Timmins Police Service Board
POLICY

POLICY NUMBER: BP-LE-0049

Policy Name:	Major Case Management and Approved Software (Power Case)
Legislative Reference/Authority:	*Community Safety and Policing Act & Regulation #394/23*
Replaces:	Policy – BP – LE - 049 (Formerly associated to the *Police Services Act)*
Last Revised:	April 24, 2026
Approved By:	Board Chair

BOARD POLICY

1. As prescribed in Ontario Regulation #394/23 the Timmins Police Service Board shall establish policy(ies) consistent with the Regulation, the *Community Safety and Policing Act* any other applicable legislation.

2. It is the policy of the Timmins Police Service Board with respect to major case management and approved software that the Chief of Police shall develop procedures on major case management that are consistent with Ontario Regulation 394/23 – *MCM and Approved Software Requirements* which shall address at a minimum:

    a. How to structure a major case investigation in compliance with Ontario Regulation 394/23 – *MCM and Approved Software Requirements*
    b. Who is responsible for each task in a major case investigation, consistent with the roles and responsibilities set out in Ontario Regulation 394/23 – *MCM and Approved Software Requirements;*

3. The procedures must reflect and acknowledge the importance of the following principles in major case investigations:
    a. Following a consistent and thorough investigative methodology;
    b. Effective management of large volumes of investigative information;
    c. Effective communication among members of the investigative team;
    d. Maintaining clear and detailed investigative chronologies and records of investigative decisions;
    e. Effective investigation management planning with clear objectives and strategies to achieve them; and
    f. Preventing tunnel vision in major case investigations

Dated this 29th day of October, 2026.

Signed electronically by the
Board Chair
Timmins Police Service Board