Timmins Police Service Board
POLICY

POLICY NUMBER: BP-ER-012

Policy Name:	Extreme Incident Response Plan
Legislative Reference/Authority:	*Community Safety and Police Act (CPSA), Ontario Regulation 392/23 Section 10 (4) and the Government of Ontario Website as it pertains to Extreme Incident Response Plan*
Replaces:	Policy – BP – ER - 011 (Formerly associated to the Police Services Act)
Last Revised:	April 15, 2026
Approved By:	Board Chair
Reporting Requirement	Chief to report post-incident Board to submit results of report on the Internet. See Section

BOARD POLICY

1. **PREAMBLE**

   a. As prescribed in the *Community Safety and Policing Act (CSPA)* and through Regulation the Timmins Police Service Board shall establish policy(ies) consistent with the *Act,* Regulation(s), and any other applicable legislation.

   b. It is the policy of the Timmins Police Service Board with respect to extreme incident response planning that the Chief of Police shall establish procedures that are consistent with the requirements of the *Community Safety and Policing Act* (*CSPA*), Ontario Regulation 392/23 Section 10 (4) and the Government of Ontario Website as it pertains to Extreme Incident Response Plan and incorporating any existing established operational as approved by the Timmins Police Service Board and or the Office of the Chief of Police.

2. **DEFINITIONS**

   a. Extreme incident means:
      i. A terrorism offence within the meaning of section 2 of the *Criminal Code* (Canada) that will cause or has caused casualties or negative impacts to critical infrastructure in the police service's area of policing responsibility will be or has been committed;

ii. A criminal offence that will cause or has caused mass causalities will be or has been committed, and the effects of that offence could potentially exceed the capacity of the police service;
iii. A criminal offence that will cause or has caused negative impacts to critical infrastructure, requiring a response by the police service that could potentially exceed its capacity, will be or has been committed;
iv. Multiple active attacker incidents, at least one of which is in the Timmins Police Service's area of policing responsibility, will occur or are occurring, simultaneously, and there is reason to suspect the incidents are related; and
v. A protest, demonstration, or occupation that will pose a serious threat to human life or critical infrastructure will occur or is occurring.

b. Consequence management means measures and activities undertaken to alleviate the damage, loss, hardship, and suffering caused by extreme incidents. It also includes measures to restore essential services, protect public health, and provide emergency relief to affected governments, businesses, and populations.

c. Active attacker: An individual who appears to be engaged in, attempting to engage in, or about to engage in an attack where there is reason to suspect that:
i. The attack will be sustained;
ii. The attacker will cause serious bodily harm or death to other individuals; and
iii. The attacker will continue to attack more individuals if the attacker is not stopped.

d. Police Service of Jurisdiction (PoJ) means the police service responsible for providing adequate and effective policing in the relevant jurisdiction in accordance with sections 10 and 11 of the *Community Safety and Policing Act*.

e. Situational awareness means a continuous process of collecting, analysing, and disseminating intelligence, information, and knowledge relating to an extreme incident to allow relevant organizations and individuals to anticipate requirements and to prepare appropriately for responding to an extreme incident.

f. Critical infrastructure: Processes, systems, facilities, technologies, networks, assets, and services essential to the health, safety, security, or economic well-being of Canadians and to the effective functioning of government including processes, systems, facilities, technologies, networks, assets or services that are interconnected and interdependent with those of another province or territory of Canada, or with the United States.

g. Board means the Timmins Police Service Board.

h. Chief means the Chief of Police of the Timmins Police Service.

3. **PLANNING**

The Chief of Police, or designate, shall:

a. Ensure that the Notification Protocol in the Provincial Plan is disseminated to appropriate front-line members through their respective supervisors and Routine Order and posted on the Service's website.

b. Ensure the protocol is kept current with regard to contacts and positions, titles and roles.

c. Undertake risk assessments at a minimum annually or more frequently as required to identify potential targets (for example, persons, places, objects or systems) that are anticipated to be the subject of an extreme incident including, but not limited to:
    i. Creating and maintaining up-to-date inventory of potential targets that are anticipated to be the subject of an extreme incident within the Timmins Police Service's area of responsibility; and
    ii. Assessing the risk of an extreme incident (high/medium/low) associated with these targets.

d. Ensure open lines of communication are created and maintained to share information, including intelligence relevant to an extreme incident with other police services and relevant entities including but not limited to the OPP Provincial Operations Centre (POC).

e. Ensure that a process is in place to identify and access necessary resources, including but not limited to:

    i. Personal protective equipment;
    ii. Specialized services (for example, tactical units);
    iii. Vehicles;
    iv. Training;
    v. Temporary accommodation;
    vi. Decontamination equipment; and
    vii. Telecommunications equipment (which are also interoperable).

f. Review and provide training with exercising the Service's respective procedures at a minimum every two years, and following legislative and operational changes affecting extreme incident response as applicable. This process will consist of:

i. Reviewing their respective procedures for compliance with legislative and operational changes, including linkages with the municipal or First Nation emergency plan(s) adjacent to the Timmins Police Service's jurisdiction;
ii. Conducting a simulated drill or sequence of events that places participants in a situation requiring them to function in the capacity that would be expected of them in the event of a real extreme incident. The simulated drill or sequence of events shall be performed concurrently with other police services and should also involve other relevant entities (for example, emergency service providers). This simulated drill or sequence of events shall at a minimum, test the interoperability of communication systems between the Timmins Police Service and other participating police services and any participating other relevant entities; and
iii. Considering how recent extreme incidents were responded to and lessons learned.

4. **OPERATIONAL RESPONSE**

a. Based on information received regarding an extreme incident, the Chief of Police shall ensure that the following responsibilities are fulfilled as the circumstances require in addition to satisfying any other operational priorities that may exist:
    i. Implementing initial response and determining priorities, roles, and responsibilities of responding police officers on the scene(s);
    ii. Undertaking the applicable steps from the notification protocol;
    iii. Establishing an incident command or an integrated unified incident command (as applicable);
    iv. Co-ordinating actions of responding police officers and specialized responders as applicable, including liaising with other emergency service providers, such as fire and emergency medical services;
    v. Activating any applicable agreements, as required, including agreements for the transfer of command to other police services where applicable;
    vi. Following the inter-agency cooperation and information and intelligence sharing protocols;
    vii. Providing timely and relevant information to the media, including issuing public alerts, as required; and
    viii. Providing assistance to victims and witnesses, including the provision of referrals that are appropriate in the circumstances to emergency services, health care professionals, victim support agencies, social service agencies and other appropriate governmental, non-governmental or community organizations.

5. **CONSEQUENCE MANAGEMENT RESPONSE**

The Chief of Police, or or designate shall ensure that notification is given to municipal, First Nation, provincial, and federal government emergency service providers, as applicable, when it is safe for them to start addressing the consequence(s) of an extreme incident. To ensure a coordinated effort with respect to consequence management response, including rescue and recovery efforts, the Chief of Police or designate shall liaise with other emergency services providers, such as fire, emergency medical services, hospitals, and public health officials, as applicable.

6. **CRIMINAL INVESTIGATIVE RESPONSE**

The Chief of Police, or designate shall exercise primary responsibilities in resulting investigations subject to the *Security Offences Act* or other legislation assigning primary responsibility to a specific police service or to an agreement pursuant to s. 14 of the *Community Safety and Policing Act, 2019* with another police service to undertake the relevant investigation.

7. **REQUEST FOR TEMPORARY AND EMERGENCY ASSISTANCE**

The Chief of Police may request that the Commissioner of the OPP or the Chief of Police of another Police Service provide assistance if the Chief of Police is of the opinion that the extreme incident is an emergency. The Board may also request the OPP's or another police service's assistance by resolution.

8. **INTER-AGENCY COOPERATION AND INFORMATION SHARING PROTOCOLS**

The Chief of Police, or designate shall provide updates to the OPP Provincial Operations Centre (POC) as per the Notification Protocol in the Provincial Plan. The Chief of Police shall share information, including intelligence relevant to an extreme incident with other Chiefs of Police and relevant entities as necessary to support an effective response, maintain situational awareness and public safety, and facilitate coordination of resources in accordance with local plans and standard operating procedures, or on an ad hoc basis, to the extent such disclosure is legally permitted.

9. **COMMUNICATIONS AND PUBLIC ALERTS**

    a. The Chief of Police shall decide whether to make public any information relating to the extreme incident. The Chief of Police, or designate shall, where appropriate:
        i. Disseminate directions to personnel with regards to media scene access restrictions and access to the perimeters of the scene, as appropriate;

ii. Release appropriate information to the media and members of the public; and
iii. Maintain ongoing liaison with the media.

b. The Chief of Police, or designate shall ensure that public alerts are made as required using:
    i. Social media notification; and
    ii. An emergency alert system that delivers alerts through television, radio, and wireless devices.

10. **POST INCIDENT REVIEW**

a. The Chief of Police or designate shall, following an extreme incident, prepare a report reviewing and evaluating the police service's response to the incident. The report must include:
    i. General information regarding the incident, including the nature of the incident, the date, time, and location of the incident, the environment in which the incident occurred, and the details on the response to the incident;
    ii. The type of personnel from the police service and other agencies involved in responding to the incident and their role in the response; and
    iii. An analysis of the outcome outcome of the incident, including what worked well and recommendations for improvements, including matters to be addressed through changes to procedures and/or training.

b. As applicable, the impact of the extreme incident and the Police Service's response to the extreme incident as it related to:
    i. Victims;
    ii. The community;
    iii. The Timmins Police Service and other first responder agencies; and
    iv. Individual members of the Timmins Police Service.

c. If the extreme incident involves the members of another police service, the Chief of Police shall prepare the above report in consultation with the chiefs of police of the other involved police services.

d. The Chief of Police shall ensure the report is prepared within 120 days after:
    i. The day of the incident, if there is no Special Investigations Unit investigation into the incident; and
    ii. If there is a Special Investigations Unit investigation into the incident, the day on which public notice in respect of the incident is given under section 33 of the *Special Investigations Unit Act*, 2019, or a report is published in respect of the incident under section 34 of that *Act*.

e. If the Chief of Police is unable to complete the report within the timeframe above, the Chief of Police shall notify the Board of the status of the report every 30 days, until the report is complete.

f. The Chief of Police shall provide the board the report within 30 days after the Chief of Police approves the report. The Board shall publish the report on the Internet, subject to the following:
    i. The Board shall not make any information from the report available to the public without consulting with the chief of police regarding (1) whether any information from the report should not be disclosed and (2) whether the information could be redacted if access to the report were requested under the *Freedom of Information and Protection of Privacy Act* (FIPPA) and the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA); and
    ii. The Board shall not redact any information in the report that would be required to be disclosed in response to a request for access under the FIPPA or MFIPPA.

Dated this 29th day of October, 2026.

Signed electronically by the
Board Chair
Timmins Police Service Board