



REQUEST FOR POLICE INCIDENT REPORT

Use this form to request a copy of a police incident/occurrence report relating to a specific incident. This form is for requests made through the Timmins Police Service's established process for accessing police incident reports. This is not a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

For Office Use Only

Date Received:

Occurrence number:

Officer:

Date & Time of incident:

Location of Incident:

Requestor Name:

Phone number:

Mailing Address:

Email Address:

YOUR INVOLVEMENT IN INCIDENT: Please describe your involvement in, or connection to, the incident. If you were not directly involved, please indicate your relationship to the incident or the property concerned.

REASON FOR REQUEST: Please explain why you are requesting the incident report.

RECORDS REQUESTED: Please indicate which records you are requesting.

☐ Police incident/Occurrence Report ☐ 911 call/other recording ☐ Other police record relating to this incident:

- I understand that the Timmins Police Service will review this request and determine what information may be released through this process.
- I understand that information relating to other individuals, and other information that is not permitted to be disclosed, may be withheld or redacted in accordance with applicable privacy, confidentiality and disclosure requirements.
- I understand that submission of this form does not guarantee that all requested information will be released.
- I understand that applicable fees may be charged for processing, reproduction or delivery of records requested through this process.
- I certify that the information provided in this form is true and accurate to the best of my knowledge.

Date: _____

Signature: _____