as Cadet Recruit in Training effective August 26, 2024, and appointing them as Police Officers pursuant to s.37 of the Community Safety and Policing Act and issuing them Certificates of Appointment upon their successful completion of the prescribed training.

CARRIED

e) Amendment to motion 2024-52 - Chair Grenke (R)

MINUTES ITEM #a)

2024-103

Moved by Steve Black

Seconded by Jamie Clarke

BE IT RESOLVED THAT the Timmins Police Service Board amend resolution 2024-52 to include language required under the Community Safety and Policing Act .

BE IT RESOLVED THAT the Timmins Police Service Board hire Joel Lachance as Cadet Recruit in Training effective August 26, 2024, and appointing them as Police Officers pursuant to s.37 of the Community Safety and Policing Act and issuing them Certificates of Appointment upon their successful completion of the prescribed training.

CARRIED

- f) **Amendment to motion 2024-53 - Chair Grenke (R)**

2024-104

Moved by Jamie Clarke

Seconded by Steve Black

BE IT RESOLVED THAT the Timmins Police Service Board amend resolution 2024-53 to include language required under the Community Safety and Policing Act.

BE IT RESOLVED THAT the Timmins Police Service Board hire Oneich Samuels as Cadet Recruit in Training effective August 26, 2024 and appointing them as Police Officers pursuant to s.37 of the Community Safety and Policing Act and issuing them Certificates of Appointment upon their successful completion of the prescribed training.

CARRIED

- g) **Animal Control Contract - Chair Grenke (R)**

2024-105

Moved by Steve Black

Seconded by Jamie Clarke

BE IT RESOLVED THAT The Timmins Police Service Board agrees to section 3.04 of the By-Law 2024-8953 presented by the Corporation of the City of Timmins and authorizes the Chair and the Chief to execute the agreement.

CARRIED

- h) **2025 Fee Schedule - Chair Grenke (R)**

Deputy Chief Dinell discussed the updated fee schedule and asked for Board approval so that the Timmins Police Service would be consistent with other services.

2024-106

Moved by Steve Black

Seconded by Jamie Clarke

MINUTES ITEM #a)

BE IT RESOLVED THAT the Timmins Police Service Board approves the 2025 Fee Schedule for the Timmins Police Service.

CARRIED

PROPOSED NEW FEE SCHEDULE DRAFT

i) 2025 Meeting Dates - Chair Grenke (R)

2024-107

**Moved by Jamie Clarke
Seconded by Steve Black**

BE IT RESOLVED THAT the Timmins Police Service Board approve the following meeting schedule for 2025.

Timmins Police Service Board – 2025 Meeting Schedule	
11:00 am at the Timmins Police Service Community Boardroom	
January 23, 2025	
February 13, 2025	February 27, 2025
March 13, 2025	March 27, 2025
April 10, 2025	April 24, 2025
May 8, 2025	May 22, 2025
June 12, 2025	
July 10, 2025	
August 14, 2025	
September 11, 2025	September 25, 2025
October 9, 2025	October 23, 2025
November 13, 2025	November 27, 2025
December 11, 2025	

CARRIED

j) Updated Organizational Chart - Chair Grenke

Chair Grenke spoke to the shared Organizational chart, and there was general discussion regarding various positions.

2024-108

**Moved by Steve Black
Seconded by Jamie Clarke**

BE IT RESOLVED THAT the Timmins Police Service Board receive the Timmins Police Service Organizational chart as presented.

CARRIED

k) Board Approval to Hire Clerk/Steno - Chief Lecky / Deputy Chief Dinell (K)

MINUTES ITEM #a)

2024-109

**Moved by Jamie Clarke
Seconded by Steve Black**

BE IT RESOLVED THAT the Timmins Police Service Board approves the hiring of Sheri Sanford for the position of Clerk/Steno effective January 20, 2025.

CARRIED

l) Capital Budget 2025 - Chair Grenke (K)

The Board had a general conversation about the expenditures.

2024-110

**Moved by Jamie Clarke
Seconded by Steve Black**

BE IT RESOLVED THAT the Timmins Police Service Board approve the capital budget up to 85% of priority expenditures be authorized for purchases beginning January 1st, 2025.

CARRIED

m) Janitorial Services Vendor - Deputy Chief Dinel (R)

Deputy Chief Dinel provided an overview of the agreement. There was general discussion regarding staff details.

2024-111

**Moved by Steve Black
Seconded by Jamie Clarke**

BE IT RESOLVED THAT the Timmins Police Service Board approve the recommendation to contract Corporate Mirror Inc - Cleaning Maters Canada for the police station janitorial services.

CARRIED

Janitorial Services - Vendor Selection

8. CLOSED MEETING

a) Closed Meeting - Chair Grenke (R)

2024-112

**Moved by Jamie Clarke
Seconded by Steve Black**

BE IT RESOLVED THAT the Timmins Police Service Board does hereby proceed into a closed meeting for consideration of confidential matters pursuant to Section 44 of the Community Safety and Policing Act section:(d) labour relations or employee negotiations.

CARRIED

MINUTES ITEM #a)

9. OTHER MATTERS

10. NEXT MEETING
To be determined.

11. ADJOURNMENT

2024-113
Moved by Steve Black
Seconded by Jamie Clarke

BE IT RESOLVED THAT the meeting be adjourned at 1:13 pm.

CARRIED

CHAIR

SECRETARY

MINUTES ITEM #a)

MINUTES ITEM #h)

PROPOSED NEW FEE SCHEDULE
TIMMINS POLICE SERVICE

By-law hearings	\$128.76 + HST = \$145.50
Criminal Record Check	\$40.00
Volunteer Record Check Level 1 and 2	Free
Volunteer Record Check Level 3 VS Check	\$10.00
*Student Criminal Record Check	\$10.00
Civilian Fingerprints for Employment/ Visa/Record Check Confirmation	\$39.82+HST= \$45.00
Destruction of Photographs and/or	\$30.09+HST = \$34.00
Record Suspension Application/ Local records check/*Broad Record Check (CYFSA and IAA only)	\$88.50+HST = \$101.00
Driving Instructor License	\$150.00
Police Incident Report/MVC Report/ Police Information Report/*Letters	\$39.82+HST = \$45.00
Officer Notes	\$39.82+HST = \$45.00
Statements	\$39.82+HST = \$45.00
*Court Order and Subpoena	\$50.00 Administrative Fee + \$0.20/page
*Audio Recordings	\$88.50+HST = \$100.00/recording
*Video Recordings	\$88.50+HST = \$100.00/recording
*Photographs	\$26.55+HST = \$30.00/photo
Escort/Traffic Control Requests for non-profit Community Groups or Agencies (or similar)	Less than 4 hours Free; More than 4 hours – 2 times hourly rate for First Class Constable per member + HST Police vehicle - \$60.00 + HST per vehicle
Police Vehicle	\$60.00 per vehicle

MINUTES ITEM #a)

MINUTES ITEM #h)

Police Wide Load Escorts or Similar Duty
Guarding of In-Custody Persons for other
Agencies

2 times current hourly rate for First Class
Constable per member + HST

Police vehicle - \$60.00 + HST per vehicle (min 4
hours)

Special Occasion Permit Letter

\$22.12+HST = \$25.00

Traffic Re-construction Reports and Field Notes

\$2000.00+HST = \$2260.00

Firearms Storage

\$10.00 per month or \$2.50 per week, per
firearm or 50 round box of ammunition+ HST

“*” indicates a change or addition

MINUTES ITEM #a)

MINUTES ITEM #m)

Timmins Police Service Board



TELEPHONE (705) 360-2601- FAX (705) 360-2674
220 ALGONQUIN BLVD. EAST
TIMMINS, ONTARIO
P4N1B3

TO: Timmins Police Service Board
FROM: Deputy Chief Dinel
CC: Chief Lecky
DATE: December 12th, 2024
RE: Janitorial Services

The janitorial services for the police building are contracted to a third-party vendor. Recently, these services went under review and we sought a new vendor to provide the necessary services. A tender process was posted on October 22nd, 2024 with the assistance of the City of Timmins Purchasing department. The posting closed on November 25th, 2024. A total of 12 bids were submitted. The bids were evaluated and a vendor was selected.

Corporate Mirror Inc – Cleaning Matters Canada was the recommended vendor for a three-year term. The second and third year of the term are contingent on our satisfaction with the services provided.

I am seeking Board approval for this agreement to contract the services of Corporate Mirror Inc.

Darren Dinel
Deputy Chief of Police

Timmins Police Service Board



TELEPHONE (705) 360-2601- FAX (705) 360-2674
220 ALGONQUIN BLVD. EAST
TIMMINS, ONTARIO
P4N1B3

TO: Timmins Police Service Board
FROM: Deputy Chief Dinel
CC: Chief Lecky
DATE: February 13th, 2025
RE: Statistics Report

Crime rates and calls for service continue to be monitored in the community. Processes are underway to complete the data validation for the remainder of 2024. This report reflects data validated for the first 9 months of 2024, up to and including September:

- Violent Crime has decreased by 0.8%
- Property Crime has decreased by 6.1%
- Overall Police calls have decreased by 6.5%

It should be further noted that data was specifically examined to understand the context of the crime rates. Those specific data points include:

- Break and Enter crime has decreased by 32.5%
- Assaults have decreased by 3.3%
- Mischief to property has decreased by 16.2%
- Calls generated by the public decreased by 6.5%
- Calls generated by Police increased by 24.0%

Overall, crime rates appear to be decreasing in the community when compared to 2023 as indicated by the decrease in total crime, as well as specific crime types. These are consistent with preliminary statistics provided at the December 23rd, 2024 emergency Council Meeting. Additional validation is underway to provide an overall evaluation of local crime trends.



Darren Dinel
Deputy Chief



TIMMINS POLICE SERVICE - STATISTICAL REPORT

CITIZEN GENERATED CALLS FOR SERVICE

Categories	January-September 2023				January-September 2024				2023/2024
	Actual	Percent Cleared by Charge	Percent Cleared Other	Percent Reportable	Actual	Percent Cleared by Charge	Percent Cleared Other	Percent Reportable	Percent Change (%)
Not UCR Classified	0.1%				0.9%				
Violent Crime	730	42.2	54.7	96.2	724	46.8	47.5	95.0	-0.8
Assault	400	49.8	48.0	97.3	387	55.0	40.8	96.6	-3.3
Attempt murder	2	100.0	0.0	100.0	1	100.0	0.0	100.0	-50.0
Homicide	0	0.0	0.0	0.0	0	0.0	0.0	0.0	0.0
Robbery	16	37.5	50.0	100.0	13	76.9	15.4	100.0	-18.8
Sexual Assault	67	41.8	46.3	100.0	64	34.4	45.3	96.9	-4.5
Threats	173	28.3	70.5	95.4	182	30.8	64.8	91.2	5.2
Weapons	72	33.3	63.9	87.5	77	48.1	48.1	93.5	6.9
Property Crime	1,999	19.9	76.7	96.1	1,877	16.1	78.3	72.6	-6.1
Arson	18	22.2	77.8	100.0	16	43.8	56.3	100.0	-11.1
Break & Enter	277	17.7	77.6	97.1	187	18.2	77.5	91.4	-32.5
Fraud	182	13.2	79.7	96.2	174	7.5	72.4	87.4	-4.4
Mischief	277	22.7	76.2	96.4	232	25.0	71.1	80.6	-16.2
Possess stolen property	11	63.6	36.4	100.0	8	62.5	37.5	87.5	-27.3
Property damage	5	0.0	80.0	60.0	3	0.0	100.0	0.0	-40.0
Shoplift	447	26.6	70.7	98.4	420	16.2	80.0	61.9	-6.0
Stolen vehicle	33	39.4	45.5	97.0	26	26.9	61.5	100.0	-21.2
Theft	596	19.6	77.5	93.6	691	15.8	80.0	65.4	15.9
Theft from vehicle	153	0.7	96.1	97.4	120	1.7	95.0	75.8	-21.6
Drug Offences	53	13.2	84.9	75.5	42	14.3	78.6	64.3	-20.8
Social Disorder	6,831	3.2	96.6	18.3	6,007	4.7	94.9	22.0	-12.1
Ambulance assistance	278	0.0	100.0	6.5	228	0.0	100.0	3.1	-18.0
Attempt/threat suicide	154	0.0	99.4	93.5	148	0.0	97.3	83.1	-3.9
Disturb the peace	142	10.6	89.4	33.1	157	16.6	82.8	43.3	10.6
Domestic dispute	486	14.6	85.2	94.2	599	21.4	78.1	95.0	23.3
Family dispute	211	0.0	100.0	50.2	157	0.0	99.4	58.0	-25.6
Harassment	87	10.3	88.5	83.9	130	10.8	83.8	72.3	49.4
Liquor license act	104	88.5	11.5	13.5	87	92.0	8.0	16.1	-16.3
Mental health act	368	0.0	99.5	47.6	318	0.0	100.0	53.5	-13.6
Missing person	36	2.8	91.7	91.7	34	0.0	76.5	97.1	-5.6
Neighbour dispute	137	2.2	97.8	33.6	115	0.0	100.0	33.9	-16.1
Noise complaint	554	0.7	99.3	1.4	459	2.2	97.8	0.7	-17.1
Prevent breach/peace	26	7.7	92.3	30.8	28	10.7	89.3	25.0	7.7
Suspicious incident	0	0.0	0.0	0.0	0	0.0	0.0	0.0	0.0
Suspicious person	1,646	0.4	99.4	3.6	1,213	0.4	99.5	3.0	-26.3
Suspicious vehicle	529	0.0	100.0	1.7	341	0.3	99.1	1.5	-35.5
Trouble with youth	61	0.0	100.0	16.4	29	0.0	100.0	3.4	-52.5
Unwanted person	2,012	0.8	99.1	2.1	1,964	0.7	99.3	3.0	-2.4
Traffic	1,309	13.9	86.1	55.5	1,414	14.2	85.8	50.4	8.0
Motor Vehicle Collision	779	22.2	77.8	92.3	797	24.3	75.7	88.0	2.3
Traffic Complaint	530	1.7	98.3	1.5	617	1.1	98.9	1.8	16.4
Police Assistance	3,107	1.0	99.8	10.7	2,887	0.1	99.5	10.4	-7.1
Police Information	1,042	0.0	99.7	5.1	1,169	0.0	99.4	5.3	12.2
Other	3,378	24.2	75.4	36.0	3,139	24.7	74.3	33.3	-7.1
Total	18,449	10.5	88.8	33.8	17,259	11.0	87.6	31.9	-6.5

DATA SOURCE: NICHE RMS

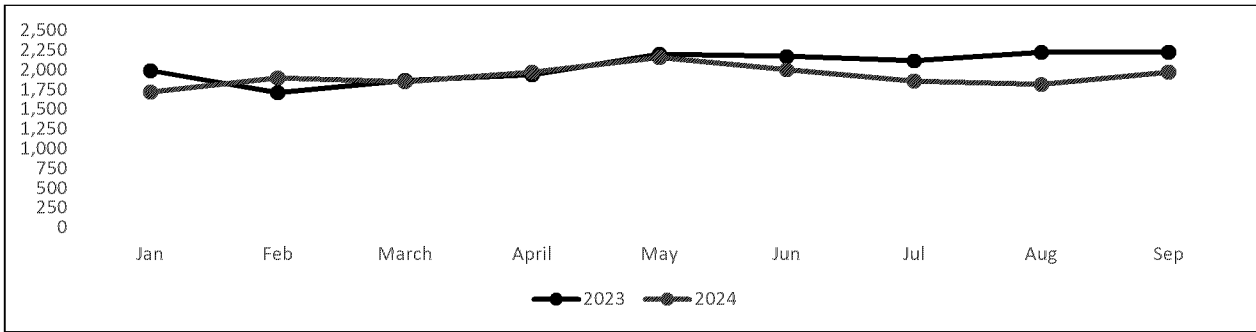


TIMMINS POLICE SERVICE - STATISTICAL REPORT

CITIZEN GENERATED CALLS FOR SERVICE by CATEGORY

Categories	January-September 2023				January-September 2024				2023/2024
	Actual	Percent Cleared by Charge	Percent Cleared Other	Percent Reportable	Actual	Percent Cleared by Charge	Percent Cleared Other	Percent Reportable	Percent Change (%)
Violent Crime	730	42.2	54.7	96.2	724	46.8	47.5	95.0	-0.8
Property Crime	1,999	19.9	76.7	96.1	1,877	16.1	78.3	72.6	-6.1
Drug Offences	53	13.2	84.9	75.5	42	14.3	78.6	64.3	-20.8
Social Disorder	6,831	3.2	96.6	18.3	6,007	4.7	94.9	22.0	-12.1
Traffic	1,309	13.9	86.1	55.5	1,414	14.2	85.8	50.4	8.0
Police Assistance	3,107	1.0	99.8	10.7	2,887	0.1	99.5	10.4	-7.1
Police Information	1,042	0.0	99.7	5.1	1,169	0.0	99.4	5.3	12.2
Other	3,378	24.2	75.4	36.0	3,139	24.7	74.3	33.3	-7.1
Total	18,449	10.5	88.8	33.8	17,259	11.0	87.6	31.9	-6.5

CITIZEN GENERATED CALLS FOR SERVICE by MONTH



CITIZEN GENERATED CALLS FOR SERVICE by CATEGORY and MONTH

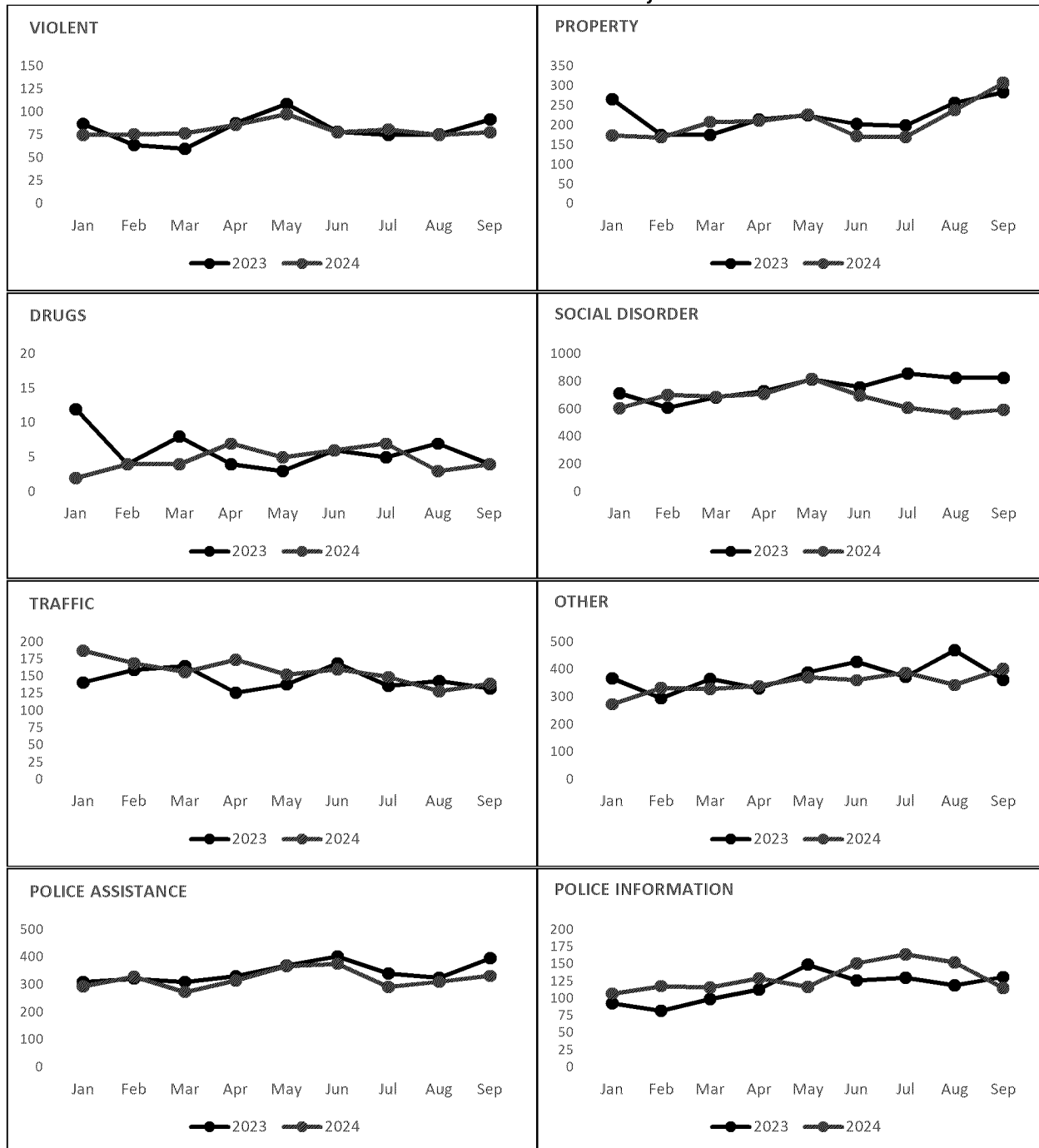
	January-September 2023									January-September 2024									2023/2024
	Violent	Prop	Drugs	SD	Traff	Oth	Assist	Info	Total	Violent	Prop	Drugs	SD	Traff	Oth	Assist	Info	Total	% Change
Jan	87	266	12	715	141	367	310	93	1,991	75	174	2	608	187	273	294	107	1,720	-13.6
Feb	64	175	4	611	159	295	322	82	1,712	76	169	4	704	169	333	328	118	1,901	11.0
Mar	60	175	8	685	165	365	310	99	1,867	77	208	4	690	156	329	273	116	1,853	-0.7
Apr	88	215	4	732	126	331	330	113	1,939	86	211	7	711	174	339	315	129	1,972	1.7
May	109	225	3	815	138	389	370	149	2,198	98	227	5	820	152	371	368	117	2,158	-1.8
Jun	79	203	6	760	169	427	403	126	2,173	78	172	6	698	160	361	376	151	2,002	-7.9
Jul	75	199	5	859	136	373	341	130	2,118	81	170	7	610	149	388	291	164	1,860	-12.2
Aug	76	257	7	827	143	469	325	119	2,223	75	238	3	569	128	343	310	152	1,818	-18.2
Sep	92	284	4	827	132	362	396	131	2,228	78	308	4	597	139	402	332	115	1,975	-11.4
Total	730	1,999	53	6,831	1,309	3,378	3,107	1,042	18,449	724	1,877	42	6,007	1,414	3,139	2,887	1,169	17,259	-6.5

DATA SOURCE: NICHE RMS



TIMMINS POLICE SERVICE - STATISTICAL REPORT

CITIZEN GENERATED POLICE CALLS FOR SERVICE by CATEGORY and MONTH



DATA SOURCE: NICHE RMS



TIMMINS POLICE SERVICE - STATISTICAL REPORT

CITIZEN GENERATED CALLS FOR SERVICE NOT UCR CLASSIFIED

Month	January-September 2023			January-September 2024		
	Total Calls for Service	Total Not Classified	% of Total	Total Calls for Service	Total Not Classified	% of Total
January	1,991	1	0.0	1,720	2	0.0
February	1,712	0	0.0	1,901	11	0.1
March	1,867	0	0.0	1,853	17	0.1
April	1,939	2	0.0	1,972	21	0.1
May	2,198	3	0.0	2,158	41	0.2
June	2,173	1	0.0	2,002	27	0.2
July	2,118	2	0.0	1,860	0	0.0
August	2,223	5	0.0	1,818	9	0.1
September	2,228	8	0.0	1,975	19	0.1
Total	18,449	22	0.1	17,259	147	0.9

DATA SOURCE: NICHE RMS



TIMMINS POLICE SERVICE - STATISTICAL REPORT

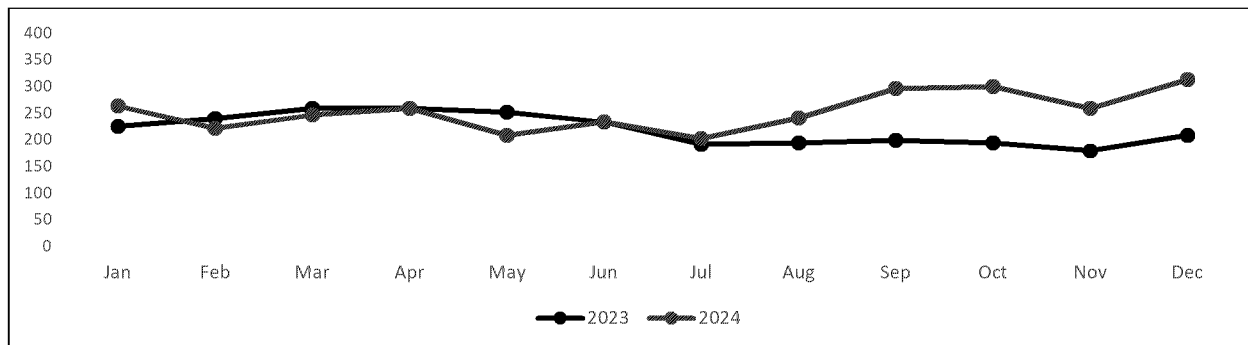
OFFICER GENERATED INCIDENTS

Categories	January-September 2023				January-September 2024				2023/2024
	Actual	Percent Cleared by Charge	Percent Cleared Other	Percent Reportable	Actual	Percent Cleared by Charge	Percent Cleared Other	Percent Reportable	Percent Change (%)
Bar Check	3	0.0	100.0	0.0	4	0.0	100.0	0.0	33.3
Community Services	184	0.0	99.5	25.0	95	0.0	100.0	0.0	-48.4
Compliance Check	1	0.0	100.0	0.0	5	0.0	100.0	0.0	400.0
Person Stop	0	0.0	0.0	0.0	0	0.0	0.0	0.0	0.0
Impaired operation	84	64.3	35.7	65.5	83	54.2	45.8	55.4	-1.2
R.I.D.E.	14	7.1	92.9	0.0	3	0.0	100.0	0.0	-78.6
Routine traffic stop	125	2.4	97.6	1.6	128	10.9	88.3	3.1	2.4
Enforcement H.T.A.	1,572	34.2	65.8	3.9	2,152	39.1	60.9	4.1	36.9
Warrants	188	4.3	95.2	8.5	223	6.3	93.3	11.2	18.6
Total	2,171	27.8	72.1	8.3	2,693	33.9	72.1	6.1	24.0

OFFICER GENERATED INCIDENTS BY MONTH & YEAR

Month	January-September 2023	January-September 2024	2023/2024
	Actual	Actual	Percent Change (%)
January	263	323	22.8
February	222	252	13.5
March	246	294	19.5
April	259	290	12.0
May	208	223	7.2
June	234	308	31.6
July	202	346	71.3
August	241	369	53.1
September	296	288	-2.7
Total	2,171	2,693	24.0

OFFICER GENERATED INCIDENTS BY MONTH & YEAR



NOTES

DATA SOURCE: NICHE RMS



TIMMINS POLICE SERVICE - STATISTICAL REPORT

1. The incidents extracted and analyzed for this report were separated into 2 categories.
 - a. Citizen Generated calls for service were created when members of the community required TPS to respond. These events were generated through 9-1-1 calls, non-emergency calls, or other types of service calls, and they came in every hour of every day.
 - i. Citizen generated call types were grouped into 8 subcategories – Violent, Property, Drugs Offences, Social Disorder, Traffic, Police Assistance, Police Information and Other.
 - ii. The occurrence types that fall under the first 7 categories are listed in the report. The ‘Other’ category consists of calls that do not fall under any of the other groups. They are as follows: 9-1-1 call, abandoned vehicle, abduction, airplane crash, alarm, animal complaint, assist children’s aid, bail violations, bomb threat, breach of probation, child abuse, child custody, counterfeit money, court order, dangerous conditions, death notification, elder/vulnerable adult abuse, escort, escape custody, fire, insecure premises, kidnapping, landlord tenant problem, marine, missing person located, motor vehicle – recovered, municipal by law, non-police matter-lo priority, non-traffic accident, obstruct peace officer, other criminal code, other federal statutes, other provincial statutes, person welfare check, phone calls, police pursuit, property check, property related, registry - vulnerable person, strikes, sudden death, towed vehicle, traffic control, unlawfully at large, and wires down - possible fire.
 - b. Officer Generated incidents are typically proactive/enforcement in nature and not generated from 9-1-1 or other types of service calls. Most traffic related incidents - such as routine traffic stop, traffic enforcement, R.I.D.E and impaired operation were grouped under this category. As well, bar checks, community services, compliance checks, person stops and warrants are included.
2. Incidents types should reflect the nature of the call and/or most serious offence. However, this is not always the case. Incidents that have not yet been UCR classified and/or if the occurrence type was not changed to reflect the most serious offence may in fact have a different call type.
3. The 9-1-1 calls that were hang-ups, pocket dials or dropped calls, as well as Covid related - other provincial statutes were not included. They are not ‘true’ calls for service and their variability from year to year would skew the results. Incidents headed duplicate or test events for police were also excluded.

DATA SOURCE: NICHE RMS

Timmins Police Service Board



TELEPHONE (705) 360-2601- FAX (705) 360-2674
220 ALGONQUIN BLVD. EAST
TIMMINS, ONTARIO
P4N1B3

TO: Timmins Police Service Board
FROM: Chief Syd Lecky
CC: Deputy Chief Dinel
DATE: February 13th, 2025
RE: Report Pursuant to Ontario Regulation 268 Section 32
SIU Case #: 24-OCI-387 <https://www.siu.on.ca/siu-concludes-investigation-into-mans-broken-foot-after-arrest-in-timmings-en10063>

This report submitted to the Timmins Police Service Board in relation to an incident that occurred on September 13th, 2024. Timmins Police officers responded to a call involving a man threatening his neighbor, while in possession of a large knife, at an address in South Porcupine.

Upon arrival, Timmins Police officers encountered the suspect male in the driveway; he was aggravated and armed with a large knife which he placed on the ground as police approached. Timmins Police officers engaged the male who actively resisted, and to gain control was grounded and handcuffed.

The male sustained a minor injury during the arrest and the Special Investigation Unit (SIU) was subsequently notified. The SIU invoked their mandate to investigate and to determine if a criminal offense was committed by any member of the Timmins Police Service who were involved in this incident. The SIU concluded no criminal offence had been committed and deemed their file to be closed.

Purpose of Report:

As a result of an investigation by the SIU, the Chief shall cause an investigation into the incident pursuant to s. 81(1) of the Community Safety and Policing Act (CSPA), which shall consider:

- a) *The member's conduct in relation to the incident;*
- b) *The policing provided by the member in relation to the incident; and*
- c) *The procedures established by the chief of police as they relate to the incident.*

In this case, the SIU has concluded their investigation and posted the results of their findings. The Chief of Police is required to cause further investigation and review of the actions taken by the Timmins Police Service members. This is to ensure officer conduct, compliance with Timmins Police Service Standard Operating Procedures and Policies, and to ensure the actions taken meet the service expectations of the Board. The police Chief has prepared and submitted this report to the Board with the results of his findings.

The Professional Standards Branch officer completed the investigation. As part of the investigation, all material submitted by the Timmins Police Service including video, recordings and other materials were gathered and reviewed. This review also included five statements obtained by the SIU.

Findings and Summary

The officers' actions in this incident have been analyzed with three key considerations: the grounds for arrest, the appropriateness of the level of force used, and the officers' response to the injury.

Having reviewed all the evidence presented, the officers acted lawfully and appropriately throughout the incident. They had reasonable grounds to arrest the suspect male for uttering threats, used a necessary and proportionate level of force to manage his resistance, and responded promptly to his reported injury by facilitating medical attention.

There was no evidence raised about officer conduct, the officers responded to the incident in a manner consistent with expectations, and they followed all Standard Operating Procedures and Policies. This matter is considered resolved.

Syd Lecky, Chief
Timmins Police Service

Timmins Police Service Board



TELEPHONE (705) 360-2601- FAX (705) 360-2674
220 ALGONQUIN BLVD. EAST
TIMMINS, ONTARIO
P4N1B3

TO: Timmins Police Service Board
FROM: Chief Sydney Lecky
CC:
DATE: February 13th, 2025
RE: Resignation

Shelley Robinson was hired by the Board as a full-time Dispatcher and commenced employment on May 22nd, 2024. She completed the majority of her initial training, but then decided to resign from her position and submitted a letter of resignation to take effect on February 14th, 2024. The Chief met with her to discuss her experiences and explore her decision to resign.

Recommend approving her resignation.

Sydney Lecky
Chief of Police

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Recommended Best Practices and Requirements to
Support Enforcement of the *Provincial Animal Welfare
Services Act, 2019***

DATE OF ISSUE:	January 20, 2025
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	25-0004
PRIORITY:	Normal

Further to All Chiefs Memorandum 19-0093 issued on December 19, 2019, regarding the *Provincial Animal Welfare Services Act, 2019* (PAWS Act), I am writing to share guidance on recommended best practices and requirements to support enforcement of the PAWS Act; specifically, police taking possession of animals in distress and the requirement to notify Animal Welfare Services (AWS).

Effective January 1, 2020, the PAWS Act came into force creating a new provincial animal welfare enforcement model. The Ministry of the Solicitor General established the AWS Branch, with a Chief Animal Welfare Inspector who in turn appointed animal welfare inspectors across the province.

Police officers and First Nation Officers have authority under section 60 of the PAWS Act to exercise the powers of an animal welfare inspector in relation to animals in distress and the investigation of offences.

Taking Possession of Animals in Distress

Amongst other authorities, section 60 of the PAWS Act provides that police and First Nation Officers may exercise the powers of an animal welfare inspector under section 31 (taking possession of animals in distress). An animal may be removed where a veterinarian has advised that relieving the animal's distress necessitates its removal; where there are reasonable grounds for believing that an animal is in distress and the

.../2

-2-

owner/custodian cannot be promptly found, or where an animal is in critical distress; and an order respecting the animal has been made and it has not been complied with.

The PAWS Act defines:

“distress” means the state of being,
(a) in need of proper care, water, food or shelter,
(b) injured, sick, in pain or suffering, or
(c) abused or subject to undue physical or psychological hardship, privation or neglect;

“critical distress” means distress that requires immediate intervention in order to prevent serious injury or to preserve life;

Steps Where an Animal is Deemed in Distress

1. Determining whether to take possession of an animal

AWS has inspectors available on call to provide guidance and support, 24/7. It is encouraged that police officers and First Nation Officers contact AWS for information and support prior to removing the animal. An AWS inspector may be reached upon request when contacting the call centre at **1-833-9-ANIMAL** (1-833-926-4625).

The AWS inspector can provide advice and assistance in terms of the necessities that may need to be provided to relieve the animal’s distress, including, for example, when veterinary care may be required, the scope of that care, and how to obtain these services.

Police services and First Nation Officers that have access to NICHE may wish to consult the database to determine if AWS is actively involved and/or has any pertinent information (e.g., next of kin, current and/or previous AWS involvement, etc.) that may help with the situation.

2. Requirement to provide notice to AWS

Pursuant to section 60 (3) of the PAWS Act, a police officer or First Nation Officer who exercises the power in section 31 to take possession of an animal must promptly notify an animal welfare inspector.

Where this takes place, police officers and First Nation Officers can contact the call centre at **1-833-9-ANIMAL** (1-833-926-4625) and request to speak with an AWS inspector to fulfill this legal obligation. AWS inspectors are available 24/7.

Following this notice, as required pursuant to section 60 (4) of the PAWS Act, an animal welfare inspector shall inspect the animal and determine whether to take possession.

Note: If a police officer or First Nation Officer has not removed an animal pursuant to their legal authority under the PAWS Act, AWS may decline to cover costs that

-2-

police services incur while animals are in their possession and AWS may not be able to take possession of the animal. Police services are strongly encouraged to contact an AWS inspector to discuss the provision of necessities and costs.

3. Transporting the animal(s)

Please be prepared to safely transport the animal to a local emergency veterinary clinic for medical care and/or boarding in your region.

Local kennels or animal control services may also be available for after hours arrival and boarding services.

It is also recommended to contact the call centre at **1-833-9-ANIMAL** (1-833-926-4625) and request to speak with an AWS inspector who may be able to refer you to local services.

Please share this memorandum with police officers and First Nation Officers who may be exercising powers under the PAWS Act.

The ministry looks forward to continuing to work in partnership with you as we implement the provincial animal welfare enforcement model to ensure that animals are protected. Should you have any questions or comments, please contact Melanie Milczynski, Chief Animal Welfare Inspector/Director, Animal Welfare Services at Melanie.Milczynski@ontario.ca.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Relevant Sections of the Provincial Animal Welfare Services (PAWS) Act

Section 31 of the PAWS Act

Taking possession of animal in distress

31 (1) An animal welfare inspector may remove an animal from the place where it is and take possession of the animal for the purpose of relieving its distress if,

- (a) a veterinarian has advised the inspector in writing that relieving the animal's distress necessitates its removal;
- (b) the inspector has inspected the animal and has reasonable grounds for believing that,
 - (i) the animal is in distress and the owner or custodian of the animal is not present and cannot be found promptly, or
 - (ii) the animal is in critical distress; or
- (c) an order respecting the animal has been made under section 30 and the order has not been complied with. 2019, c. 13, s. 31 (1); 2023, c. 12, Sched. 6, s. 5 (1-3).

Taking possession, animal trained to or participating in fight

(2) An animal welfare inspector may remove an animal from the place where it is and take possession of the animal if the inspector has reasonable grounds for believing that,

- (a) the animal is being trained to fight another animal; or
- (b) the animal is participating or soon will participate in a meeting, competition, exhibition, pastime, display or event at or in the course of which an animal fights another animal. 2019, c. 13, s. 31 (2).

Section 60 of the PAWS Act

Police and First Nation Officer powers

60 (1) Subject to the regulations, a police officer or First Nation Officer may exercise the powers of an animal welfare inspector under sections 28, 29, 31, 32, 33, 41, 42, 43, 44, 47 and 48. 2019, c. 13, s. 71 (5).

Exercise of powers to be reported

(2) A chief of police, or person who is in charge of a group of First Nation Officers, shall report as prescribed to the Chief Animal Welfare Inspector regarding the exercise of powers described in subsection (1) by police officers or First Nation Officers who are under that person's direction. 2019, c. 13, s. 71 (5).

Prompt notice to animal welfare inspector

(3) A police officer or First Nation Officer who exercises the power in section 31 to take possession of an animal shall promptly notify an animal welfare inspector. 2019, c. 13, s. 71 (5).

Inspector to take possession

(4) The animal welfare inspector who is notified under subsection (3) shall inspect the animal and determine whether to take possession of it pursuant to section 31. 2019, c. 13, s. 71 (5).

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Ontario Regulation 87/24 Guidance Document

DATE OF ISSUE:	January 23, 2025
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	25-0005
PRIORITY:	Normal

On April 1, 2024, the *Community Safety and Policing Act, 2019* and its regulations came into force.

Ontario Regulation 87/24: Training (O. Reg. 87/24) prescribes various mandatory recruit and senior/specialized training requirements for police officers and special constables, with the aim of enhancing the standardization and interoperability between police services.

To assist police services, boards, and special constable employers with implementing O. Reg. 87/24, the Ministry of the Solicitor General has developed a **Training Regulation (O. Reg. 87/24) Guidance Document**.

This guidance document provides a plain language description of the regulation and examples of how certain provisions can operate (for example, certain exemption criteria). This will support the sector in understanding what training is required of, and the timelines for, current police officers and special constables who are focused on senior/specialized training, and what is required for new recruits in the months and years to come.

If you have any questions, please do not hesitate to reach out to or contact your respective Police Service Advisor.

.../2

-2-

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety



Training Regulation (O. Reg. 87/24) Guidance Document

Community Safety and Policing Act, 2019

Developed in alignment with O. Reg. 87/24: As filed on November 7, 2024

Version of Guidance Document: v1.0 (January 23, 2025)

January 23, 2025

Table of Contents

A. Legal Disclaimer

B. Overarching Provisions & Processes

- I. What happens if an officer or special constable is required to successfully complete training as a result of this regulation, but they already successfully completed the training before April 1, 2024?
- II. What parts of the regulation apply to interprovincial police officers?
- III. What is a certified trainer?
- IV. What happens if I am enrolled in training that does not finish before April 1, 2024, or enrolled in a course before April 1, 2024, that will not start until after April 1, 2024?

C. Appointments

- V. Police Officers
- VI. Special Constables

D. Mental Health and Crisis Response Training

- VII. Initial Training
- VIII. Ongoing Training

E. Coaching

- IX. Coaching

F. Collection of Identifying Information in Certain Circumstances

- X. Collection of identifying information in certain circumstances

G. Use of Force and Weapons

- XI. Police officer and Niagara Parks constable ongoing use of force and weapons training
- XII. Police officer and Niagara Parks constable conducted energy weapon initial and ongoing training
- XIII. Carbines
- XIV. Use of Force and weapons ongoing training for category 1, 2, and 5 special constables

H. Public Order

- XV. Public Order

I. Incident Command

- XVI. Boards and Scribes
- XVII. Community Patrol
- XVIII. Community Patrol Supervision
- XIX. Incident Commanders
- XX. Communications Centre Supervisor

J. Crisis Negotiation

2

Training Regulation (O. Reg. 87/24) Guidance Document

January 23, 2025

- XXI. Initial Training
- XXII. Ongoing Training
- XXIII. Tactical Unit

K. Immediate Rapid Deployment

- XXIV. Initial Training
- XXV. Ongoing Training

L. Investigators

- XXVI. Investigator
- XXVII. Senior Investigator

M. Major Cases

- XXVIII. Initial Training
- XXIX. Ongoing training for Forensic Identification

N. Familial or Intimate Partner Violence Occurrences, Hate Crimes, Elder Abuse and Human Trafficking

- XXX. Familial or intimate partner violence occurrences, Hate crimes, Elder abuse, and Human trafficking

O. Homicides and Potential Homicides, Sexual Assault and Investigating Offences Against Children

- XXXI. Homicides and Potential Homicides, Sexual Assault and Investigating Offences Against Children

P. Specialized Investigative Teams

- XXXII. Specialized Investigative Teams

Q. Criminal Intelligence Service Ontario

- XXXIII. Criminal Intelligence Service Ontario Courses

R. Explosives

- XXXIV. Explosive forced entry
- XXXV. Explosives disposal

S. Chemical, Biological, Radiological, Nuclear and Explosive Response (CBRNE)

- XXXVI. CBRNE

T. Synthetic Drug Operations

- XXXVII. Synthetic Drug Operations Initial and Ongoing

U. Security Measures

- XXXVIII. Motorcycle Escort
- XXXIX. Protection of Person

V. Breath Samples

- XL. Breath Samples

W. Board and Committee Member Training

3

Training Regulation (O. Reg. 87/24) Guidance Document

January 23, 2025

XLI. Board and Committee Member Training Timelines

X. Definitions

Y. Appendices

January 23, 2025

A. LEGAL DISCLAIMER

This guidance document is based on the Training regulation (O. Reg. 87/24) under the Community Safety and Policing Act, 2019 (CSPA). It is intended to assist police services, boards, and special constable employers with implementing O. Reg. 87/24. This document does not form part of the law. It is not legal advice and is not intended to be a substitute for legal advice.

In the event of any conflict between this guidance document and any statute or regulation, including the CSPA and its regulations, the statute or regulation prevails.

This document is not intended for public consumption, it is intended for police services, boards, and special constable employers. Please do not distribute this document beyond members of the intended organizations.

B. OVERARCHING PROVISIONS & PROCESSES

Terms bolded throughout the document have specific definitions in the regulation, which can be found in the definitions section of this document.

I. What happens if an officer or special constable is required to successfully complete training as a result of this regulation, but they already successfully completed the training before April 1, 2024?

If an individual has successfully completed training before April 1, 2024, that satisfies a requirement to successfully complete training under this regulation, then the individual is not required to re-take the required training after April 1, 2024, solely because they initially successfully completed training before April 1, 2024.¹

*For example, say an officer successfully completed the Communications Centre Supervisor course delivered by the **College** before April 1, 2024. They do not need to re-take the training in order to start or continue the role after April 1, 2024. (Please refer to section XX for further details on the Communications Centre Supervisor course and requirements).*

For example, say an officer successfully completed the Public Order Section Lead (initial training) course before April 1, 2024. They do not need to re-take the initial training course to start or continue their role after April 1, 2024, but they do need to abide by the requalification requirements going forward. (Please refer to section XV for further details on the Public Order Section Lead course and requirements).

¹ O. Reg. 87/24 s. 1 (6).

January 23, 2025

For example, say an officer successfully completed the Boards and Scribes course before April 1, 2024. This officer does not need to re-take the training in order to start or continue undertaking the responsibility after April 1, 2024, because they have already met the requirement prescribed in the regulation. (Please refer to section XVI for further details on the Boards and Scribes course and requirements).

Note that this rule only applies if the training taken is the training prescribed in O. Reg. 87/24. If the officer successfully completed training that is similar to but not the same as the training prescribed in the regulation, the officer may still be eligible for an exemption – please refer to the specific training requirement for more information.

II. What parts of the regulation apply to interprovincial police officers?

Only subsections 15 (1) and (2) of the regulation apply to police officers appointed under the *Interprovincial Policing Act, 2009*. The rest of the regulation does not apply.²

III. What is a certified trainer?

The **Director** may issue an individual a certificate that identifies them as a **certified trainer** for specific training in the regulation if the **Director** has determined, after considering training taken by the individual, that they are qualified to deliver the applicable training in a manner that is consistent with the **College's** course training standards. The certificate is valid until the identified expiry date on the certificate, which cannot be more than three years from the issuing date of the certificate.³

IV. What happens if I was enrolled in mandatory training that did not finish before April 1, 2024, or enrolled in a course before April 1, 2024, that did not/does not start until after April 1, 2024?

Where there are requirements to have successfully completed training by April 1, 2024, if an individual was enrolled in the training before that date, the requirement was considered met on April 1. These individuals are no longer deemed to have met the requirement if they did not successfully complete the training requirement as soon as possible after April 1, 2024.⁴

For example: There is a requirement to have training completed before April 1, 2024, whenever an officer is assigned a role/responsibility on or before April 1, 2024, and the regulation says the officer needs to successfully complete the training before undertaking or continuing to undertake the role/responsibility as of April 1, 2024.

² O. Reg. 87/24 s. 2.

³ O. Reg. 87/24 s. 3.

⁴ O. Reg. 87/24 s. 4.

January 23, 2025

If an officer was assigned a role/responsibility and was enrolled in a course that is mandated as required training under the CSPA and it needed to be successfully completed before continuing to undertake the role/responsibility, and they were either participating in the course as of April 1 but it did/does not finish until after April 1, 2024, or they are enrolled to start in the next session, which starts/started after April 1, 2024, they are not in non-compliance with the regulation if they perform that role/responsibility as of April 1, 2024, as long as they successfully complete the course as soon as possible after the regulation is in force.

For example, officers who have covert technical surveillance or covert intelligence gathering responsibilities assigned to them on or after April 1, 2024, need to successfully complete certain training before undertaking or continuing to undertake the responsibilities. Since it says “before continuing to undertake”, someone assigned the responsibilities before the regulation came into force needed to have successfully completed the training before April 1, 2024, in order to continue performing the role without interruption. However, if they were in the process of taking the course as of April 1 or are/were signed up for the first session after April 1, 2024, they are not in contravention of the regulation as long as they successfully complete the training as soon as possible. Some exceptions to the requirement to complete this training also apply – see below. (Please refer to section XXXIII for further details on the Criminal Intelligence Service Ontario courses and requirements.)

C. APPOINTMENTS

V. Police Officers

The training an individual needs to successfully complete to be appointed as a police officer is the Basic Constable Training Program (BCT) delivered by the **College**.

An individual is exempt from having to successfully complete BCT if they have met all of the following criteria:

1. They have successfully completed a police recruit training program delivered elsewhere in Canada.
2. In the **Director's** opinion, the person has demonstrated qualifications and skills that are substantially equivalent to those they would have obtained through BCT.
3. Within 12 months before the appointment, the person has successfully completed the Use of Force Requalification course delivered by a **certified trainer**.

The person can have gained the substantially equivalent qualifications and skills through any means, including through the successful completion of courses or examinations specified by the **Director**. The **Director** needs to issue a certificate of

January 23, 2025

completion to every person who successfully completes BCT or meets the exemption criteria.⁵

Meeting the requirements above is prescribed for the purposes of subsection 11 (2), (3) & (4) under O. Reg. 391/23 for police officers; i.e., officers cannot use force or carry or use a firearm or other weapon, unless they are in compliance with these requirements.⁶ However, note that different training is required to carry or use conducted energy weapons or PepperBalls; conducted energy weapon training is covered later in this document, and no training has been prescribed yet for PepperBalls.

VI. Special Constables

Special constables must successfully complete the following training in order to be appointed under the CSPA (including where they are being reappointed after their *Police Services Act* appointment expires):⁷

Type of special constable	Training
<p>Category 1 special constable:</p> <p>Member of police service under CSPA or First Nation policing provider</p>	<p>The program entitled “Police Employed Training Program”, developed by the College and delivered by police services or special constable employers, with any use of force training delivered by a certified trainer.⁸</p> <p>This training is prescribed for the purpose of subsection 11 (2) of O. Reg. 391/23 with respect to the use of force on another person by the special constable.⁹</p> <p>This training is prescribed for the purpose of subsection 11 (4) of O. Reg. 391/23 with respect to the use of weapons that are not firearms (other than conducted energy weapons or PepperBalls) by the special constable.¹⁰</p>
<p>Category 2 special constable:</p> <p>Employed by a ministry, commission, board or other part of the Ontario government, including</p>	<p>The program entitled “Regulatory Enforcement Training Program”, developed by the College and delivered by police services or special constable employers, with any use of force training delivered by a certified trainer.¹¹</p>

⁵ O. Reg. 87/24 s. 5.

⁶ O. Reg. 87/24 s. 15 (1).

⁷ Anyone appointed as a special constable in a category identified in the table must successfully complete the mandatory training set out in the table unless one of the exemptions described in the regulation applies, regardless of whether they will wear a uniform or have use of force options.

⁸ O. Reg. 87/24, Table: Appointment As Special Constable.

⁹ O. Reg. 87/24 s. 15 (3) & (4).

¹⁰ O. Reg. 87/24 s. 15 (3) & (4).

¹¹ O. Reg. 87/24, Table: Appointment As Special Constable.

January 23, 2025

<p>any government agency, but excluding Niagara Parks Commission, Metrolinx, and public colleges.</p>	
<p>Category 3 special constable: Niagara Parks constable</p>	<p>The program entitled “Basic Constable Training Program”, delivered by the College.¹² This training is prescribed for the purpose of subsection 11 (2), (3), & (4) under O. Reg. 391/23 for Niagara Parks constables.¹³</p>
<p>Category 4 special constable: Employed by an entity that employs police officers outside Ontario.</p>	<p>None¹⁴</p>
<p>Category 5 special constable: Employer not captured in categories 1-4 (e.g., Metrolinx, public colleges, universities, municipal transit agencies).</p>	<p>The program entitled “Broader Public Sector Specialized Law Enforcement Training Program”, developed by the College and delivered by police services or special constable employers, with any use of force training delivered by a certified trainer.¹⁵</p>

The following exemptions from special constable training apply:

Exemption Category	Description
<p>Completed special constable training delivered elsewhere in Canada (applicable for Category 1, 2, and 5 special constables only)</p>	<p>An individual is exempt from needing to have successfully completed the training for Category 1, 2, or 5 if they have met all of the criteria:</p> <ol style="list-style-type: none"> 1. The individual <ol style="list-style-type: none"> i. Has successfully completed training delivered elsewhere in Canada that the Director has determined is substantially equivalent to the training required for that category of special constable, and

¹² O. Reg. 87/24, Table: Appointment As Special Constable.

¹³ O. Reg. 87/24 s. 15 (1).

¹⁴ O. Reg. 87/24, Table: Appointment As Special Constable.

¹⁵ O. Reg. 87/24, Table: Appointment As Special Constable.

January 23, 2025

	<p>ii. In the Director’s opinion, has demonstrated qualifications and skills that are substantially equivalent to those they would have obtained through their respective training.*</p> <p>2. Within 12 months before the appointment, the individual has successfully completed the “Use of Force Requalification (Special Constables)” course delivered by a certified trainer.¹⁶</p> <p>*Note, the person can have gained the substantially equivalent qualifications and skills through any means, including through the successful completion of courses or examinations specified by the Director.</p> <p>If after their appointment/reappointment, these individuals cease to be appointed as a special constable, they do not need to successfully complete the training required for appointment for the purpose of being reappointed, if they are to be reappointed to a position with substantially the same purposes and powers as their previous appointment, and the reappointment occurs no later than one year following the day on which the most recent reappointment ceased. The exemption from training for reappointment can apply one or more times, as long as the criteria are met (i.e., substantially same purposes and powers and less than 1 year since the previous appointment ceased).¹⁷</p>
<p>Former Police Officers, First Nation Officers, or Niagara Parks constables (applicable for Category 1, 2, 3, and 5 special constables only)</p>	<p>An individual is exempt from needing to successfully complete the training required for appointment as a category 1, 2, 3, or 5 special constable if they have met all of the following criteria:</p> <ol style="list-style-type: none"> 1. The individual was previously appointed as a police officer, First Nation Officer or Niagara Parks constable. 2. The individual has not ceased to be appointed as a police officer, First Nation Officer or Niagara Parks constable for more than 2 years. 3. The individual successfully completed within 12 months before their appointment as a category 1, 2, 3, or 5 special constable: <ol style="list-style-type: none"> a. The Use of Force Requalification course if being appointed as a Niagara Parks constable.

¹⁶ O. Reg. 87/24, s. 10 (3).

¹⁷ O. Reg. 87/24, s. 10 (8).

January 23, 2025

	<p>b. Either the Use of Force Requalification course or Use of Force Requalification (Special Constables) course if being appointed as a category 1, 2, or 5 special constable.¹⁸</p> <p>If an individual was exempt from the training based on the above criteria and was appointed or reappointed as a category 1, 2, 3, or 5 special constable, and their appointment or reappointment subsequently ceases, they are not required to take the training required for appointment in order to be reappointed as any category of special constable, no matter how many times they cease to be appointed and then seek to be reappointed and no matter the amount of time that passes in between special constable appointments.¹⁹</p> <p>If a former police officer, First Nation Officer or Niagara Parks constable ceased to be appointed in that position for more than two years, then they would need to take the applicable training program for the class of special constable they are seeking to be appointed as, unless they qualify for another exemption.</p>
<p>Completed police officer training delivered elsewhere in Canada (applicable to Category 3 special constables only)</p>	<p>Individuals who are to be appointed as a Niagara Parks constable are exempt from the requirement to successfully complete the BCT program if they have met all of the following criteria:</p> <ol style="list-style-type: none"> 1. They have successfully completed a police recruit training program delivered elsewhere in Canada. 2. In the Director's opinion, the individual has demonstrated qualifications and skills that are substantially equivalent to those they would have obtained through BCT.* 3. Within 12 months before the appointment, the individual has successfully completed the Use of Force Requalification course delivered by a certified trainer.²⁰ <p>*Note, the person can have gained the substantially equivalent qualifications and skills through any means, including through the successful completion of courses or examinations specified by the Director.</p>

¹⁸ O. Reg. 87/24, s. 10 (1.1).

¹⁹ O. Reg. 87/24, s. 10 (2.1).

²⁰ O. Reg. 87/24, s. 10 (2).

January 23, 2025

	<p>If an individual was exempt from the training and was appointed or reappointed as a Niagara Parks constable, and their appointment or reappointment subsequently ceases, they are not required to take the training required for appointment in order to be reappointed as any category of special constable, no matter how many times they cease to be appointed and then seek to be reappointed and no matter the amount of time that passes in between special constable appointments.²¹</p>
<p>Continuation of appointment on April 1, 2024</p>	<p>A special constable whose appointment is continued under subsection 92 (12) of the Act (i.e., their appointment made under the <i>Police Services Act</i> continues under the CSPA) is exempt from the requirement to successfully complete the training required for appointment for the period of time that the appointment continues. Under s. 92 (12) of the Act, their appointment can only continue until April 1, 2027 or the end date in the appointment, whichever is sooner.</p> <p>If these individuals cease to be appointed as a special constable, they do not need to successfully complete the training required for appointment for the purpose of being reappointed under the CSPA, if they are to be reappointed to a position with substantially the same purposes and powers as their previous appointment, and the reappointment occurs no later than one year following the day on which the most recent appointment ceased. The exemption from training for reappointment can apply one or more times, as long as the criteria are met (i.e., substantially same purposes and powers and less than 1 year since the previous appointment ceased).²²</p>
<p>Appointment ceased less than one year before April 1, 2024</p>	<p>An individual whose special constable appointment ceased before April 1, 2024 does not need to successfully complete the training required for appointment for the purpose of being reappointed as a special constable, if they are being reappointed to a position that has purposes and powers that are substantially the same to what they had in their previous appointment, and if the reappointment occurs no later than one year following the day on which their previous appointment ended. The exemption from training for reappointment can apply one or more times, as long as the criteria are met (i.e.,</p>

²¹ O. Reg. 87/24, s. 10 (2.1).

²² O. Reg. 87/24, s. 10 (5) & (8).

January 23, 2025

	substantially same purposes and powers and less than 1 year since the previous appointment ceased). ²³
Exemption from appointment training from April 1, 2024 to March 31, 2025 (applicable to category 1, 2, or 5 special constables only)	<p>An individual who is to be appointed as a category 1, 2, or 5 special constable does not need to successfully complete the training required for appointment as outlined in the table above if on or after April 1, 2024 and before April 1, 2025 they successfully complete training that meets the following criteria:</p> <ol style="list-style-type: none"> 1. The training is, in the opinion of their special constable employer or chief of police (as applicable), substantially equivalent to the training that was most recently provided before April 1, 2024 to special constables, for the purposes of appointment, who had substantially the same purposes and powers in their certificates of appointment. 2. The training is delivered by a police service, an entity that employs special constables or another provider that delivered the training most recently before April 1, 2024.²⁴ <p>If after their appointment, these individuals cease to be appointed as a special constable, they do not need to successfully complete the training required for appointment for the purpose of being reappointed, if they are to be reappointed to a position with substantially the same purposes and powers as their previous appointment, and the reappointment occurs no later than one year following the day on which the most recent reappointment ceased. The exemption from training for reappointment can apply one or more times, as long as the criteria are met (i.e., substantially same purposes and powers and less than 1 year since the previous appointment ceased).²⁵</p>

Note that if a special constable is exempt from training under section 10, the exemption also applies for the purpose of section 15 of the training regulation.

²³ O. Reg. 87/24, s. 10 (6) & (8).

²⁴ O. Reg. 87/24, s. 10 (7).

²⁵ O. Reg. 87/24, s. 10 (8).

January 23, 2025

Scenario 1: *I take training to be a special constable sometime between April 1, 2024 and April 1, 2025. I can take either the OPC-developed training or the training that was most recently provided before April 1, 2024 and both can count as the training required for appointment. I took the training most recently offered prior to April 1, 2024, and am appointed as a special constable, and sometime after being appointed I cease to be appointed as a special constable. I don't need to take the OPC-developed training as a condition of being reappointed as long as I haven't ceased to be employed as a special constable for more than 1 year following the day on which my appointment ended, and I am being reappointed to a position with substantially the same purposes and powers in my certificate of appointment that I had before. The one year time period starts again every time I cease to be employed as a special constable. (Applicable for classes 1, 2, and 5)*

Scenario 2: *I am hired to be a special constable and take training after April 1, 2024 that is, in the opinion of my special constable employer or chief of police (as applicable), substantially equivalent to the training that was most recently provided before April 1, 2024. The training needs to be completed on or before March 31, 2025 to count for my appointment. If that training is not completed until after April 1, 2025, it will not count for appointment and I will need to successfully complete the OPC-developed training instead (unless I am eligible for another exemption). (Applicable for classes 1, 2, and 5)*

Scenario 3: *If I was appointed as a special constable before April 1, 2024, I do not need to successfully complete the OPC-developed training for reappointment as long as I stay continuously reappointed as a special constable. If my appointment ceases, I don't need to take the OPC-developed training as a condition of being reappointed as long as I haven't ceased to be appointed as a special constable for more than one year following the day on which my most recent appointment ended and I am being reappointed to a position with substantially the same purposes and powers in my certificate of appointment that I had before. The one year time period starts again every time I cease to be appointed as a special constable. If I change my position and it requires taking on new purposes or powers in my certificate of appointment, then I need to successfully complete the OPC-developed training for reappointment (unless I am eligible for another exemption). (Applicable for classes 1, 2, 3, and 5)*

Scenario 4: *My appointment as a special constable ceased prior to April 1, 2024. I don't need to successfully complete the OPC-developed training as a condition of being reappointed as long as I haven't ceased to be appointed as a special constable for more than one year following the day on which my most recent appointment ended and I am being reappointed to a position with substantially the same purposes and powers in my certificate of appointment that I had before. The one year time period starts again every time I cease to be appointed as a special constable. (Applicable for classes 1, 2, 3, and 5)*

14

Training Regulation (O. Reg. 87/24) Guidance Document

January 23, 2025

Scenario 5: *I was previously appointed as a police officer, First Nation Officer, or Niagara Parks constable in Ontario. This means I successfully completed either the Basic Constable Training Program, or a program of police training elsewhere in Canada that the Director deemed substantially equivalent. Since the training required to be appointed as a police officer, First Nation Officer, or Niagara Parks constable goes beyond the training required to be a special constable, I do not need to take the OPC-developed training for appointment as a special constable if I haven't ceased to work as a police officer, First Nation Officer, or Niagara Parks constable for more than 2 years. If my appointment as a special constable ceases, I am able to be reappointed without taking the training required for appointment on an ongoing basis, it does not matter how much time has passed since I stopped being appointed as a special constable. (Applicable for classes 1, 2, 3, and 5)*

Scenario 6: *I successfully complete the training that is required for my category of special constable and am appointed. I do not have to retake that training to be reappointed as a special constable in that category, even if there is a gap in time between my last appointment ending and being reappointed. However, if I want to change to a different category of special constable, I need to successfully complete the training required for appointment to that class (for example, transitioning from a category 1 special constable to a category 5 special constable), unless another exemption applies to me. (Applicable for all classes)*

D. MENTAL HEALTH CRISIS RESPONSE TRAINING

VII. Initial Training

Before April 1, 2026, every police officer needs to successfully complete the Mental Health Crisis Response (MHCR) Education and Applied Training program delivered by Wilfrid Laurier University, Toronto Metropolitan University, or a person who has successfully completed the MHCR Train-the-Trainer (MHCR-T3) course delivered by either university, and has been certified by one of the universities to deliver the program. *(A person is considered certified if they have a valid certificate from one of the two universities).*

The training described above does not apply to a police officer who was appointed on or after April 1, 2024, or successfully completed BCT after June 1, 2023. *(This is because the training was introduced as part of BCT as of June 1, 2023).*²⁶

VIII. Ongoing Training

If you are an officer that needed to successfully complete the Mental Health Crisis Response (MHCR) Education and Applied Training program before April 1, 2026, then within 12 months of successfully completing the program and within every subsequent

²⁶ O. Reg. 87/24 s. 6.

January 23, 2025

12 months, you need to successfully complete the MHCR In-Service Officer Requalification Requirements course delivered by one of the universities or a certified trainer as mentioned above.

If you are appointed on or after April 1, 2024, you need to successfully complete the MHCR In-Service Officer Requalification Requirements course within 12 months after your appointment and then within every subsequent 12 months.

If you are an officer who successfully completed BCT after June 1, 2023, but were appointed before April 1, 2024, you need to successfully complete the MHCR In-Service Officer Requalification Requirements course no later than April 1, 2026, and then within every subsequent 12 months.

If it is not reasonably possible for an officer to successfully complete the MHCR In-Service Officer Requalification Requirements program within a 12 month period, their chief of police can provide them an extension of up to 60 days to successfully complete the program.²⁷

E. COACHING

IX. Coaching

Officers assigned the responsibility of coaching a probationary officer need to, no later than 12 months after being assigned the responsibility, successfully complete one of the following courses:

1. The Coaching Police Professionals course delivered by the **College**.
2. An in-service course delivered by a police service that has been accredited by the **Director**.

An officer does not need to successfully complete the training if they have the responsibilities of a coach officer before April 1, 2025, and they have successfully completed training before April 1, 2025, that their chief of police has determined is substantially equivalent to the training prescribed above.²⁸

²⁷ O. Reg. 87/24 s. 7.

²⁸ O. Reg. 87/24 s. 8.

January 23, 2025

F. COLLECTION OF IDENTIFYING INFORMATION IN CERTAIN CIRCUMSTANCES

X. Collection of Identifying Information in Certain Circumstances

The training required in section 12 of Ontario Regulation 400/23 under the CSPA is the Collection of Identifying Information in Certain Circumstances course delivered by the College.²⁹

Ontario Regulation 400/23, Section 12

A chief of police shall ensure that every police officer in the police service who attempts to collect identifying information about an individual from the individual, and any member of the police service to whom the chief delegates any powers or duties of the chief under section 10, has successfully completed the training prescribed by the Minister for the purposes of this section within the previous 36 months.

G. USE OF FORCE AND WEAPONS

XI. Police Officer and Niagara Parks constable Ongoing Use of Force and Weapons Training

Police officers and **Niagara Parks constables** complete their initial use of force and weapons training during their initial training for their appointment (i.e., BCT).

Every police officer or **Niagara Parks constable** needs to successfully complete the Use of Force Requalification course delivered by a **certified trainer** within every 12 month period (i.e., no less than on an annual basis). This training is prescribed for the purpose of subsections 11 (2), (3), & (4) under O. Reg. 391/23 for police officers and **Niagara Parks constables**.³⁰

If it is not reasonably possible for a police officer or **Niagara Parks constable** to successfully complete the course within a 12 month period, their chief of police, or the Niagara Parks Commission in the case of Niagara Parks constables, can provide them an extension of up to 60 days to successfully complete the course.³¹

XII. Police Officer and Niagara Parks constable Conducted Energy Weapon Initial and Ongoing Training

²⁹ O. Reg. 87/24 s. 9.

³⁰ O. Reg. 87/24 s. 15 (1).

³¹ O. Reg. s. 11 (2).

January 23, 2025

Every police officer or **Niagara Parks constable** who is authorized to carry or use a conducted energy weapon needs to:

1. Successfully complete the Conducted Energy Weapon (CEW) Operator course delivered by the **College** or a **certified trainer** before carrying or using the weapon.
2. Every 12 months after the initial training, successfully complete the Conducted Energy Weapon (CEW) Requalification course delivered by the **College** or a **certified trainer**.

The training above is prescribed for the purposes of subsection 11 (4) under O. Reg. 391/23 with respect to the use of conducted energy weapons by a police officer or **Niagara Parks constable**.³²

If it is not reasonably possible for a police officer or **Niagara Parks constable** to successfully complete the requalification course within a 12 month period, their chief of police, or the Niagara Parks Commission in the case of Niagara Parks constables, can provide them an extension of up to 60 days to successfully complete the course.³³

XIII. Carbines

Every police officer who performs community patrol functions, and who may be required to respond to an incident involving an active attacker, needs to successfully complete the Carbine Operator course delivered by the **College** or a **certified trainer**.

If an officer was appointed before April 1, 2024, they need to successfully complete the course by no later than April 1, 2026.

An officer appointed on or after April 1, 2024, needs to successfully complete the course within 12 months from their date of appointment.

Every officer needs to successfully complete the Carbine Operator Requalification course delivered by the **College** or a **certified trainer** within 12 months after the initial training and then within every subsequent 12 months.³⁴

XIV. Use of Force and Weapons Ongoing Training for Category 1, 2, and 5 Special Constables

This section applies to **category 1, 2 or 5 special constables** if they may be required to use force on another person or are authorized to carry or use a weapon. (*These special constables complete their initial use of force and weapons training during their initial training for their appointment*).

³² O. Reg. 87/24 s. 15 (2).

³³ O. Reg. 87/24 s. 12.

³⁴ O. Reg. 87/24 s. 13.

January 23, 2025

These special constables need to successfully complete the Use of Force Requalification (Special Constables) course delivered by the **College** or a **certified trainer** within every 12 month period.

This training is prescribed for the purpose of subsection 11 (2) of O. Reg. 391/23 with respect to the use of force on another person by the special constable and 11 (4) of O. Reg. 391/23 with respect to the use of a weapon that is not a firearm (other than conducted energy weapons or PepperBalls) by the special constable.³⁵

If it is not reasonably possible for a special constable to successfully complete the requalification course within a 12 month period, they can be given an extension of up to 60 days to successfully complete the course by one of the respective entities depending on the type of special constable:

1. For special constables who are members of a police service, the extension can be provided by their chief of police.
2. For special constables whose employer is a **First Nation policing provider**, the extension can be provided by the most senior ranking First Nation Officer.
3. For any other special constable, the extension can be provided by their employer.³⁶

H. PUBLIC ORDER

XV. Public Order

Every police officer who has an assigned responsibility in column 1 of the table needs to successfully complete the initial training outlined in column 2 of the table before undertaking or continuing to undertake the responsibility.

Officers do not need to successfully complete the initial training if they had the assigned responsibility before April 1, 2024, and they have successfully completed training before April 1, 2024, that their chief of police has determined is substantially equivalent to the initial training identified for their respective responsibility in column 1.

Every police officer who has an assigned responsibility in column 1 needs to successfully complete the recertification training outlined in column 3 of the table.

Officers who need to successfully complete the initial training prescribed in column 2 need to successfully complete the requalification training identified in column 3 every 12 months after successfully completing the initial training.

³⁵ O. Reg. 87/24 s. 15 (3) & (4).

³⁶ O. Reg. 87/24 s. 14.

January 23, 2025

Officers who are exempt from having to successfully complete the initial training in column 2 need to successfully complete the recertification training in column 3 no later than April 1, 2025, and within every subsequent 12 months.³⁷

Column 1 Responsibilities	Column 2 Initial training	Column 3 Ongoing training
Safe crowd management and maintaining public order	The course entitled “Public Order Operator”, delivered by the College or by a certified trainer	The course entitled “Public Order Operator Re-certification”, delivered by the College or by a certified trainer
Supervision of a public order unit	The course entitled “Public Order Section Lead”, delivered by the College or by a certified trainer	The course entitled “Public Order Section Lead Re-certification”, delivered by the College or by a certified trainer
Tactical command of a public order unit	The course entitled “Public Order Commander”, delivered by the College	The course entitled “Public Order Commander Re-certification”, delivered by the College

I. INCIDENT COMMAND

XVI. Boards and Scribes

Every police officer and special constable, whose assigned responsibilities on or after April 1, 2025 include recording decisions of an incident commander during an incident, needs to successfully complete one of the following courses before undertaking the responsibilities or continuing to undertake the responsibilities:

1. Boards and Scribes delivered by the **College**
2. A course delivered by the Canadian Police College that the **Director** has determined is substantially equivalent to the **College's** course.

³⁷ O. Reg. 87/24 s. 16.

January 23, 2025

Officers and special constables do not need to successfully complete the training if they had the responsibilities before April 1, 2024, and they have successfully completed training before April 1, 2024, that the officer or special constable's chief of police or special constable employer, as applicable, has determined is substantially equivalent to one of the courses above.³⁸

Officers or special constables assigned the responsibilities between April 1, 2024 and March 31, 2025, have until April 1, 2025 to successfully complete one of the two courses above. If they do not successfully complete the training by April 1, 2025, they cannot continue to undertake the responsibilities until they successfully complete the training. Officers or special constables assigned the responsibilities on or after April 1, 2025, must successfully complete the course before they undertake the responsibilities.

Officers who had the responsibilities before April 1, 2024, but have not successfully completed substantially equivalent training, as of April 1, 2025, can no longer continue to undertake these responsibilities until they successfully complete one of the two courses above.

XVII. Community Patrol

Police officers or **Niagara Parks constables** who have assigned responsibilities that include community patrol and successfully completed BCT before January 1, 2020, need to successfully complete the Incident Command 100 course delivered by the **College** no later than April 1, 2025.³⁹ (the Incident Command 100 course was added to the Basic Constable Training Program as of January 1, 2020).

This is an online course that can be accessed through the Ontario Police College Virtual Academy.

XVIII. Community Patrol Supervision

Police officers or **Niagara Parks constables** whose assigned responsibilities include community patrol supervision need to successfully complete the following training within 12 months after being assigned the responsibility:

1. One of the following
 - a. Front Line Supervisor course delivered by the **College** or a **certified trainer**
 - b. An in-service course delivered by a police service that has been accredited by the **Director**
2. Incident Command 100 delivered by the **College**

³⁸ O. Reg. 87/24 s. 17.

³⁹ O. Reg. 87/24 s. 18.

January 23, 2025

3. Incident Command 200 delivered by the **College** or a **certified trainer**⁴⁰

A police officer or **Niagara Parks constable** who had these responsibilities before April 1, 2024, and successfully completed training before that date that the officer's chief of police or the Niagara Parks Commission, as the case may be, has determined is substantially equivalent to the courses above, does not need to successfully complete the prescribed training.

If an officer or special constable had the responsibilities before April 1, 2024, but has not taken substantially equivalent training, they need to successfully complete the prescribed courses no later than April 1, 2025.⁴¹

XIX. Incident Commanders

Every police officer whose assigned responsibilities include those of an incident commander, as the term is used in Ontario Regulation 392/23 under the Act, needs to comply with the following:

1. If the assignment includes responsibility for providing an analytical level response to an incident, the officer needs to successfully complete the Incident Command 300 course delivered by the **College** or a **certified trainer** no later than 12 months after being assigned the responsibility.
2. If the assignment includes responsibility for providing a strategic level response to an incident, the officer needs to successfully complete the Incident Command 400 course delivered by the **College** no later than 12 months after being assigned the responsibility.⁴²

A police officer who had these responsibilities before April 1, 2024, and successfully completed training before that date that the officer's chief of police has determined is substantially equivalent to the Incident Command 300 course, does not need to successfully complete the Incident Command 300 course.

A police officer does not need to successfully complete the Incident Command 400 course if they had the responsibilities before April 1, 2024, and successfully completed training delivered by the Ontario Provincial Police or the Canadian Police College before April 1, 2024 that the officer's chief of police has determined is substantially equivalent to the Incident Command 400 course.

If an officer had the responsibilities of either type of incident commander before April 1, 2024, but has not successfully completed substantially equivalent training, they need to successfully complete the prescribed course(s) no later than April 1, 2025.⁴³

⁴⁰ O. Reg. 87/24 s. 19.

⁴¹ O. Reg. 87/24 s. 22.

⁴² O. Reg. 87/24 s. 20.

⁴³ O. Reg. 87/24 s. 22.

January 23, 2025

XX. Communications Centre Supervisor

Every police officer whose assigned responsibilities include directly supervising communications operators and dispatchers needs to successfully complete the Communications Centre Supervisor course delivered by the **College** or a **certified trainer** no later than 12 months after being assigned the responsibility.⁴⁴

A police officer who had these responsibilities before April 1, 2024, and successfully completed training before that date that the officer's chief of police has determined is substantially equivalent to the course above, does not need to successfully complete the prescribed training.

If an officer had the responsibilities before April 1, 2024, but has not successfully completed substantially equivalent training, they need to successfully complete the prescribed course no later than April 1, 2025.⁴⁵

J. CRISIS NEGOTIATION

XXI. Initial training

Every police officer whose assigned responsibilities include those of a crisis negotiator as the term is used in Ontario Regulation 392/23 under the Act, needs to successfully complete one of the following courses before undertaking the responsibilities or continuing to undertake the responsibilities:

1. The Crisis Negotiator course delivered by the **College**.
2. A course delivered by the Canadian Police College that the **Director** has determined is substantially equivalent to the course offered by the **College**.

Officers do not need to successfully complete the initial training if they had the responsibilities before April 1, 2024, and they have successfully completed training before April 1, 2024, that their chief of police has determined is substantially equivalent to the training prescribed above.⁴⁶

XXII. Ongoing training

Every police officer whose assigned responsibilities include those of a crisis negotiator needs to successfully complete one of the following courses every 24 months after successfully completing the initial training:

1. The Crisis Negotiator Re-certification course delivered by the **College**.

⁴⁴ O. Reg. 87/24 s. 21.

⁴⁵ O. Reg. 87/24 s. 22.

⁴⁶ O. Reg. 87/24 s. 23.

January 23, 2025

2. A course delivered by the Canadian Police College that the **Director** has determined is substantially equivalent to the course offered by the **College**.

Police officers that are exempt from the initial crisis negotiator training need to successfully complete the recertification training no later than April 1, 2025, and within every subsequent 24 months.

Officers do not need to successfully complete the recertification training if their chief of police has determined that they have, during that 24 month period, conducted a crisis negotiation.⁴⁷

XXIII. Tactical unit

The prescribed training for the purposes of paragraph 6 of subsection 9 (1) of Ontario Regulation 392/23 under the Act is one of the following:

1. The Basic Crisis Negotiator course delivered by the **College**.
2. The Crisis Negotiators course delivered by the Canadian Police College.

If a police officer was a member of a tactical unit before April 1, 2024, and has successfully completed training before April 1, 2024, that the chief of police has determined is substantially equivalent to one of the above courses, they do not need to successfully complete the training, and they are deemed to have successfully completed it for the purpose of Ontario Regulation 392/23.⁴⁸

This is the prescribed training that at least one member of a tactical unit must have successfully completed.

K. IMMEDIATE RAPID DEPLOYMENT

XXIV. Initial Training

The section applies to a police officer who performs community patrol functions and who may be required to respond to an incident involving an active attacker.

These police officers, no later than 12 months after being assigned these responsibilities, or no later than April 1, 2025, if they already have these responsibilities before April 1, 2024, need to successfully complete one of the following:

1. The Immediate Rapid Deployment (IRD) Basic course delivered by the **College** or a **certified trainer**.
2. An in-service course delivered by a police service that has been accredited by the **Director**.

⁴⁷ O. Reg. 87/24 s. 24.

⁴⁸ O. Reg. 87/24 s. 25.

January 23, 2025

Officers who successfully completed BCT after April 30, 2023, do not need to take the initial training, as it is included in the BCT program as of April 30, 2023.

Officers who were assigned the responsibilities before April 1, 2024, and successfully completed training before April 1, 2024, that their chief of police determines is substantially equivalent to one of the courses above, do not need to take the initial training.⁴⁹

XXV. Ongoing Training

A police officer who performs community patrol functions and who may be required to respond to an incident involving an active attacker needs to successfully complete one of the following courses every 24 months after completing the initial active attacker training:

1. The Immediate Rapid Deployment (IRD) Refresher Training course delivered by the **College** or a **certified trainer**.
2. An in-service course that has been accredited by the **Director**.

Officers who were exempt from having to successfully complete the initial active attacker training need to successfully complete the requalification training requirement no later than April 1, 2026, and within every subsequent 24 months.

If it is not reasonably possible for the police officer to successfully complete the requalification training within a 24 month period, the chief of police may provide an extension of up to 60 days for the officer to successfully complete the training.⁵⁰

L. INVESTIGATORS

XXVI. Investigator

The training prescribed for the purposes of the definition of an “investigator” in section 1 of Ontario Regulation 395/23 under the Act is BCT delivered by the **College**.⁵¹

XXVII. Senior Investigator

The training prescribed for the purpose of clause (a) of the definition of “senior investigator” in section 1 of Ontario Regulation 395/23 under the Act are the following three requirements:

1. The Criminal Investigators Training course delivered by the **College** or a **certified trainer**.

⁴⁹ O. Reg. 87/24 s. 26.

⁵⁰ O. Reg. 87/24 s. 27.

⁵¹ O. Reg. 87/24, s. 28 (1).

January 23, 2025

2. One of the following:
 - i. The Investigative Interviewing Techniques course delivered by the **College** or a **certified trainer**.
 - ii. A course delivered by the Canadian Police College that the **Director** has determined is substantially equivalent to the course offered by the **College**.
3. One of the following:
 - i. The Search Warrant course delivered by the **College** or a **certified trainer**.
 - ii. A course delivered by the Canadian Police College that the **Director** has determined is substantially equivalent to the course offered by the **College**.

The investigative interviewing techniques and search warrant courses need to be successfully completed within 12 months after successfully completing the Criminal Investigators Training course.⁵²

All three courses need to be successfully completed for someone to be considered a "senior investigator" under clause (a) of the definition in O Reg 395/23.

Ontario Regulation 395/23, section 1.

In Ontario Regulation 395/23, an investigator is defined as a peace officer who is a member of a police service and who has successfully completed the applicable training prescribed by the Minister.

- In Ontario Regulation 395/23, a senior investigator is defined as a police officer who
- a) Has successfully completed the applicable training prescribed by the Minister (which is outlined above), or
 - b) Within the three years before Ontario Regulation 395/23 came into force,
 - i. Participated as a police officer in a threshold investigation, as defined in the Major Case Management Regulation
 - ii. Led a non-threshold investigation, as defined in the Major Case Management Regulation,
 - iii. Led an investigation into an offence involving firearms or conducted energy weapons or into a criminal organization offence or terrorism offence, as those terms are defined in section 2 of the Criminal Code (Canada), or
 - iv. Led any other investigation that, in the opinion of the officer's chief of police, required the exercise of the skills that a police officer would acquire by successfully completing the applicable training prescribed by the Minister.

This means that an officer does not need to take the prescribed training if in the three years before April 1, 2024 they met any of the criteria in clause b.

⁵² O. Reg. 87/24, s. 28 (2) & (3).

January 23, 2025

M. MAJOR CASES

XXVIII. Initial Training

A police officer who has an assigned role listed in column 1 of the Table needs to successfully complete the applicable training outlined in column 2 of the table before undertaking the role or continuing to undertake the role.

A police officer does not need to successfully complete the training in column 2 if the officer was assigned the role before April 1, 2024, and the officer’s chief of police has determined that they successfully completed substantially equivalent training to that in the Table before April 1, 2024.⁵³

Item	Column 1 Role	Column 2 Training	Notes
1.	Major case manager or primary investigator	The course entitled “Ontario Major Case Management”, delivered by the College or by a certified trainer	
2.	File co-ordinator	The following courses: 1. “Ontario Major Case Management”, delivered by the College or by a certified trainer 2. “Managing Investigation Using PowerCase”, delivered by the College	
3.	Forensic identification officer	One of the following courses: 1. The course entitled “Forensic Identification Officer” delivered by the College 2. A course delivered by the Canadian Police College that the Director has determined is substantially equivalent to the College course	This training and the recertification training described below for a forensic identification officer is the training prescribed for the purpose of subsection 3 (4) of Ontario Regulation 394/23. ⁵⁴

⁵³ O. Reg. 87/24, s. 29.

⁵⁴ O. Reg. 87/24, s. 31.

January 23, 2025

4.	Forensic identification officer whose responsibilities include providing scientific expert opinion evidence in bloodstain pattern analysis	The following courses and programs: 1. One of the courses set out in item 3 of Column 2 2. One of the following programs: i. The program entitled “Bloodstain Pattern Analyst Certification Program” delivered by the College ii. A program delivered by the Canadian Police College that the Director has determined is substantially equivalent to the College program	This training and the recertification training described below for a forensic identification officer whose responsibilities include providing scientific expert bloodstain pattern analysis is the training prescribed for the purpose of subsection 3 (4) of Ontario Regulation 394/23. ⁵⁵
5.	Information coordinator	The course entitled “Managing Investigation Using PowerCase”, delivered by the College	This training is prescribed for the purpose of subsection 3 (4) of Ontario Regulation 394/23. ⁵⁶ This is also the training prescribed for the purposes of paragraph 4 of subsection 8 (3) of Ontario Regulation 394/23. ⁵⁷
6.	Scenes of crime officer	One of the following courses: 1. “Scenes of Crime Officer” delivered by the College or by a certified trainer 2. An in-service course delivered by a police service that the Director has accredited 3. A course delivered by the Canadian Police College that the Director has determined is	

⁵⁵ O. Reg. 87/24, s. 31.

⁵⁶ O. Reg. 87/24, s. 31.

⁵⁷ O. Reg. 87/24, s. 32.

January 23, 2025

		substantially equivalent to College course	
7.	Multi-jurisdictional major case manager	The following courses: 1. "Ontario Major Case Management", delivered by the College or by a certified trainer 2. "Multi-Jurisdictional Major Case Management", delivered by the College	This is the training prescribed for the purposes of clause 15 (3) (b) of Ontario Regulation 394/23. ⁵⁸

XXIX. Ongoing Training for Forensic Identification

A police officer who is assigned the role of a **forensic identification officer** needs to, within 36 months after successfully completing the initial training in the table above, and then within every subsequent 36 months, successfully complete the Forensic Identification Officer Re-Certification course delivered by the **College**.

A police officer who is assigned the role of a **forensic identification officer** whose responsibilities include providing expert opinion evidence in bloodstain pattern analysis needs to:

- Successfully complete the recertification training required of a **forensic identification officer** as outlined above; and
- Within every subsequent 36 months after successfully completing the initial training in the table above, successfully complete the Bloodstain Pattern Analyst Re-Certification course delivered by the College.⁵⁹

***Forensic identification officers** whose responsibilities include providing expert opinion evidence in bloodstain pattern analysis still need to successfully complete the re-certification requirement for just a **forensic identification officer**. This is an additional re-certification requirement due to the additional specification of their role.*

⁵⁸ O. Reg. 87/24, s. 33.

⁵⁹ O. Reg. 87/24, s. 30.

January 23, 2025

N. FAMILIAL OR INTIMATE PARTNER VIOLENCE OCCURENCES, HATE CRIMES, ELDER ABUSE, AND HUMAN TRAFFICKING

XXX. Familial or Intimate Partner Violence Occurrences, Hate Crimes, Elder Abuse, and Human Trafficking

In respect of officers who had/have the responsibilities assigned before April 1, 2025

A police officer whose assigned responsibilities include conducting any of the following investigations – familial or intimate partner violence occurrences; hate crimes; elder abuse; human trafficking – needs to comply with the following requirements for each type of investigation they are responsible for:

- If they had responsibility for these types of investigations before April 1, 2025, they need to successfully complete the training assigned to that role in column 2 of the table below.
 1. This training needs to be successfully completed no later than April 1, 2026, and
 2. The same training needs to be successfully completed within every subsequent 24 months.⁶⁰

These police officers do not need to successfully complete the training if the officer has successfully completed training before April 1, 2024, that the officer's chief of police has determined is substantially equivalent to the training outlined in column 2. If this is the case, a police officer is deemed to have successfully completed the training on April 1, 2025 (so their requalification training clock starts from this date).⁶¹

Police officers do not need to re-take the training for one or more of the four types of investigations if their chief of police determines that the officer has, during the respective 24 month period:

- In the case of an officer with responsibilities for investigating familial or intimate partner violence, elder abuse, and/or human trafficking occurrences, conducted an investigation of that type.
- In the case of an officer with responsibilities for investigating hate crimes, conducted a hate crime investigation or been the **primary investigator** assigned to another **threshold investigation**.⁶²

⁶⁰ O. Reg. 87/24, s. 34 (2).

⁶¹ O. Reg. 87/24, s. 34 (4).

⁶² O. Reg. 87/24, s. 34 (5).

January 23, 2025

In the case of officers who are assigned the responsibilities on or after April 1, 2025

A police officer whose assigned responsibilities include conducting any of the following investigations – familial or intimate partner violence occurrences; hate crimes; elder abuse; human trafficking – needs to comply with the following requirements for each type of investigation they are responsible for:

- If an officer was assigned the responsibilities on or after April 1, 2025, they need to successfully complete the training set out in column 2 of the Table:
 1. No later than 12 months after being assigned that type of investigation, and
 2. The same training needs to be successfully completed within every subsequent 24 months.⁶³

Police officers do not need to re-take the training for one or more of the four types of investigations if their chief of police determines that the officer has, during the respective 24 month period:

- In the case of an officer with responsibilities for investigating familial or intimate partner violence, elder abuse, and/or human trafficking occurrences, conducted an investigation of that type.
- In the case of an officer with responsibilities for investigating hate crimes, conducted a hate crime investigation or been the **primary investigator** assigned to another **threshold investigation**.⁶⁴

Column 1 Type of Investigation	Column 2 Training
Familial or intimate partner violence occurrences	One of the following: 1. The course entitled “Domestic Violence Investigation”, delivered by the College . 2. A course that has been accredited by the Director for the purposes of this type of investigation, delivered by a police service
Hate crimes	One of the following courses: 1. “Hate Crime Investigation”, delivered by the College . 2. A course that has been accredited by the Director for the purposes of this type of investigation, delivered by a police service
Elder abuse	One of the following courses: 1. “Elder Abuse Investigation”, delivered by the College . 2. A course that has been accredited by the Director for the purposes of this type of investigation, delivered by a police service
Human trafficking	One of the following courses:

⁶³ O. Reg. 87/24, s. 34 (2).

⁶⁴ O. Reg. 87/24, s. 34 (5).

January 23, 2025

	1. "Human Trafficking Investigation", delivered by the College . 2. A course that has been accredited by the Director for the purposes of this type of investigation, delivered by a police service.
--	---

For example: If a police officer had the responsibilities before April 1, 2025, for investigating hate crimes and had successfully completed training the chief of police determines is substantially equivalent before April 1, 2024, they do not need to successfully complete the training. If this is the case, the police officer is deemed to have successfully completed the training on April 1, 2025 (so their requalification training clock starts from this date). They do not need to successfully complete the requalification training if, during every 24 month period, their chief of police determines they conducted a hate crime investigation or have been the primary investigator assigned to another threshold investigation. If they had the responsibilities but had not successfully completed training their chief of police can determine is substantially equivalent before April 1, 2024, then they need to successfully complete the training by April 1, 2026. They do not need to successfully complete the requalification training if, during every 24 month period, their chief of police determines they conducted a hate crime investigation or have been the primary investigator assigned to another threshold investigation.

A police officer who is assigned responsibility on or after April 1, 2025, for investigating hate crimes needs to successfully complete the training no later than 12 months after being assigned the responsibilities. They do not need to successfully complete the requalification training if, during every 24 month period, their chief of police determines they conducted a hate crime investigation or have been the primary investigator assigned to another threshold investigation.

O. HOMICIDES AND POTENTIAL HOMICIDES, SEXUAL ASSAULT AND INVESTIGATING OFFENCES AGAINST CHILDREN

XXXI. Homicides and Potential Homicides, Sexual Assault, and Investigating Offences Against Children

For an officer with the responsibilities before April 1, 2024

A police officer whose assigned responsibilities include conducting any of the following investigations – homicide or potential homicide (see definition in table below); sexual assault; child abuse and neglect – needs to comply with the following requirements:

- If they had responsibility for these types of investigations before April 1, 2024, they need to successfully complete the training assigned to that role in column 2 of the table below.

January 23, 2025

1. This training needs to be successfully completed no later than April 1, 2025, and
2. The same training needs to be successfully completed within every subsequent 24 months.⁶⁵

These police officers do not need to successfully complete the training if the officer has successfully completed training before April 1, 2024, that the officer's chief of police has determined is substantially equivalent to the training outlined in column 2. If this is the case, a police officer is deemed to have successfully completed the training on April 1, 2024 (so their requalification training clock starts from this date).⁶⁶

Officers do not need to re-take the training for one or more of the three types of investigations if their chief of police determines that the officer has, during the respective 24 month period:

- In the case of an officer with responsibilities for investigating homicides or potential homicides, conducted a homicide investigation or been the **primary investigator** assigned to another **threshold investigation**.
- In the case of an officer with responsibilities for investigating sexual assaults, conducted a sexual assault investigation or been the **primary investigator** assigned to any **threshold investigation**.
- In the case of an officer with responsibilities for investigating child abuse and neglect, conducted an investigation into child abuse or neglect or been the **primary investigator** assigned to any **threshold investigation**.⁶⁷

In the case of officers who got assigned the responsibilities on or after April 1, 2024

A police officer whose assigned responsibilities include conducting any of the following investigations – homicide or potential homicide; sexual assault; child abuse and neglect – needs to comply with the following requirements:

- If an officer was assigned the responsibilities on or after April 1, 2024, they need to successfully complete the training set out in column 2 of the Table:
 1. Within 12 months after being assigned that type of investigation, and
 2. The same training needs to be successfully completed every subsequent 24 months.⁶⁸

Officers do not need to re-take the training for one or more of the three types of investigations if their chief of police determines that the officer has, during the respective 24 month period:

- In the case of an officer with responsibilities for investigating homicides or potential homicides, conducted a homicide investigation or been the **primary investigator** assigned to another **threshold investigation**.

⁶⁵ O. Reg. 87/24, s. 34 (3).

⁶⁶ O. Reg. 87/24, s. 34 (4).

⁶⁷ O. Reg. 87/24, s. 34 (5).

⁶⁸ O. Reg. 87/24, s. 34 (3).

January 23, 2025

- In the case of an officer with responsibilities for investigating sexual assaults, conducted a sexual assault investigation or been the **primary investigator** assigned to any **threshold investigation**.
- In the case of an officer with responsibilities for investigating child abuse and neglect, conducted an investigation into child abuse or neglect or been the **primary investigator** assigned to any **threshold investigation**.⁶⁹

Column 1 Type of Investigation	Column 2 Training
Investigating suspicious deaths, missing persons occurrences where the disappearance is suspicious, or any other circumstances that could reasonably lead to a homicide investigation (“homicides and potential homicides”)	The course entitled “Homicide Investigation”, delivered by the College or a course accredited by the Director for the purpose of this type of investigation that is delivered by a police service.
Investigating sexual assaults	The course entitled “Sexual Assault Investigation”, delivered by the College or a course accredited by the Director for the purpose of this type of investigation that is delivered by a police service.
Investigating child abuse and neglect	The course entitled “Investigating Offences Against Children”, delivered by the College or a course accredited by the Director for the purpose of this type of investigation that is delivered by a police service.

⁶⁹ O. Reg. 87/24, s. 34 (5).

January 23, 2025

For example: If a police officer had the responsibilities before April 1, 2024, for investigating sexual assaults and successfully completed training the chief of police determines is substantially equivalent before April 1, 2024, they do not need to successfully complete the training. If this is the case, the police officer is deemed to have successfully completed the training on April 1, 2024 (so their requalification training clock starts from this date). They do not need to successfully complete the requalification training if, during every 24 month period, their chief of police determines they conducted a sexual assault investigation or have been the primary investigator assigned to any threshold investigation. If they had the responsibilities but had not successfully completed training before April 1, 2024, their chief of police can determine is substantially equivalent, then they need to successfully complete the training. They do not need to successfully complete the requalification training if, during every 24 month period, their chief of police determines they conducted a sexual assault investigation or have been the primary investigator assigned to any threshold investigation.

A police officer who is assigned responsibility on or after April 1, 2024, for investigating sexual assaults needs to successfully complete the training no later than 12 months after being assigned the responsibilities. They do not need to successfully complete the requalification training if, during every 24 month period, their chief of police determines they conducted a sexual assault investigation or have been the primary investigator assigned to any threshold investigation.

P. SPECIALIZED INVESTIGATIVE TEAMS

XXXII. Specialized Investigative Teams

As of April 1, 2025, at least one member of a specialized investigative team responsible for the matter in the table below must have successfully completed the training named in the table.⁷⁰

Column 1 Provision of O. Reg. 395/23	Column 2 Training
Familial or intimate partner violence	One of the following: 1. The course entitled “Domestic Violence Investigation”, delivered by the College . 2. A course that has been accredited by the Director for the purposes of this type of investigation, delivered by a police service
Hate crimes	One of the following courses: 1. “Hate Crime Investigation”, delivered by the College .

⁷⁰ O. Reg. 87/24, s. 35.

January 23, 2025

	2. A course that has been accredited by the Director for the purposes of this type of investigation, delivered by a police service
Elder abuse	One of the following courses: 1. "Elder Abuse Investigation", delivered by the College . 2. A course that has been accredited by the Director for the purposes of this type of investigation, delivered by a police service
Human trafficking	One of the following courses: 1. "Human Trafficking Investigation", delivered by the College . 2. A course that has been accredited by the Director for the purposes of this type of investigation, delivered by a police service

Q. CRIMINAL INTELLIGENCE SERVICE ONTARIO

XXXIII. Criminal Intelligence Service Ontario Courses

A police officer whose assigned responsibilities are included in column 1 of the table needs to successfully complete the course set out opposite the responsibility in column 2 before undertaking the responsibility or continuing to undertake the responsibility.

An officer does not need to successfully complete the training if they had the assigned responsibility before April 1, 2024, and the officer's chief of police determines they have successfully completed training before April 1, 2024, that is substantially equivalent to the training in column 2.

Column 1 Responsibilities	Column 2 Training
Covert technical surveillance or covert intelligence gathering	The course entitled "Lawful Justification Training", delivered by the Criminal Intelligence Service Ontario
Technical investigation	The course entitled "Technical Investigator Training", delivered by the Criminal Intelligence Service Ontario
Covert physical surveillance	One of the following: 1. The course entitled "Mobile Surveillance Outreach Training", delivered by the Criminal Intelligence Service Ontario or by a person who has been approved to deliver the training by

January 23, 2025

	the Director of the Criminal Intelligence Service Ontario
	2. The course entitled “Physical Surveillance Training”, delivered by the Ontario Provincial Police
Handling and deployment of covert or undercover operator	The course entitled “Covert Operation Handler”, delivered by the Criminal Intelligence Service Ontario

For the purpose of the Mobile Surveillance Outreach Training, the Director of the Criminal Intelligence Service Ontario (CISO) may approve an individual to deliver the training if that Director has determined, taking into consideration the training received by the individual, that they are qualified to deliver the training in a manner that is consistent with CISO course training standards. The individual’s approval is valid until the date specified by the Director of CISO, which cannot be later than three years following the issuing of the approval.⁷¹

R. EXPLOSIVES

XXXIV. Explosive Forced Entry

Every police officer whose assigned responsibilities include explosive forced entry needs to successfully complete the Tactical – Police Explosives Technician course delivered by the Canadian Police College before undertaking the responsibilities or continuing to undertake the responsibilities.

A police officer does not need to successfully complete the training if this was part of the officer’s assigned responsibilities before April 1, 2024, and they have successfully completed training before April 1, 2024, that their chief of police has determined is substantially equivalent to the training above.⁷²

XXXV. Explosives Disposal

Every police officer whose assigned responsibilities include explosive disposal needs to successfully complete the Police Explosives Technicians Course delivered by the Canadian Police College before undertaking the responsibilities or continuing to undertake the responsibilities.

Officers do not need to successfully complete the training if this was part of the officer’s assigned responsibilities before April 1, 2024, and the officer successfully completed

⁷¹ O. Reg. 87/24, s. 36.

⁷² O. Reg. 87/24, s. 37.

January 23, 2025

training before April 1, 2024, that their chief of police has determined is substantially equivalent to the training above.

Every police officer who is assigned these responsibilities needs to successfully complete the Police Explosives Technicians Validation Course delivered by the Canadian Police College as requalification training.

For an officer who needs to successfully complete the initial explosive disposal training (i.e., the Police Explosives Technicians Course), they need to successfully complete this requalification training within five years after successfully completing the initial training and within every subsequent five-year period.

Officers who are exempt from the initial explosive disposal training need to successfully complete the requalification training within 5 years of successfully completing their substantially equivalent training and within every subsequent five years.⁷³

S. Chemical, Biological, Radiological, Nuclear and Explosive Response (CBRNE)

XXXVI. CBRNE

Every police officer whose assigned responsibilities include chemical, biological, radiological, nuclear and explosive response on or after April 1, 2025, needs to successfully complete the Chemical, Biological, Radiological, Nuclear and Explosive Response course delivered by the **College** before undertaking the responsibilities or continuing to undertake the responsibilities.

Officers do not need to successfully complete the training if this was part of the officer's assigned responsibilities before April 1, 2024, and the officer successfully completed training before April 1, 2024, that their chief of police has determined is substantially equivalent to the training above.⁷⁴

Officers assigned these responsibilities between April 1, 2024 and March 31, 2025, have until April 1, 2025 to successfully complete the training. If it is not successfully completed by April 1, 2025, they cannot continue to undertake the assigned responsibilities until they successfully complete the training.

⁷³ O. Reg. 87/24, s. 39.

⁷⁴ O. Reg. 87/24, s. 38.

January 23, 2025

T. Synthetic Drug Operations

XXXVII. Synthetic Drug Operations Initial and Ongoing Training

Every police officer whose assigned responsibilities include the physical collection of evidence for the rendering safe and decommissioning of synthetic drug laboratories needs to successfully complete the Synthetic Drug Operations course delivered by the **College** before undertaking the responsibilities or continuing to undertake the responsibilities.

Officers do not need to successfully complete the training if this was part of the officer's assigned responsibilities before April 1, 2024, and the officer successfully completed training before April 1, 2024, that their chief of police has determined is substantially equivalent to the training above.

Every police officer who is assigned these responsibilities needs to successfully complete the Synthetic Drug Operations Recertification course delivered by the **College** as requalification training.

For officers who have to successfully complete the initial training (i.e., the Synthetic Drug Operations course), they need to successfully complete this requalification training within 12 months of successfully completing the initial training and within every subsequent 12 months.

Officers exempt from the initial training need to successfully complete the course no later than April 1, 2025, and then within every subsequent 12 months.⁷⁵

U. Security Measures

XXXVIII. Motorcycle Escort

This applies to any officer who has assigned responsibilities that include acting as a motorcycle escort to a motorcade for passengers requiring enhanced security measures.

Before the officer undertakes the responsibility or before they continue to undertake the responsibility, they need to successfully complete the Motorcade VIP Escort course delivered by the **College** or a **certified trainer**.

An officer does not need to successfully complete the course if they had the assigned responsibilities before April 1, 2024, and they successfully completed training before

⁷⁵ O. Reg. 87/24, 40.

January 23, 2025

April 1, 2024, that their chief of police determines is substantially equivalent to the training prescribed above.⁷⁶

XXXIX. Protection of Person

Every police officer whose assigned responsibilities include protecting people who require enhanced security measures needs to successfully complete the Close Protection Operator course delivered by the **College** before undertaking the responsibility or continuing to undertake the responsibility.

An officer does not need to take the course if they had the assigned responsibilities before April 1, 2024, and they successfully completed training before April 1, 2024, that their chief of police determines is substantially equivalent to the training prescribed above.⁷⁷

V. BREATH SAMPLES

XL. Breath Samples

In this section “approved instrument” has the same meaning as in section 320.11 of the *Criminal Code* (Canada).

Every police officer whose assigned responsibilities include analyzing breath samples with an approved instrument needs to successfully complete the Qualified Technician (Breath) course delivered by the Centre of Forensic Sciences before undertaking the responsibility or continuing to undertake the responsibility.

An officer does not need to take the course if they had the assigned responsibilities before April 1, 2024, and they successfully completed training before April 1, 2024, that their chief of police determines is substantially equivalent to the training prescribed above.⁷⁸

W. BOARD AND COMMITTEE MEMBER TRAINING

XLI. Board and Committee Member Training Timelines

A member of a police service board, OPP detachment board or First Nation OPP board, or a committee, cannot continue to exercise the powers or perform the duties of their

⁷⁶ O. Reg. 87/24, s. 41.

⁷⁷ O. Reg. 87/24, s. 42.

⁷⁸ O. Reg. 87/24, s. 43.

January 23, 2025

position if they have not successfully completed the following training required by the Act within 6 months after the day of their appointment⁷⁹:

- The training approved by the Minister, with respect to human rights and systemic racism.
- The training approved by the Minister that promotes recognition of and respect for,
 - the diverse, multiracial and multicultural character of Ontario society, and
 - the rights and cultures of First Nation, Inuit and Métis Peoples.⁸⁰

The above training is otherwise known as thematic training. Please refer to Appendix II for further information on thematic training.

X. DEFINITIONS

Term	Definition
Certified Trainer	An individual who possesses a certificate issued by the Director of the Ontario Police College for a specific type of training included in the regulation, and the certificate is valid on the day when the training is delivered. (<i>i.e., the trainer is able to present a certificate that is not past the expiry date on a day they are delivering training</i>) ⁸¹
College	Means the Ontario Police College. ⁸²
Director	Means the Director of the Ontario Police College. ⁸³
Niagara Parks constable	Means a special constable whose special constable employer is the Niagara Parks Commission. ⁸⁴
First Nation policing provider	Is an entity that employs First Nation Officers, in other words a First Nation policing organization that is not a “police service” as defined in the CSPA. If a police service board has been constituted under s. 32 of the CSPA, that police service board maintains a “police service” as defined in the CSPA and is not a “First Nation policing provider”.
Assigned responsibilities or roles	Are responsibilities or roles that have been assigned to an individual by: <ul style="list-style-type: none"> • their chief of police, if they are a member of a police service (whether a police officer or special constable), or • the individual’s employer, if they are not a member of a police service (special constables only)

⁷⁹ O. Reg. 87/24, s. 44.

⁸⁰ CSPA s. 35 (2) 2 & 3.

⁸¹ O. Reg. 87/24 s. 1 (1).

⁸² O. Reg. 87/24 s. 1 (1).

⁸³ O. Reg. 87/24 s. 1 (1).

⁸⁴ O. Reg. 87/24 s. 1 (1).

January 23, 2025

	<p>if those roles or responsibilities were assigned to be performed:</p> <ul style="list-style-type: none"> • over an indefinite period of time, or • as a primary component of their duties over a specific period of time.⁸⁵ <p>If the chief of police or employer is of the opinion that the specific period of time for which a person is being assigned the roles or responsibilities is so short that it would be unreasonable for them to have to successfully complete the training specific to the role/responsibility, then it is not considered to be an assigned responsibility or role for the purpose of the regulation.⁸⁶</p> <p><i>For example, if an officer is asked to cover as a coach officer for a few days while the regular officer assigned to the role is away on sick leave, the chief of police could determine that it is not reasonable to ask the covering officer to successfully complete the training required of a coach officer. The covering officer would not be required to successfully complete the training in accordance with the regulation.</i></p>
Category 1 special constable	Special constable who is a member of a police service or whose special constable employer is an entity that employs First Nation Officers (i.e., a First Nation policing provider). ⁸⁷
Category 2 special constable	Special constables whose special constable employer is a ministry, commission, board or other administrative unit of the Government of Ontario, including any agency thereof, other than the Niagara Parks Commission, Metrolinx, and public colleges. ⁸⁸
Category 4 special constable	Special constables whose special constable employer employs police officers pursuant to the law of another jurisdiction. ⁸⁹
Category 5 special constable	Special constables who are not included in Category 1 or Category 2, but who are not a Niagara Parks constable or special constable whose special constable employer employs police officers pursuant to the law of another jurisdiction (i.e., a Broader Public Sector Special Constable, e.g., who would work for a university). ⁹⁰

These terms are defined to have the same meaning as in Ontario Regulation 394/23 (Major Case Management and Approved Software Requirements):

⁸⁵ O. Reg. 87/24 s. 1 (3) & (4).

⁸⁶ O. Reg. 87/24 s. 1 (5).

⁸⁷ O. Reg. 87/24 Table: Appointment as special constable.

⁸⁸ O. Reg. 87/24 Table: Appointment as special constable.

⁸⁹ O. Reg. 87/24 Table: Appointment as special constable.

⁹⁰ O. Reg. 87/24 Table: Appointment as special constable.

January 23, 2025

1. File co-ordinator
2. Forensic identification officer
3. Information co-ordinator
4. Major case manager
5. Multi-jurisdictional major case investigation
6. Multi-jurisdictional major case manager
7. Primary investigator
8. Scenes of crime officer
9. Threshold investigation⁹¹

Y. APPENDICES

I. Other Considerations

Chiefs of police are reminded that in addition to ensuring any Minister-prescribed training requirements are met (O. Reg. 399/23, s. 10), chiefs of police are required to:

- Establish a skills development and learning plan for members of the police service, which must address the development and maintenance of capabilities of members of the service (O. Reg. 399/23, s. 11); and
- Manage members of the police service to ensure they carry out their duties in accordance with the Act and the regulations (CSPA, s. 79 (1)), including delivering policing in accordance with the standards for adequate and effective policing.

Special constable employers are reminded that they are required to comply with any terms or conditions on their authorization to employ special constables (CSPA, s. 98 (1) (a)).

II. Training Requirements in the Act

Thematic Training

Under sections 35, 67, 78, 83 and 92 of the CSPA, a member of a police service board, OPP detachment board or First Nation OPP board or committee of such boards, police officers and special constables are required to successfully complete thematic training. Thematic training consists of Minister approved e-learning modules that cover the following topics:

- Human rights;
- Systemic racism;
- The diverse, multiracial and multicultural character of Ontario society; and
- The rights and cultures of First Nation, Inuit and Métis Peoples.

⁹¹ O. Reg. 87/24 s. 1 (2).

January 23, 2025

In order to be appointed as a police officer under the CSPA, an individual needs to have successfully completed the thematic training prior to their appointment as a police officer. Police officers appointed under the *Police Services Act* whose appointments continued under the CSPA have until March 31, 2027 to successfully complete the training.⁹²

In order to be appointed as a special constable under the CSPA, an individual needs to have successfully completed the thematic training prior to their appointment as a special constable. Special constables appointed under the *Police Services Act* whose appointments continued under the CSPA need to successfully complete the training before re-appointment.⁹³

Board members appointed under the *Police Services Act* who continued in office under the CSPA had until September 31, 2024, to successfully complete the training.⁹⁴ For further information on board member timelines, refer to section XLI.

Roles and Responsibilities Training

Under sections 35, 67 and 78 of the CSPA, a member of a police service board, OPP detachment board or First Nation OPP board or committee of such boards must successfully complete Minister approved training with respect to the role of their board and the responsibilities of the board members and board committee members.⁹⁵ This training is delivered through online learning modules. This training must be successfully completed before the member can exercise their powers or perform their duties as a board member or board committee member.⁹⁶

⁹² CSPA s. 83 (8).

⁹³ CSPA, ss 92 (1) & (12).

⁹⁴ O. Reg. 125/24, s. 5 (2).

⁹⁵ CSPA s. 35 (2).

⁹⁶ CSPA s. 35 (3).

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Updated Forms – *Interprovincial Policing Act, 2009*

DATE OF ISSUE:	January 28, 2025
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	25-0006
PRIORITY:	Normal

Please be advised that the Ministry of the Solicitor General has made updates to the forms used for the purposes of the *Interprovincial Policing Act, 2009* (IPA).

Updated forms have been issued for:

- requests to the Minister to designate a person as an appointing official pursuant to section 34 of the IPA (Form #0209);
- applications to appoint extra-provincial police officers (both Part II and Part III; #0137 and #0146);
- the approval for applications (both Part II and Part III; #0138 and #0139); and
- the termination of appointments (#0140).

All forms can be accessed on Ontario's [Central Forms Repository](#).

Completed requests to designate a person as an appointing official, as well as any questions regarding the processes under the IPA may be submitted to Denise Lim, Financial Officer, Public Safety Division, by email at denise.lim@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

...2

-2-

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Ryan Teschner
Inspector General of Policing

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Drug Impaired Driving Detection Training
FY 2024-25 Eligible Expenses and Submission
Processes**

DATE OF ISSUE:	January 29, 2025
CLASSIFICATION:	General Information
RETENTION:	April 1, 2025
INDEX NO.:	25-0007
PRIORITY:	Normal

Through the Federal-Provincial Drug Impaired Driving Contribution Agreement, supports are provided to law enforcement across the province to help ensure communities and roads are safe from drug-impaired driving.

Provincial Coordination

The Ontario Police College (OPC) is the provincial coordinator of all Standardized Field Sobriety Testing (SFST) training, including instructor development courses. All requests related to SFST training should be directed to the OPC to Chief Instructor Amanda Martikainen by email at Amanda.Martikainen@ontario.ca or by phone at 519-773-4451.

The Ontario Provincial Police (OPP) is the provincial coordinator for all Drug Recognition Expert (DRE) training, including instructor development courses. All requests related to DRE training should be directed to A/Sgt. Jordan Taman, OPP, by email at Jordan.Taman@opp.ca or by phone at 705-329-6148.

Eligible Expenses & Reimbursement

As a reminder to police services about critical timelines, the Ministry of the Solicitor General (ministry) is providing general information on the eligible expenses and invoice submission process for costs incurred by the municipal and First Nations police services and the OPP for:

.../2

-2-

- Standardized Field Sobriety Testing (SFST) training;
- Drug Recognition Expert (DRE) training; and
- Procurement of Approved Drug Screening Equipment (ADSE).

The ministry established a specific process for reimbursement of training costs and purchase of drug screening equipment incurred between April 1, 2024 and March 31, 2025. Please note, timelines to submit your costs for reimbursement may vary between SFST, DRE, and ADSE, so please make sure to review the appendices in detail:

- **Attachment 1:** Details on SFST and DRE training
- **Attachment 2:** Fiscal Year 2024-25 cover form for travel expenses for DRE Stage 2 (Field Certification)
- **Attachment 3:** Procurement of ADSE – Reimbursement eligibility/process
- **Attachment 4:** Fiscal Year 2024-25 cover form for ADSE reimbursement
- **Attachment 5:** Sample Invoices

Thank you for your continued support on this important initiative.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments (5)

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Attachment 1

STANDARDIZED FIELD SOBRIETY TESTING (SFST) TRAINING

The Ontario Police College (OPC) is the provincial coordinator for Standardized Field Sobriety Testing (SFST) training and has worked with police services to develop a schedule to meet police service's needs.

Contact Information

For questions related to SFST training, please contact Chief Instructor Amanda Martikainen, OPC, by email at Amanda.Martikainen@ontario.ca or by phone at 519-773-4451.

For questions related to registration or scheduling a course, please contact Assistant Registrar Elizabeth Allen, by email at Elizabeth.Allen@ontario.ca or by phone at 519-773-4412.

Eligible Expenses

Students

- SFST training is offered to police services at no cost – the ministry will reimburse police services for all student travel, meal, and accommodation expenses*.
 - Salary and overtime costs for students are not eligible for reimbursement.

Instructors

- The OPC will reimburse police services for travel, meal, and accommodation expenses* incurred by instructors as well as offer a **\$600** per diem for the duration of the course to offset salary costs.
- The OPC requests police services to continue to provide SFST instructors to help facilitate our training initiatives.

Host Agencies / Police Services

- The OPC will reimburse host agencies that run SFST courses for facility and alcohol workshop costs.

*Eligible travel expenses will be reimbursed in accordance with the Management Board of Cabinet Travel, Meal and Hospitality Expenses (TMHE) Directive [Travel, Meal and Hospitality Expenses Directive \(ontario.ca\)](#).

DRUG RECOGNITION EXPERT (DRE) TRAINING

The Ontario Provincial Police (OPP) is the provincial coordinator for Drug Recognition Expert (DRE) training and certification. The OPP has worked with police services to develop a schedule to meet the needs of police services' for DRE training. DRE training takes place in two stages:

- Stage 1: Nine-day classroom event in Ontario (Ontario Police College & other locations)
- Stage 2: Five-day field certification event that takes place in the United States (Jacksonville, Florida)

Contact Information

For questions related to DRE training, registration, or scheduling, please contact A/Sgt. Jordan Taman by email at Jordan.Taman@opp.ca or by phone at 705-329-6148.

Eligible Expenses

Students

- Only DRE student expenses related to Stage 2 (Field Certification) are eligible for reimbursement from the ministry.
- The ministry will reimburse police services for a maximum of **\$2,350 (CAD)** per student for travel, meals, and accommodation expenses during Field Certification training.
 - Please note that only students who pass are eligible for reimbursement.
 - Salary and overtime costs are not eligible for reimbursement.

Reimbursement Process

To receive reimbursement, police services are required to submit the following to the ministry:

- Completed DRE cover form (see Attachment 2);
- Copies of all corresponding receipts/invoices for all students for the following travel expenses:
 - Accommodation
 - Meals
 - Travel (e.g., air fare, shuttle, taxi)

The above documents must be submitted by email to SafetyPlanning@ontario.ca. Reimbursement will be issued upon receipt of the above documents to the ministry. ***The ministry will not process payments if the above documentation is incomplete.***

*Eligible travel expenses will be reimbursed in accordance with the Management Board of Cabinet Travel, Meal and Hospitality Expenses (TMHE) Directive [Travel, Meal and Hospitality Expenses Directive \(ontario.ca\)](#).

*Meal Rates outside of Canada (page 23 of the TMHE Directive) which refers to the National Joint Council Travel Directive, Appendix C – Allowances – Module 2 (Meal Allowances) [Travel Directive \(njc-cnm.gc.ca\)](http://njc-cnm.gc.ca)

Attachment 2

2024-25 COVER FORM

DRUG RECOGNITION EXPERT (DRE) TRAINING

Please submit the following cover form and all corresponding receipts related to travel expenses for **Stage 2 (Field Certification)** training to SafetyPlanning@ontario.ca after completing the training.

Police Service:

Stage 2 Field Certification course date:

Number of students (passed only):

Name of students (passed only):

(tab to add a line)

Please complete the table below outlining the total reimbursement request in Canadian \$.

Item	Total Expenses (combined for all students)	Corresponding Numbered Receipt(s)
Accommodation	\$	
Meals	\$	
Travel (e.g., air fare, shuttle, taxi)	\$	
Total =	\$	

Note:

- Please ensure that all receipts are clearly **numbered or labelled** for each of the above categories to ensure that the ministry can easily reference documents and calculate totals.
- Reimbursement will be issued upon receipt of all required documents to the ministry. **The ministry will not process payments if required documentation is incomplete.**
- Only student expenses related to **Stage 2 (Field Certification)** are eligible for reimbursement.
 - o The ministry will reimburse police services up to a maximum of **\$2,350.00 (CAD)** per student for travel, meals and accommodation expenses during Field Certification portion of the training.
 - o The ministry will only reimburse expenses for students who **passed** the Field Certification test.
 - o Note:
 - Expenses for students who did not pass the training are not eligible for reimbursement.
 - Salary and overtime costs are also not eligible for reimbursement.

Attachment 3

PROCUREMENT OF APPROVED DRUG SCREENING EQUIPMENT

Federal Bill C-46 authorizes police to use approved drug screening equipment at roadside if they reasonably suspect a driver has a drug in their system.

Eligible Expenses for Reimbursement

Approved drug screening devices (e.g., Dräger DrugTest 5000 or the Abbott SoToxa®) and related equipment purchased (e.g., swabs and QA kits) by police services between April 1, 2024, to March 31, 2025, are eligible for reimbursement for the 2024-25 fiscal year.

- If your police service has previously procured a device(s), the purchase of additional swabs and QA kits to support the continued use of the device(s) are also eligible for reimbursement.
- Reimbursements will be issued based on a first come, first served basis.
- HST and annual extended warranty are not eligible for reimbursement.

Reimbursement Process

To receive reimbursement, police services are required to submit the following to the ministry:

- The attached ADSE cover form (Attachment 4), completed for your order; and
- Final paid invoice(s) from the supplier related to your order.

Please submit the above documents by email to SafetyPlanning@ontario.ca **by March 31, 2025.**

- Reimbursement will be issued upon receipt of the above documents to the ministry. The ministry will not process payments if the above documentation is incomplete.

Note:

- There may be multiple components to an order for drug screening device(s). Please ensure that your invoice(s) includes all components before submitting to the ministry. If your invoice is missing components or contains any errors, please contact the supplier directly for correction.
- For example, please see the attached sample invoices (Attachment 5).

Procurement Support

The federal government is leading a national standing order offer (i.e., an offer from potential suppliers to provide goods and/or services at pre-arranged prices, under set terms and conditions, when and if required) to facilitate the purchase of ADSEs by police services.

The ministry provided a list of designated agencies (i.e., all police service providers) that should have access to this system in Ontario. It is up to individual police services to decide whether to purchase the equipment and how they want to use it within the terms of the legislation.

For your information, the standing offer for the approved drug screening devices have been posted on Buy and Sell Canada: [Search - Buyandsell.gc.ca](#)

Attachment 4

FY 2024-25 COVER FORM

PURCHASE OF APPROVED DRUG SCREENING EQUIPMENT (ADSE)

Please complete and submit the following cover form and final paid invoices related to your order to SafetyPlanning@ontario.ca **by March 31, 2025**.

Police Service:	<input type="text"/>
Supplier/Company:	<input type="text"/>
Order date:	<input type="text"/>
Received date:	<input type="text"/>
Number of devices purchased:	<input type="text"/>
Number of swabs purchased (if applicable):	<input type="text"/>
Number of QA kits purchased (if applicable):	<input type="text"/>
Total (before tax) for reimbursement:	<input type="text"/>

Note:

- Approved drug screening devices and related equipment purchased by police services between April 1, 2024, to March 31, 2025, are eligible for reimbursement for the 2024-25 fiscal year.
- There may be multiple components to an order for drug screening device(s). Please ensure that your invoice(s) includes all components before submitting to the ministry. If your invoice is missing components or contains any errors, please contact the supplier directly for correction.
- If your police service has previously procured a device(s), the purchase of additional swabs and QA kits to support the continued use of the device(s) are also eligible for reimbursement.
- Reimbursements will be issued based on a first come, first served basis.
- Reimbursement will be issued upon receipt of all required documents to the ministry. **The ministry will not process payments if the required documentation is incomplete.**
- **Note:** HST and annual extended warranty are **not eligible** for reimbursement.

**Attachment 5
SAMPLE INVOICES**



Order confirmation

Customer no.
9119999999

Our order 207034165 **Date** mm/dd/year

Please reference on inquiries

Customer
SAMPLE REGIONAL POLICE
HEAD QUARTERS ADMINISTRATION
200 SAMPLE ROAD, PO BOX 1234
CAMBRIDGE ON N3D 3B7

Payer 91195495
SAMPLE REGIONAL POLICE,
HEAD QUARTERS ADMINISTRATION
200 SAMPLE ROAD,
CAMBRIDGE ON N3D 3B7

Your order
mm/dd/year
248101TEST

Ship-To party 91100000
SAMPLE REGIONAL POLICE,
HEAD QUARTERS ADMINISTRATION
200 SAMPLE RD,
CAMBRIDGE ON N3D 3B7

Your contact person

Einat Velichover
Tel.: 416-518-8636
Einat.Velichover@draeger.com

Page 1 / 2 Partial delivery

Pos.	Quant.	Part no.	Description	Unit price CAD	Total price CAD
			STANDING OFFER E60PV-18DRUG		
0010	1 EA	3701413	Dräger DrugTest 5000 CA	XXXX.XX	XXXX.XX
0020	1 EA	8319310	Mobile Printer (Standard) Contains Battery, dry (Alkaline); Not restricted, as per ADR, IMDG and IATA SP A123	XXX.XX	XXX.XX
0030	1 EA	8319441	Keyboard A9510 Qwerty (USB)	XXX.XX	XXX.XX
0040	1 EA	8319002	Thermal print.paper 10 years (5pcs.) A9510	XX.XX	XX.XX
0050	1 EA	AG02661	USB cable	XX.XX	XX.XX
0060	1 EA	8322675	DrugTest 5000 carrying case	XXX.XX	XXX.XX
0070	1 EA	8312166	Vehicle cable 12 V	XX.XX	XX.XX

Draeger Safety Canada Ltd.
2425 Skymark Ave, Unit 1
Mississauga, ON, L4W 4Y6
Tel: 1-905-212-6600 (Main)
Tel: 1-877-372-4371 (Toll Free)
Fax: 1-905-212-6602
GST# 101479129 QST# 1011314721
BC PST# 1048-9136
www.draeger.com

Remit To:
Draeger Safety Canada Ltd.
C/O TH1294C
PO BOX 4290 STN A
Toronto ON M5W 0E1

Remit Wire Transfers To:
Account Name: Draeger Safety Canada Ltd.
CAD Account Number: 052/435180/001 - Transit# 10052
SWIFT: HKBCCATT
HSBC Bank Canada
4550 Hurontario Street, Mississauga, Ontario, CA
USD Payments:
USD Account Number: 052/435180/70 - Transit# 10052
(Correspondent Bank: Citibank, SWIFT: CITIUS333, ABA: 021000089)



Order confirmation

Customer no.
9110000

Our order 207034165 Date mm/dd/year

Please reference on inquiries

Payer
91195495

Page 2 / 2

Pos.	Quant.	Part no.	Description	Unit price CAD	%	Total price CAD
0080	1 EA	3700791	DDT 5000 STK-CA (PU20)	xxx.xx		xxx.xx
0090	1 EA	8323640	DDT 5000 TTK (+/-), (6 pcs.)	xx.xx		xx.xx
Net value excl. Sales Tax						x,xxx.xx
+ GST						xxx.xx
+ HST						xxx.xx
Total amount						x,xxx.xx

The sale of the products identified herein is expressly subject to the Draeger Safety Canada Ltd. Terms and Conditions of Sale previously provided to customer or may be found at www.draeger.com/en-us_ca/Home/Terms-Conditions
PLEASE CHECK THIS ORDER CAREFULLY FOR ACCURACY IN PRICING, PART # AND DESCRIPTION. Contact Customer Service immediately if there are any discrepancies. This acknowledgement and note constitutes the entire agreement with respect to the contemplated transaction and supersedes all previous negotiations, proposals, writings, advertisements, or publications.

Terms of delivery: Parcel Startday

Arrival date (latest)

- Item 0010: dd/mm/year 1 EA
- Item 0020: dd/mm/year 1 EA
- Item 0030: dd/mm/year 1 EA
- Item 0040: dd/mm/year 1 EA
- Item 0050: dd/mm/year 1 EA
- Item 0060: dd/mm/year 1 EA
- Item 0070: dd/mm/year 1 EA
- Item 0080: dd/mm/year 1 EA
- Item 0090: dd/mm/year 1 EA

Payment terms:

30 days after invoice date

E-INVOICING-Register for Electronic Invoice Delivery today

Would you like to receive future invoices electronically? Register for e-invoicing from Draeger at: <https://www.draeger.com/E-Invoicing-US-CA>



133 Walgreen Road, Ottawa, ON K0A 1L0
 P 613.831.6009 F 613.831-6610

SALES QUOTE	
SQ-172095	dd/mm/year

Customer	Contact	Ship To
Prospective customer CANADA	Ontario Police Agency - TBA Attn: TBA Any Street Town ON N1N 1N1 CANADA	Ontario Police Agency - TBA Attn: TBA Any Street Town ON N1N 1N1 CANADA

Account	Terms	Due Date	Account Rep	Schedule Date
7053	COD CASH/CERTIFIED FUNDS	dd/mm/year	Davtech	dd/mm/year

Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-172095			UPS Ground	1	dd/mm/year 1:36:22PM

Item	Description	Qty	Pric	UM	Discount	Amount
TOX400SCAN	SoToxa™ Mobile Test System Includes: Abbott SoToxa Mobile Analyzer, printer, cable, QC cartridge set, power supply unit and power cable, system carry case.	1	\$x,xxx.xx	EA		\$x,xxx.xx
TOX417	SoToxa™ Oral Fluid Test Kit - THC Includes Oral Fluid Collection Device	1	\$xxx.xx	BX25		\$xxx.xx
FR-INCL-FOB-DES	Freight - Included - FOB Destination Reference Quote for Period October 4, 2022 to October 2, 2023.	1	\$0.00	EA		\$0.00

Thank You for this opportunity to quote. All shipments are FOB DAVTECH unless noted. GST/HST # 89094 1792RT0001	Tax Details	Taxable	\$x,xxx.xx
	ON.HST13 \$xxx.xx	HST 13%	\$xxx.xx
		Others	0.00
		Total Tax	\$xxx.xx
		Exempt	\$0.00
		Total	\$x,xxx.xx
	Balance	\$x,xxx.xx	

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Service Boards

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: ***Missing Persons Act, 2018 – 2024 Annual Report and
Training Supports***

DATE OF ISSUE:	January 30, 2025
CLASSIFICATION:	For Action
RETENTION:	June 1, 2025
INDEX NO.:	25-0008
PRIORITY:	Normal

I am sharing the attached communication on the annual reporting requirements for police services under the *Missing Persons Act, 2018* (MPA), where you can access the annual report form, and training supports offered through the Ontario Police College.

The 2024 annual report must include urgent demands made during the period of January 1, 2024 to December 31, 2024 and should be submitted to the Ministry of the Solicitor General (SOLGEN) by email at MPReporting@ontario.ca by **June 1, 2025**.

For further information, please review the attached communication from Sarah Caldwell, Assistant Deputy Minister, Strategic Policy Division, SOLGEN. If you have any questions regarding the annual reporting requirements, please contact MPReporting@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

.../2

Ministry of the Solicitor General

Ministère du Solliciteur général

Strategic Policy Division
Office of the Assistant Deputy Minister

Division des politiques stratégiques
Bureau du sous-ministre adjoint

25 Grosvenor Street, 9th Floor
Toronto ON M7A 1Y6
Tel: 416 212-4221

25, rue Grosvenor, 9^e étage
Toronto ON M7A 1Y6
Tél. : 416 212-4221



MEMORANDUM TO:

Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

FROM:

Sarah Caldwell
Assistant Deputy Minister
Strategic Policy Division

SUBJECT:

Missing Persons Act, 2018 – 2024 Annual Report and Training Supports

On July 1, 2019, the *Missing Persons Act, 2018* (MPA) came into force, providing police services with new tools to effectively investigate missing persons occurrences where there is no evidence that a crime has been committed.

I am writing to request your assistance in sending out a reminder to the policing community related to the annual reporting requirements under the MPA, as well as the available training supports.

Annual Report

Under Section 8 of the MPA, police services are required to report annually on their use of urgent demands, and police service boards are required to make this report available to the public. The 2024 annual report must include urgent demands made during the period of January 1, 2024 to December 31, 2024. The annual report must be completed using Form 7: Annual Report Template which can be found on the Ontario Central Forms Repository Website. The URL for the Central Forms Repository is <https://forms.mgcs.gov.on.ca/>.

The general regulation under the MPA (O. Reg. 182/19) sets out the specific timelines for meeting this requirement. Municipal and First Nations Chiefs of Police are required to provide an annual report to their police service boards by April 1, 2025. Police service boards must make the annual report public on a website by June 1, 2025 and must provide a copy to the Ministry of the Solicitor General. Which website the annual report is posted on (e.g., the police service board's website or the police service's

website) and the format of the public posting is up to the discretion of the police service board. Similar requirements apply to the Ontario Provincial Police.

Please submit the annual report to the ministry by email at MPreporting@ontario.ca by June 1, 2025. In the submission email, please also include:

- The contact information (i.e., first name, surname, and email address) of a lead contact in the police service for the annual report; and,
- A link to where the annual report has been posted on the police service board's or police service's website.

Training

Basic training outlining the key elements of the MPA, developed by the Ontario Police College in collaboration with the ministry, can be found on the Ontario Police College's Virtual Academy (OPCVA) at <https://www.opcva.ca/content/missing-persons-act>. It can also be accessed via the main OPCVA page under the 'Resources' drop-down list at the top of the page.

A supplementary training video is also available on the OPCVA and can be accessed at: <https://www.opcva.ca/content/missing-persons-act-disclaimer>. This training video, created by the Ontario Provincial Police's Ontario Centre for Missing Persons and Unidentified Remains, is approximately 13 minutes in length and provides additional guidance and situational examples for officers regarding the application and use of the Act.

Any questions or concerns can be directed to MPreporting@ontario.ca.

Thank you for your assistance in communicating this.

Sincerely,



Sarah Caldwell
Assistant Deputy Minister
Strategic Policy Division

Ministry of the Solicitor General

External Relations Branch

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Ministère du Solliciteur général

Direction des relations extérieures

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



January 29, 2025

Kraymr Grenke
119 Majestic Drive
Timmins ON P4R 1N6
kraymr@mlgconsulting.ca

Dear Kraymr Grenke:

I am pleased to enclose a copy of Order in Council 325/2025 reappointing you as a member of the City of Timmins Police Service Board for a period of two (2) years, effective from April 11, 2025.

Should you have any questions now or in the future, please do not hesitate to contact me. Once again, thank you for your continued support and commitment to policing in Ontario.

Sincerely,

A handwritten signature in cursive script, appearing to read "GR", positioned above the typed name of the sender.

Gita Ramburuth
Appointments Officer
gita.ramburuth@ontario.ca
(437) 245-3666

c: George Pirie, Mayor
City of Timmins Police Service Board

Tom Gervais, Police Services Advisor
Inspectorate of Policing



Ontario

**Executive Council of Ontario
Order in Council**

**Conseil exécutif de l'Ontario
Décret**

On the recommendation of the undersigned, the Lieutenant Governor of Ontario, by and with the advice and concurrence of the Executive Council of Ontario, orders that:

Sur la recommandation de la personne soussignée, le lieutenant-gouverneur de l'Ontario, sur l'avis et avec le consentement du Conseil exécutif de l'Ontario, décrète ce qui suit :

WHEREAS the City of Timmins Police Services Board was continued as a police service board under the *Community Safety and Policing Act, 2019* on April 1, 2024,

THEREFORE, pursuant to section 31 of the *Community Safety and Policing Act, 2019*,

Kraymr J.V. Grenke of Timmins

be further reappointed as a part-time member of the City of Timmins Police Service Board to serve at the pleasure of the Lieutenant Governor in Council for a period not to exceed two years, effective from the later of April 11, 2025, and the date this Order in Council is made.

O.C. | Décret : **325 / 2025**

1

ATTENDU QUE la Commission des services policiers de la ville de Timmins a été prorogée comme une commission de service de police en vertu de la *Loi de 2019 sur la sécurité communautaire et les services policiers* le 1^{er} avril 2024,

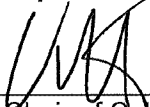
EN CONSÉQUENCE, en vertu de à l'article 31 de la *Loi de 2019 sur la sécurité communautaire et les services policiers*,

Kraymr J.V. Grenke, de Timmins

est reconduit dans ses fonctions de membre à temps partiel de la Commission de service de police de la ville de Timmins, pour exercer son mandat à titre amovible pour une période maximale de deux ans, à compter du dernier en date du 11 avril 2025 et du jour de la prise du présent décret.



Recommended: Solicitor General
Recommandé par : Le solliciteur général



Concurred: Chair of Cabinet
Appuyé par : La présidence du Conseil des ministres

Approved and Ordered:
Approuvé et décrété le : JAN 28 2025



Lieutenant Governor
La lieutenante-gouverneure